



Financial Aid Checklist

ECC Financial Aid Priority Dates

Summer Semester: April 1

Fall Semester : July 1

Spring Semester: November 1

Note: You are encouraged to apply for financial aid after these dates, but are not guaranteed your financial aid will be awarded by the payment due date of the term. In order to receive financial aid, and if otherwise eligible, your financial aid file must be complete and all required and requested paperwork must be submitted on or before the Financial Aid File Completion Deadline which is May 15, 2019. **No updates, changes, or processing of financial aid will take place after May 15, 2019 for the 2019-2020 award year.**

Applying for Financial Aid

- ___ Apply for admissions to ECC. You must provide your social security number on the Admissions Application for financial aid processing. Please make sure your address is accurate.
- ___ Log on to www.fafsa.gov and click on the link to create an FSA ID, then complete and submit the FAFSA. If you need assistance, feel free to come into the FA office or call 1-800-433-3243. You will need your federal tax returns and W2's. Parent information is needed if you are a Dependent student. **ECC school code:001675**
- ___ After you submit your FAFSA, you will receive a letter from the Financial Aid & Scholarships Office indicating what paperwork is needed to complete the financial aid process. Students admitted to ECC can check their student self-service portal by logging into their Access ECC self-service portal. Every student **must** complete both sides of the Institutional Aid Application (IAA). Forms are available online through the portal or at elgin.edu/financialaid.
- ___ Promptly return all required ECC financial aid paperwork to our office. Your financial aid **cannot** be processed until all paperwork has been received.
- ___ If you are eligible for financial aid, you will be able to view your award letter online at www.elgin.edu by logging into your AccessECC student portal. Your award letter outlines the financial aid that you are eligible to receive.

All New and Returning Loan Borrowers

- ___ Once you view your award letter on the student portal or you receive a loan eligibility letter, if you are interested in taking out a student loan, call and make an appointment to meet with a Financial Aid Advisor.
- ___ Bring your completed Loan Budget Worksheet to your loan appointment.

NEW Borrowers to ECC Only

- ___ Log on to <https://studentloans.gov> and click on the blue "Log In" link. Please note you will need an FSA ID instead of a PIN to log in. To create an FSA ID, click on the "Create an FSA ID" link or call 1-800-433-3243 for assistance.
- ___ Click on the "Entrance Counseling" link and complete Entrance Counseling.
- ___ Click on the "Complete Master Promissory Note"(MPN) link and select Subsidized/Unsubsidized to complete a MPN.