COMMITTEE OF THE WHOLE MINUTES
APRIL 10, 2017

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, April 10, 2017, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer
Vice Chair Meyer called the meeting to order at 3:31 p.m. and asked Ms. Kerruish to call roll.

Trustees present: Mr. Duffy, Ms. Holmes, Mr. Meyer, Dr. Olayos, Dr. Redmer, and Mr. Saucedo

Trustees absent: Ms. MacKinney and Student Trustee Mr. Gonzalez

ECC Staff and others present: Dr. Sam, Ms. Heinrich, Ms. Konny, Ms. Webb, Ms. Bucek, Dr. Thompson, Ms. Lucca, Ms. Wons, Ms. Schopen, Dr. Hardy, Mr. Lopez, Ms. Amenta, Ms. Tait, Ms. Pang, Ms. Rakow, Dr. Garber, Mr. McCoy, Ms. McCreary, Ms. Lehmann, Ms. Healy, Dr. McClure, Ms. Nehlsen, Mr. Battista, Ms. Roush, Ms. Meisinger, Ms. Kolbusz-Kosan, Ms. Gundrum, Mr. Jensen, Ms. Wagner, Dr. Miller, Dr. Hu, Ms. Cook, Ms. Sawyer, Ms. Strossner, Ms. Hobson, Ms. Franck and Ms. Kerruish

2. Approval of Meeting Minutes of the Committee of the Whole, March 13, 2017
Vice Chair Meyer requested approval of the minutes of March 13, 2017.

Motion: Trustee Duffy moved to approve the minutes as presented.
Second: Trustee Holmes seconded the motion.
Roll-Call Vote: All aye by voice vote; motion passed.

3. Presentations
A. Panel Presentation – The Enrollment Process
Ms. Nehlsen facilitated a presentation provided by a panel of administrative team members, including Jennifer McClure, managing director of enrollment services; Kim Wagner, managing director of student financial services; Sean Jensen, director of transfer services; John Long, academic advisor; Victoria Roush, director of testing; Rodrigo Lopez, director of high school partnerships and transitions; Tyler O’Donnell, recruitment coordinator IV; and Amybeth Maurer, director of orientation and student life. Handouts outlining each area of the enrollment process were provided to the board. The panel provided an overview of the enrollment process and generated questions from the trustees. On-line testing was discussed, and it was noted the College is working in that direction as the website undergoes a complete revolution. Marketing strategy was also discussed, including the use of social media.
4. Youth Leadership Academy (YLA)
   Ms. Konny provided a recap of expenses for the Youth Leadership Academy and explained
   ECC’s financial support of the academy, along with other services the College provides
   related to the YLA. She reviewed the current two-year agreement which expires June 30,
   2017 and distributed financial information to the Board for their review in preparation for
   the FY 2018-19 contract. Ms. Konny will provide more specific enrollment numbers to the
   Board, as well as the retention rate and the total number of students who attend ECC, at the
   May Finance Committee meeting.

5. Review Board Actions on the April 11, 2017 Regular Board Meeting Agenda
   Board Action No. 146-A-17, Intergovernmental Agreement Between Community College
   District No. 509, Community College District no. 512, Chicago Cook Workforce
   Partnership, and the Village of Hanover Park
   Trustee Ollayos mentioned the legislative/community meeting held April 18, 2017, which
   addressed the future/funding of the Education and Work Center. Ms. Heinrich summarized the
   potential plans for the future of the Center, noting the Village of Hanover Park will provide
   support until the end of December. Dr. Sam pointed out the unique partnership between the
   participating colleges and the Village, noting ECC will be supporting the facility, including
   instructional services, solely for the second half of the year. A discussion about
   potential financial options related to the Center followed.

   The board recessed at 4:47 p.m. and reconvened at 4:58 p.m.

6. Old Business
   No old business was brought forward.

7. New Business
   A. Board Planning Dates
      1. Board Self-Assessment – Due April 11, 2017
      2. Board Goals Assessment – Due April 11, 2017
         Trustees were reminded that assessments must be completed before the new trustees
         are seated.
      3. Special Meeting to Seat Newly Elected Trustees – May 2, 2017
         A special reorganization meeting will be held May 2nd at 6:00 p.m. in Seigle
         Auditorium.
   B. Items of Professional Growth
      1. ICCTA Committee and Board Meetings – April 26, 2017
         Trustees Duffy and Ollayos will attend the ICCTA meetings in Springfield on April
         26th.
      2. ACCT Leadership Congress – September 25-28, 2017
         Vice Chair Meyer noted that although Trustee Ollayos’ term on the ACCT board will
         expire soon, we will continue to support her as an ACCT committee member and
         would like her to represent ECC at the leadership congress in September. Trustee
         Ollayos would like to see ECC provide presentations on some of the College’s
         programs at the leadership congress, as well, with staff members providing the
         presentation and a trustee delivering the introduction. Possible presentations include
         the AARP presentation and the Bellwether presentation. Trustee Redmer
indicated a voting delegate also should attend the congress, and a discussion ensued regarding the number of trustees attending events. Trustee Meyer stated that all employees of the College have been asked to curtail spending, and the Board should lead by practicing the same constraints, in light of the State’s budget crisis. Trustee event attendance will be further reviewed at the retreat in June.

3. Upcoming Community Engagement Events
Ms. Amenta distributed a summary of the election results and reviewed Senate Bill 736 regarding academic credit for military training. Bios on Senator Laura Murphy and Senator Dan McConchie were also provided. Trustees discussed the BSN issue, and it was noted ECC has transfer programs in place with Columbia College and Northern Illinois University for our students. Some community colleges may not have this option, however, so the BSN program may be beneficial. In summary, the Board’s general position on the issue is that we do not oppose it but are not advocating for it.
Ms. Franck announced upcoming events.

C. President’s Remarks
- Dr. Sam updated the Board on the status of an incident that occurred when representatives of H.O.M.E. were recently on campus. This group has been coming to ECC every other year since 2002.

D. Chair’s Remarks
- Vice Chair Meyer announced the dates for the Board retreat will be June 20 and 21, 2017 (changed from June 27 and 28), in order to accommodate trustees’ schedules. An action item indicating this change will be included on the May meeting agenda.
- An action item proposing that the September, 2017 board meeting dates be changed (to September 11 and 12) will be brought for consideration in May.
- Trustees interested in specific appointments for the 2017-2018 term should contact Vice Chair Meyer by April 14.
- Trustees were reminded that economic interest statements are due May 1.

E. Announcements
There were no announcements.

F. Issues for Next Month’s Agenda
There were no issues brought forward for next month’s agenda. Trustee Holmes, however, mentioned a letter she received from a resident regarding the proposed gun shop to be located near the College. She will forward a copy of the letter she received to Dr. Sam and Vice Chair Meyer. Trustees discussed the zoning approval process; and it was noted the issue must be added to an agenda in order to discuss it. Trustee Olayos requested that this issue be added to the May agenda.

8. Audience Wishing to Address the Board
There were no audience members wishing to address the board.
Adjournment

Vice Chair Meyer adjourned the meeting at 6:06 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder