Committed of the Whole Minutes
August 7, 2017

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, August 7, 2017, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer
Chair Meyer called the meeting to order at 3:02 p.m. and asked Ms. Kerruish to call roll.

Trustees present: Mr. Duffy, Mr. Meyer, Ms. McCarey, Ms. Rakow, and Dr. Redmer

Trustees absent: Ms. Holmes, Dr. Olayos, and Student Trustee Mr. Jones

ECC Staff and Dr. Sam, Ms. Heinrich, Ms. Konny, Ms. Webb, Dr. Miller, Ms. Healy, Dr. Lehmacher, Mr. Pasnick, Ms. Amenta, Dr. Thompson, Ms. Hobson, Ms. Brynelsen, Ms. Boyce, Mr. Lopez, Mr. Vogt, Ms. Wagner, Dr. McClure, Ms. Bethke, Ms. Phillips, Mr. Robinson, Ms. Schopen, Ms. Lucca, Ms. Davenport, Ms. Pang, Mr. McCoy, Ms. Letizio, Ms. Plate, Ms. Heinrich, Ms. Gundrum, Ms. Strossner, Ms. Bucek, Ms. Meisinger, Ms. Tait, Ms. Kerruish and Ms. Franck

2. Approval of Meeting Minutes of the Committee of the Whole, August 7, 2017
Chair Meyer requested approval of the minutes of August 7, 2017.

Motion: Trustee Duffy moved to approve the minutes as presented.

Second: Trustee Rakow seconded the motion.

Vote: All aye by voice vote; motion passed.

3. College Reports
A. Student Success
A written College Readiness Report was received.

4. Presentations
A brief video on Northern Illinois University’s CME scholarships was shown. Six (of eight) ECC scholarship awardees were highlighted. It was noted Diego Gonzalez, former student trustee, was one of the scholarship recipients not included in the video.

A. Web Redesign
Derick Pasnick provided an update on the status of the web redesign. Areas highlighted included the importance of the website; demographics; history of the current website, which was last updated in September, 2007 (with a minor branding refresh in August, 2008); recent updates and challenges; and a sample of the redesigned website. Chair Meyer noted the importance of maintaining transparency throughout ECC’s website.
B. Math, Science, Engineering and Health Professions Update
Wendy Miller delivered a presentation on the Math, Science, Engineering and Health Professions area, focusing on key areas and statistics. She introduced Vicki Bethke, office coordinator; Jean Phillips, interim associate dean; Michelle Knox, administrative assistant; Kim Plate, director of the dental assisting program; Deb Letizio, director of medical imaging; and Michele Brynelson, interim nursing director. Other areas highlighted include the Math department’s faculty mentoring project; the Engineering department’s restructure of offerings; the Biology department’s campus gardens and new concentrations for students; revitalization of the Nursing department and the new concept-based curriculum. It was noted all of ECC’s Health Professions programs are fully accredited, and Health Professions students consistently achieve pass rates above state and national averages on certification and licensing exams.

5. Review Board Actions on the June 13, 2017 Regular Board Meeting Agenda
   A. Purchases
      1. Electrical Supplies
      2. Plumbing Supplies
      3. Plumbing Services
There were no questions or comments on purchases.
   B. Any Other Agenda Items
There were no questions or comments on other agenda items.

The board recessed at 4:05 p.m. and reconvened at 4:14 p.m.

6. Old Business
There was no old business brought forward.

7. New Business
   A. Items of Professional Growth
      1. FY 2018 Goals
Trustees were provided a copy of their goals as reviewed and revised at the June retreat. Trustee Redmer thanked Ms. Amenta for her assistance in establishing the board’s FY 2018 community engagement and legislative goals. Ms. Amenta distributed information on the District’s K–12 Board of Education members.

      2. Board Handbook and Policies Updates
Trustee Duffy stated he and Trustee McCreary reviewed the board policies, and very minor changes were indicated. Updates to the handbook were provided in the August packet.

      3. ICCTA Meeting, September 8, 2017, Normal, IL
It was noted ICCTA will hold a one-day meeting on September 8. Trustees Duffy, Ollayos, Holmes and Redmer are planning on attending.

      4. Upcoming Community Engagement Events
Ms. Franck announced upcoming events.

   B. President’s Remarks
      • Dr. Sam stated that on April 28, he sent information to ECC staff regarding changes and a reorganization, noting new board members not yet seated did not receive this
information. He explained the history and background of the restructure for the benefit of new board members, noting Ms. Konny’s title now includes Interim Human Resources Director. The restructure resulted in an overall savings of $250,000. Trustee Rakow inquired about the calculations of the pay increases; and Dr. Sam indicated they were handled through the HAY system. He elaborated on the HAY system, noting the functions added to each staff member’s job description determined the amount of their increase. Trustee Redmer asked about the retirement pension cap. Dr. Sam will look into this and provide an update, as well as a revised organizational chart.

- Dr. Sam stated ECC police officers will receive tasers, as well as formal training on the equipment, in the near future.
- Dr. Sam informed the board that Harper College will now participate in funding the Hanover Park facility for two more years, since they have received $225,000 from the state.

C. Chair’s Remarks
- Chair Meyer commented on the importance of attending convocations, especially student convocation.
- Regarding the approved state budget, Chair Meyer noted that on paper, it is more than we expected; however we don’t know what the College will actually receive, if anything. This needs to be kept in perspective, and all budgeting factors must be considered as the College contemplates changes that might be made. Dr. Sam will provide an update on budgetary options to the board within the next several months. Trustee Redmer suggested a special board meeting in the near future might be appropriate in order to review budgetary options. She would also like to look into expanding agreements with private schools; and Trustee McCrea interested agreed.

D. Announcements
- Trustee Rakow mentioned she attended the program on July 20 at the Kane County Judicial Center which resulted from a collaborative effort with the College, noting she was impressed with this very beneficial program.

E. Issues for Next Month’s Agenda
   There were no issues brought forward for next month’s agenda.

8. Audience Wishing to Address the Board
   There were no audience members wishing to address the board.

Adjournment
   Chair Meyer adjourned the meeting at 5:19 p.m.

Clare Ollayos, DC, Board Secretary

Diane Kerruish, Board Recorder