The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, April 9, 2018, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer
   Chair Meyer called the meeting to order at 3:04 p.m. and asked Ms. Kerruish to call roll.

   Trustees present:  Mr. Duffy, Mr. Meyer, Ms. Rakow, Dr. Redmer and Mr. Weiss.
   Dr. Ollayos arrived at 3:06. Ms. McCreary arrived at 3:24.

   Trustees absent:  None

   ECC Staff and  Dr. Sam, Ms. Konny, Dr. Heinrich, Ms. Amenta, Ms. Lucca, Ms.
   Davenport, Ms. Schopen, Ms. Haucia, Ms. Hobson, Dr. Hu, Dr. McClure,
   Ms. Flahaven, Dr. Hardy, Ms. Harris, Mr. Battista, Ms. Proctor, Ms.
   Strossner, Dr. Miller, Ms Perrin, Dr. Chahino, Ms. Wagner, Dr. Mao, Ms.
   Tait, Dr. Roeger, Dr. Salgado, Dr. Thompson, Ms. Scholl, Ms. Bucek, Ms.
   Tarver, Ms. Chahino, Ms. Zwart-Healy, Ms. Webb, Ms. Kerruish and Ms.
   Franck

2. Pledge of Allegiance
   The Pledge of Allegiance, led by Mr. Duffy, was recited. Introductions followed.

3. Approval of Meeting Minutes of the Committee of the Whole, March 12, 2018
   Chair Meyer requested approval of the minutes of March 12, 2018.

   Motion:  Trustee Duffy moved to approve the minutes as presented.
   Second:  Trustee Ollayos seconded the motion.
   Roll-Call Vote:  Aye, 6; nay, 0; motion carried.

4. Presentations
   A. United Way
      Jose Lopez, treasurer of ASPIRE provided a presentation on the United Way campaign.
      He highlighted the services provided to the community by United Way, as well as their
      goals and accomplishments. The kick-off for the campaign will be held on April 10 in
      the Jobe Lounge from 10:00 a.m. until 2:00 p.m. Trustee Rakow, United Way board
      member, thanked Mr. Lopez for the presentation he provided.

   B. Perkins Grant
      Dr. Thompson, Mr. Battista and Ms. Taylor provided information on the federally-funded
      Perkins Grant, noting this is the most important legislation affecting the career technical
      education program. They explained how the grant funds are distributed and highlighted
      the six guiding principles and initiatives. Ms. Meisinger, Ms. Chahino and Ms. Allen
      were recognized for their involvement, and the participation of many others was noted.
Trustee Olayos commented on their efforts as well as the success of this grant, which is aligned with the College’s strategic plan.

C. Sabbatical Report, Manuel Salgado
Dr. Salgado, Associate Professor of Psychology and former counselor, summarized his background and sabbatical at ISU, highlighting his dissertation on investigating the effects of student engagement on Latina/o community college students. Questions and feedback from the trustees followed the presentation.

5. Review Board Actions on the April 10, 2018 Regular Board Meeting Agenda
A. Purchases
   1. Digital Imaging Detector (Board Action No. 1569-I-18)
      There were no questions or comments about this purchase.
   2. Fourteen (14) Passenger Bus (Board Action No. 157-I-18)
      Trustee McCreary inquired about the process for trade-in determination. Ms. Davenport responded, noting maintenance issues are a major factor; and Ms. Tait explained the rotation schedule, which is usually ten years.
   3. Text Messaging System (Board Action No. 158-T-18)
      Ms. Schopen provided background information on this action, noting the need for the ability to text students from various areas, including student services, enrollment, marketing, and the SARS program, which is used for appointment scheduling. It was noted that one system to cover all areas would be very expensive. CampusCast is a robust system and will serve other needs for less cost. Dr. Chahino highlighted the RAVE system and explained why there is a need for separate systems.
   4. Wireless Project Installation (Board Action No. 159-T-18)
      There were no questions or comments about this purchase.

