Committee of the Whole Minutes
April 8, 2019

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, April 8, 2019, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer
Chair Meyer called the meeting to order at 3:02 p.m. and asked Ms. Kerruish to call roll.

Trustees present: Mr. Duffy, Dr. McCreary, Mr. Meyer, Ms. Rakow, Dr. Redmer and Student Trustee Ms. Flores

Trustees absent: Dr. Olayos, Mr. Weiss

ECC Staff and others present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development, Ms. Konny, VP Business and Finance/Interim CHRO, ECC staff members and visitors

2. Pledge of Allegiance
The Pledge of Allegiance was led by Dr. Robinson. Introductions followed.

3. Approval of Meeting Minutes of the Committee of the Whole, March 11, 2019
Chair Meyer requested approval of the minutes of March 11, 2019.

Motion: Trustee McCrea moved to approve the minutes as presented.
Second: Trustee Duffy seconded the motion.
Voice Vote: Aye, 5; nay, 0; Student Trustee, aye; motion carried.

4. Presentations
A. Student Success and Judicial Affairs
John Long, Director of Student Success and Judicial Affairs, provided a presentation on Student Success at ECC, focusing on Spartan Alerts, including breakdowns by department; referral reasons; underlying obstacles; outcomes; and retention.

B. Communications & Behavioral Sciences (CABS)
The CABS presentation will be rescheduled at a later date.

C. Sabbatical
David Reich, Professor of Welding, expressed his appreciation to the Board for the opportunity to participate in a Summer 2018 sabbatical at Ozarks Technical College (MO), Lamar Community College (CO), and Maricopa Community College (AZ). Mr. Reich highlighted the sabbatical, noting the benefits of networking with other Welding faculty throughout the country; and he outlined the impact of this sabbatical on students as well as the College’s Welding program. Following the presentation, a discussion on growth in this area and the need for additional resources was held.
5. Review Board Actions on the April 9, 2019 Regular Board Meeting Agenda
   
   A. Purchases
      
      1. Audiovisual Equipment Purchase (Board Action No. 143-T-19)
         There were no questions related to this action.
      
      2. Master Planning Services (Board Action No. 144-A-19)
         Trustee Redmer requested additional details regarding the Master Plan action.
         Ms. Tait summarized the history of the Master Plan and explained the process. Chair
         Meyer stated the Board would like to be involved, including participating in meetings
         with consultants initially as well as throughout the entire process. Chair Meyer
         requested information on the vendor selection procedure, including a comparison of the
         consulting firms involved. He also requested that follow-up information be provided at a
         later date regarding the orientation software to be implemented in 2020.
      
      3. Plumbing Supplies (Board Action No. 145-B-19)
         There were no questions related to this action.
      
      4. Sale of Used Computer Equipment (Board Action No. 146-A-19)
         There were no questions related to this action.
      
      5. Student Online Orientation Software (Board Action No. 147-A-19)
         There were no questions related to this action.
      
      6. Training Equipment for Integrated Systems Technology (IST) Program (Board
         Action No. 148-I-19)
         There were no questions related to this action.
   
   B. Other Agenda Items
      
      1. Application for Permanent Curriculum Approval: General Education Core
         Curriculum (GECCC) Credential (Board Action No. 140-I-19)
         Ms. Schopen addressed questions brought forward by Chair Meyer about the Core
         Curriculum action, specifically related to clarification on coursework hours; as well as
         the possibility of creating a disincentive to completing an Associates Degree. She
         outlined the program’s benefits to students.
         There were no additional questions regarding other items on the consent agenda.
   
5. Auxiliary Business Plans
   
   Dr. Sam noted several items which were postponed for financial reasons, and now need to be
   addressed:
   
   A. Shooting Range – Burlington
      
      Dr. Sam stressed the need to proceed with the shooting range, indicating this item will be
      brought to the Board for review and approval in the future. A discussion followed
      regarding the pros and cons of a shooting range. Trustee McCreary said she believes
      there are other priorities more important than a shooting range, and she requested that a
      vote be taken before proceeding. It was noted this was part of the original plan for
      Burlington, then moved to Phase II for financial reasons. Trustee Duffy stated the
      shooting range has already been approved by the Board.

      Motion: Trustee Duffy moved to grant authority to the administration to
              investigate the need for a shooting range and submit the results to the
              Board.
      
      Second: Trustee Redmer seconded the motion.


Roll-Call Vote:  Aye, 4, Meyer, Redmer, Duffy, Rakow; Nay, 1, McCreary; student trustee, aye; motion carried

B. Fire Truck  
Trustee Redmer noted the Board has reviewed the plan for the fire truck that is under consideration. Mr. Fahey provided background on the current fire truck situation and indicated additional information will be provided to the Board.

C. Outfield Fence  
The cost of an outfield fence will be covered under discretionary funds and may be completed this season.

