COMMITTEE OF THE WHOLE MINUTES
MAY 7, 2018

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, May 7, 2018, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer
   Chair Meyer called the meeting to order at 3:30 p.m. and asked Ms. Kerruish to call roll.

   Trustees present: Mr. Duffy, Ms. McCreary, Mr. Meyer, Dr. Ollayos, Ms. Rakow,
                    Dr. Redmer and Mr. Weiss

   Trustees absent: Student Trustee Ms. Flores

   ECC Staff and others present: Dr. Sam, Ms. Konny, Dr. Heinrich, Ms. Bucek, Ms. Hatch, Ms. Wons,
                                Ms. Scholl, Dr. Lehmacher, Ms. Webb, Ms. Tait, Ms. Hauca, Ms. Hobson,
                                Mr. Payne, Ms. Pang, Ms. Davenport, Mr. Kintz, Dr. Miller, Ms. Flahaven,
                                Ms. Cook, Dr. Garber, Ms. Schopen, Mr. Lopez, Dr. Hardy, Mr. Robinson,
                                Ms. Tarver, Dr. Perkins, Ms. Meisinger, Mr. Anderson, Ms. Healy, Dr. Hu,
                                Mr. Battista, Ms. Kerruish and Ms. Franck

2. Pledge of Allegiance
   The Pledge of Allegiance was recited. Introductions followed.

3. Approval of Meeting Minutes of the Committee of the Whole, April 9, 2018
   Chair Meyer requested approval of the minutes of April 9, 2018.

   Motion: Trustee Duffy moved to approve the minutes as presented.
   Second: Trustee McCreary seconded the motion.
   Roll-Call Vote: Aye, 7; nay, 0; motion carried.

4. Presentations
   A. ECC Commercial
      Ms. Webb highlighted the College’s commercials scheduled for summer and fall
      distribution, indicating where/when they are shown. She also provided statistics on the
      number of times commercials have been viewed. Trustees expressed appreciation of the
      high quality of ECC’s commercials.

   B. Athletics
      Mr. Payne updated the board on the College’s 2017-2018 athletics season. Current
      developments regarding women’s sports were outlined; and information on the volleyball,
      basketball, soccer, softball and tennis programs was provided. Academic All-American
      teams and academic All-American individual student athletes were highlighted. The
      men’s baseball Illinois Skyway Collegiate Conference (ISCC) standings were reviewed.
      Chair Meyer noted he has received feedback and questions on the division change.
      Mr. Payne responded and summarized the feedback he has received from coaches, as well
      as the scholarship situation. It was noted the NJCAA commitment is for five years, at
      which time the sports program may be evaluated.
C. **Center for International Education & Programs**

Ms. Nehlsen presented information on the Illinois Consortium for International Studies and Programs (ICISP) Visiting Faculty Program. The history and background on ICISP, as well as its missions and programs, were highlighted. ICISP’s Semester Visiting Faculty Program was outlined; and Dr. Marrocco reviewed her experience visiting Carlow College in Ireland for Spring 2018. Comments from trustees related to eligibility, and it was noted that ICISP and sabbatical leaves are not reciprocal programs.

D. **Communications & Behavioral Sciences**

An update on the state of the Communications and Behavioral Sciences (CABS) division was provided by Dean Mao, who reviewed five-year enrollment and actual budget trends. Other topics outlined were: new strategies with enhanced performance; changes in placement practice; background and methods regarding English placement at ECC; and developmental program changes. Professor Douglas explained LTC 099, a single level developmental, five-credit course which 56% of students enrolled successfully completed and moved on to English 101, during the program’s first year. Dr. Sam commended the department on the implementation of the LTC 099 course. Professor Munson was recognized for receiving the Dale Purnell award, which was presented at the AACC Convention the previous week.

5. **Review Board Actions on the May 8, 2018 Regular Board Meeting Agenda**

A. **Purchases**

1. Academic and Office Computer Purchase (Board Action No. 182-T-18)
2. Computer Purchase (Board Action No. 183-T-18)
3. Firewall Network Security System (Board Action No. 184-T-18)
4. Police Vehicle (Board Action No. 185-B-18)
5. Purchase of Used Tractor Truck (Board Action No. 186-I-18)

There were no questions about the purchases. Trustee McCreary commented about the importance of a vehicle replacement policy. Staff is addressing the policy.

B. **Other Agenda Items**

There were no questions or comments about other agenda items.

*The board recessed at 5:00 p.m. and reconvened at 5:12 p.m.*

6. **Old Business**

- Trustee McCreary summarized the Bon Appetit event she and Dr. Sam attended on April 26, noting ECC did very well in the cupcake competition, however Harper College won the competition. She suggested information on ECC culinary programs be available at these types of events.
- Trustee Ollayos mentioned the community engagement report she submitted. She highlighted the United Black Scholarship dinner, where she had a positive conversation with District U46 board members regarding the College’s dual credit program.
- Chair Meyer stated Donna Smith will not be able to attend the Savour the Semester event on May 16th due to a scheduling conflict. Trustee Weiss indicated Mr. Kellenberger is also unable to attend this event.
- Trustee Duffy remarked on the ICCTA written report he distributed to trustees.
7. New Business

A. Items of Professional Growth

1. ICCTA Annual Meeting, June 1-2, 2018
   Trustees Rakow, Redmer, Olayos, Duffy and Meyer, as well as Student Trustee Flores, are planning on attending the ICCTA annual meeting in Springfield June 1-2. Hotel reservations will be arranged for Friday night, June 1.

2. Annual Retreat, June 26-27, 2018 – An Enemy Called Average
   Trustee Redmer remarked on the reasoning behind the book selection for this year’s retreat, An Enemy Called Average, which was distributed to trustees at this meeting. Individual assignments will be provided by Ms. Kolbusz within the next month.

3. ACCT Leadership Congress – October 24-27, 2018
   Trustee Duffy commented about the importance of attending the ACCT Leadership Congress, and he encouraged trustees to attend. Trustee Olayos noted the College’s presentation submissions, including one on international exchange. Chair Meyer remarked on balancing the importance of participating in the ACCT Congress with fiscal responsibility. Trustee Redmer stressed that written reports on ACCT sessions should include the significance of each session attended.

4. Upcoming Community Engagement Events
   Ms. Franck announced upcoming events.

B. President’s Remarks

   - Dr. Sam clarified ECC’s athletics program’s policy, noting conferences must be won in order to attend nationals. He mentioned other colleges follow the same policy. Students who win competitions at higher levels, however, are able to participate.

   - Dr. Sam remarked on a situation which was brought to the attention of the Board, involving a student’s enrollment in the surgical tech program. He stated a resolution may be reached, which includes a tuition waiver for the first year.

C. Chair’s Remarks

   - Chair Meyer stressed the importance of all trustees’ participation at commencement ceremonies.

   - Chair Meyer provided an update on funding for the Education and Workforce Center, stating he met with individuals at a recent meeting and received information regarding the voucher.

E. Announcements

   There were no announcements; however Trustee McCrery stated she would like Board Action No. 178-A-18, Renewal of Youth Leadership Academy Agreement, to be pulled from the May 8th regular meeting agenda.

F. Issues for Next Month’s Agenda

   There were no issues brought forward.

8. Audience Wishing to Address the Board

   There were no audience members wishing to address the Board.
Adjournment

*Motion:* Trustee McCreary moved to adjourn the meeting.

*Second:* Trustee Ollayos seconded the motion.

Chair Meyer adjourned the meeting at 5:48 p.m.

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Clare Ollayos, DC, Board Secretary

Diane Kerruish, Board Recorder