B. Other Agenda Items
   Senior Tuition Waiver Expansion (Board Action No. 153-A-18)
   Trustee Olayos requested clarification on the eligibility requirements. The action will be amended to include additional details on the eligibility requirements. The current action will be pulled at the April 10 regular meeting and replaced with the amended action.

The board recessed at 4:19 p.m. and reconvened at 4:32 p.m.

6. Old Business
   In reference to the ACCT action related to the DACA issue, Trustee Olayos mentioned the April 4, 2018 thank you letter to Congress, and requested that a letter of appreciation be drafted to legislators. It was noted that Trustee Redmer and Ms. Amenta have already drafted a letter to be signed by Dr. Redmer and Dr. Sam. A discussion on this item followed, and Ms. Amenta read the proposed letter. Further discussion ensued on legislative items and what may be outside the scope of the liaison’s role. It was determined that the proposed drafted letter is a restatement of what was previously approved and can be signed by Dr. Redmer and Dr. Sam. Future requests for advocacy will be brought forward for further consideration if they have not been previously discussed and approved by the board.
7. New Business
   A. Board Planning Dates
      1. Board Self-Assessment (due April 16)
         Assessments are due April 16. There were no questions or comments.
      2. Board Goals
         a. Data
            Legislative events may be evaluated at the upcoming board retreat. A list of legislative activities was distributed, to be used as a reference when assessing goals. Trustee Redmer also distributed election results.
         b. Goals Assessment (due April 16)
            Trustee Redmer clarified the instructions and process regarding the assessments, which are due April 16.

   B. Items of Professional Growth
      1. ICCTA Meetings
         a. April 17-18
            Trustee Duffy will attend ICCTA meetings in Springfield on April 17-18, which is also Lobby Day.
         b. June 1-2
            ICCTA’s annual convention will be held June 1-2 in Springfield. Trustees were asked to let the president’s office know if they are planning on attending. Trustee Redmer requested the Board’s support of her application for the ICCTA Secretary position. It was noted the ICCTA delegate appointment will be left open until Dr. Redmer’s status is known.
      2. ACCT Leadership Congress – October 24-27, 2018
         a. Presentation
            Trustee Redmer distributed her suggestions for ECC presentations at the Leadership Congress; and trustees discussed potential presentation topics. College administrators may also provide presentation recommendations, which are due May 4. Dr. Sam will forward any presentation proposals he receives to the Board. Trustees were asked to notify the president’s office by the first week in May, whether or not they are planning on attending the Leadership Congress in October.

   3. Upcoming Community Engagement Events
      Ms. Franck announced upcoming events.

   C. President’s Remarks
      Dr. Sam is planning on meeting with Harper’s president later this week regarding Harper’s potential intentions of working with U46.

   D. Chair’s Remarks
      Chair Meyer expressed his support of Dr. Redmer’s application for ICCTA Secretary. He notified the board of a letter he drafted in support of her appointment; and he stated his intention to nominate Mr. Duffy as ECC’s ICCTA delegate, with Dr. Redmer as the alternate representative. If re-elected as Chair, Mr. Meyer plans to continue with the current appointments.

   E. Announcements
      Trustee Weiss stated that his brother, who is the water director for the City of Elgin, informed him that scholarships are available for water treatment operator certifications. Dr. Sam will be contacted to pursue this opportunity at ECC.
Trustee McCreary invited trustees to the May 6 Elgin Symphony performance. Trustee Ollayos will forward Dr. Sam information and ideas she received while participating in a food pantry discussion with a representative from Elgin co-op ministries.

F. Issues for Next Month’s Agenda
There were no issues brought forward.

8. Audience Wishing to Address the Board
There were no audience members wishing to address the Board.

Adjournment
Motion: Trustee Ollayos moved to adjourn the meeting.
Second: Trustee Rakow seconded the motion.
Chair Meyer adjourned the meeting at 5:49 p.m.

Clare Ollayos, DC, Board Secretary
Diane Kerruish, Board Recorder