D. Fitness Center  
The College’s fitness center needs to be upgraded (equipment and space) as soon as possible.

7. International Students  
Trustee McCreary expressed concern about the College’s fees for international students, which she feels should be the same as out-of-district fees. A discussion ensued about tuition rates and the value of international students. Dr. Sam provided a comparison of what other area colleges’ rates are, and he stated a formula indicating how the College calculates tuition will be provided to the Board. It was agreed that further discussion is needed. Lauren Nehlsen may be asked to address this topic further, and to elaborate on Fulbright scholarships.

8. Audience Wishing to Address the Board  
Mr. Tenis, District 509 taxpayer, addressed the Board with questions regarding the Master Plan, urging the Board to review it closely before proceeding.

The board recessed at 4:39 p.m. and reconvened at 4:48 p.m.

9. Old Business  
A. Diversity Assessment  
Trustees provided feedback on the results of the recent diversity assessment conducted by Dr. Jenkins. During a discussion on the outcome of the assessment, it was noted the results were shared with Ms. Kolbusz, who may use the information further at the Board’s retreat in June. It was determined that Dr. Jenkins will be compensated for his time and efforts. Chair Meyer asked for a motion to grant authority to the administration to negotiate an appropriate compensation amount, not to exceed $1,500, as the information provided in the assessment may be utilized at the retreat.

Motion:  Trustee Duffy moved to grant authority to the administration to approve a compensation amount not to exceed $1,500.

Second:  Trustee Rakow seconded the motion.

Trustee McCreary initiated a motion to amend the compensation amount to (not to exceed) $5,000. Hearing no second, the motion to amend the amount to $5,000 failed. Trustee Duffy then initiated a motion to amend the compensation amount to (not to exceed) $3,500. Trustee Rakow seconded the motion to amend the amount to $3,500.
Voice Vote: Aye, 3, Duffy, Rakow, McCreary; nay, 2, Meyer, Redmer; Student Trustee, aye; motion carried authorizing an amount not to exceed $3,500.

10. New Business
   A. Items of Professional Growth
      1. ICCTA Meetings
         a. April 30 and May 1 – Lobby Day, Springfield, IL
            Trustee Redmer distributed handouts related to Lobby Day and reviewed the schedule and materials. She provided a handout on investment policy recommendations and requested that it be forwarded to Ms. Konny for feedback.
         b. June 7-8 – Annual Meeting, Itasca, IL
            The ICCTA Annual Meeting will be discussed at the May Committee of the Whole meeting.
      2. ACCT Leadership Congress – October 16-19, San Francisco, CA
         Trustees will discuss the ACCT Leadership Congress in the near future.
      3. Goals
         Trustee Redmer stated she met with Ms. Kolbusz and provided an update on the Board’s goals, which will be reviewed at the June retreat. At that time, the Board will consider adding new goals and eliminating others.
      4. Upcoming Community Engagement Events
         Ms. Franck announced upcoming events. It was noted that the May Bon Appetit event may be added to next fiscal year’s annual community engagement list.
   B. Cannabis Programs / Higher Education Curriculum
      Trustees discussed several articles on cannabis programs which were provided by Trustee McCreary and included in the Board’s April packets. Dr. Sam will look into potential curriculum studies in this area and, if available, will provide feedback to the Board. Chair Meyer commented on the fact that we rely on federal resources and regulations and must be mindful of legislation on this issue in order to not potentially violate any laws. Trustee McCreary asked Dr. Sam to contact Oakton Community College for feedback, as they have already moved forward in this area.
   C. Employee Survey
      Trustee McCreary stated she would like to discuss the employee survey at the May Committee of the Whole meeting.
   D. President’s Remarks
      Dr. Sam announced that one of ECC’s outstanding students has been selected to be on the ICCB Board. She will attend the April 9 Regular Board Meeting.
   E. Chair’s Remarks
      On behalf of the Board of Trustees, Chair Meyer thanked Ms. Flores for her outstanding service as Student Trustee.
      Chair Meyer reminded the Board of the May 1 due date for statements of economic interest to be submitted; as well as the April 29 Board Reorganization Meeting.
      Trustees are encouraged to participate in Commencement exercises on May 18. (Trustees Duffy and Meyer will not be able to attend due to commitments out of town.)
Chair Meyer commented on the Trustees’ budget, noting the out-of-state travel account is over budget; and he asked that Trustees be personally cognizant of this when considering travel plans. The budget will be discussed further in the near future.

F. Announcements

• Trustees Redmer and McCreary attended the recent Black Student Recognition event.

G. Issues for Next Month’s Agenda

Trustee McCreary requested that child care center rates be included as a topic on the May Committee of the Whole agenda.

Adjournment

Motion: Trustee Duffy moved to adjourn the meeting.

Second: Trustee McCreary seconded the motion.

Chair Meyer adjourned the meeting at 5:55 p.m. with all trustees in agreement.

Clare Ollayos, DC, Board Secretary

Diane Kerruish, Board Recorder