

**MINUTES OF REGULAR BOARD MEETING OF  
AUGUST 8, 2017**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, August 8, 2017, in Building E, Room 100.03, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

**1. Call to Order and Roll Call**

Chair Meyer called the regular meeting to order at 5:51 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Mr. Duffy, Mr. Meyer, Ms. Holmes, Ms. McCreary, Dr. Ollayos, Ms. Rakow, Dr. Redmer, and Student Trustee Mr. Jones

*Trustees absent:* None

*ECC staff and others present:* Dr. Sam, President; Ms. Konny, VP; Ms. Heinrich, Interim VP; and Ms. Kerruish, Recorder

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

*Motion:* Trustee Ollayos moved to recess to closed session.

*Second:* Trustee McCreary seconded the motion.

*Roll-Call Vote:* Aye, 6: Duffy, Meyer, McCreary, Ollayos, Rakow, Redmer, nay, 0; Student Trustee Jones, aye; motion carried at 5:52 p.m.

**3. Reconvene Open Session**

The board reconvened in open session at 6:36 p.m. in Seigle Auditorium (E125).

**4. Preliminary Matters**

Following the Pledge of Allegiance led by Dr. Garber, Chair Meyer read the board purpose, then asked Ms. Kerruish to call roll.

MINUTES OF REGULAR MEETING OF  
AUGUST 8, 2017

**Roll Call**

*Trustees present:* Mr. Duffy, Mr. Meyer, Ms. Holmes, Ms. McCreary, Dr. Ollayos, Ms. Rakow, Dr. Redmer, and Student Trustee Mr. Jones

*Trustees absent:* None

*ECC staff and*

*Others present:* Dr. Sam, president, Ms. Konny, Ms. Heinrich, Dr. Garber, Mr. Treadwell, Ms. Amenta, Ms. Sawyer, Mr. Tennis, Mr. Whitehead, Ms. Kerruish and Ms. Franck

**5. President's Report**

Dr. Sam's report included the following:

- The presence of SSECCA representative Mr. Treadwell was noted.
- At the end of June, Professor George Rosa learned that an ECC student, Alex Ginkel, won the Sheetmetal National Championship at SkillsUSA Nationals.
- Project Backpack will be held on Saturday, August 12 in the Events Center from 9:00 a.m. until 1:00 p.m.

**6. Board Reports (Representatives and Liaisons)**

**A. Committee of the Whole Meeting**

Trustee Duffy reviewed the agenda and summarized the meeting held August 7, noting presentations on the Web Redesign by Mr. Pasnick, and a Math, Science, Engineering and Health Professions update by Dr. Miller, were provided to the board. The board reviewed actions for the August 8 board meeting, and there were no questions on the recommended purchases. Trustees received final revised goals from the June retreat. In addition, policy updates were presented, with no changes indicated these adjustments will be on the September agenda for approval. They also discussed the ICCTA meeting on September 8, as well as upcoming community engagement events. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

**B. Illinois Community College Trustees Association (ICCTA)**

Trustee Ollayos highlighted the ICCTA Executive Planning Session held at Highland Community College in Freeport on August 4 and 5. Tours of the nursing wing, the technology center, chemistry lab and mass communication studio were given prior to the meeting. Issues and challenges were reviewed, including working as a unified system and keeping full membership, and budget constraints. Legislative issues included community college budgets and state appropriations. Other topics discussed were: nursing baccalaureate degree, campus safety, student success, diversity, leadership succession, and enrollment. Trustee Ollayos provided a written summary of the planning session to the board. The next ICCTA meeting will be held at Heartland Community College on September 8.

MINUTES OF REGULAR MEETING OF  
AUGUST 8, 2017

**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos summarized the recent ACCT planning session held to prepare for the Leadership Congress in September. Topics included were PELL (eligibility criteria) and legislation regarding veterans' education.

Chair Meyer noted that a letter of recommendation will be submitted with the ACCT associate committee member application for Trustee Ollayos. Her term on the ACCT board expires later this year. Based on previous discussions trustees agreed to submitting Dr. Ollayos application.

**D. Legislative**

Trustee Redmer indicated Representatives Pritchard and Fortner are not planning on running for office again. She also mentioned the Board's June retreat, noting Ms. Amenta was helpful in planning the board's legislative goals.

**F. ECC Foundation**

Trustee Rakow provided the following update:

- ▶ The Foundation closed fiscal 2017 having raised more than \$910,000. Combined with investment performance, the organization's revenue exceeded \$1 million for the year.
- ▶ Notable gifts in June include: \$130,000 gift from the estate of Max and Victor Leda to support an endowment for nursing students; \$13,400 gift from the family of Corey Bain to launch a memorial scholarship in his name to support welding students.
- ▶ Scholarship funds continue to be awarded for the 2017-2018 academic year. As of August 7, over \$160,000 in donor funding has been awarded to 163 students for an average award of \$986 per recipient.
- ▶ The spring edition of Alumni News was sent to more than 28,000 ECC graduates in June.
- ▶ The Foundation Board held their annual meeting on June 1, followed by a Board retreat later in the month.

**7. Audience Wishing to Address the Board**

There were no audience members wishing to address the board.

**8. Board Action No. 002-A-17, Acceptance of College Reports**

A. Personnel (June, July)

B. Treasurer (May, June)

***College Reports Under Separate Cover***

C. Institutional Advancement and ECC Foundation (June, July)

D. Community Engagement (Summer)

E. Community Engagement and Legislative Affairs (June, July)

F. Grant Monitoring Report (Quarter ending June 30, 2017)

G. Vendor Report (FY 2017)

Chair Meyer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee Holmes moved to accept the college reports, as submitted.

**Second:** Trustee McCreary seconded the motion.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

MINUTES OF REGULAR MEETING OF  
AUGUST 8, 2017

**9. Consent Agenda Approval**

Chair Meyer read the Consent Agenda and inquired whether anyone would like to remove any items from the Consent Agenda.

The following item was removed by Student Trustee Jones:

**9.H. Board Action No. 010-F-18, Ratification of Board of Trustees Travel Expenses**

The following item was removed by Chair Meyer:

**9.M.4. Board Action No. 020-P-18, Administrative Appointments**

Chair Meyer also removed, **9.M.1. Board Action No. 017-P-18, New Hire, Instructor of Nursing, Jonita De Villiers.** No action is needed on this item as Ms. Villiers declined the position..

Chair Meyer presented the remaining Consent Agenda items for approval:

- 9.A. Board Action No. 003-A-18, Minutes of the Regular Board Meeting of June 13, 2017**
- 9.B. Board Action No. 004-A-18, Minutes of Closed-Session of the Board Meeting of June 13, 2017**
- 9.C. Board Action No. 005--A-18, Minutes of the Retreat Meeting of June 20 and 21, 2017**
- 9.D. Board Action No. 006-A-18, Minutes of Closed-Session at the Retreat Meeting of June 20 and 21, 2017**
- 9.E. Board Action No. 007-A-18, Minutes of Special Board Meeting of July 12, 2017**
- 9.F. Board Action No. 008-A-18, Minutes of Closed Session at Special Board Meeting of July 12, 2017**
- 9.G. Board Action No. 009-F-18, Ratification of Report of Expenses**
- 9.I. Board Action No. 011-A-18, Destruction of Audiotapes of Closed Sessions at Board Meeting of November 10, 2015 and December 8, 2015**
- 9.J. Board Action No. 012-A-18, Partnership Agreement Between Elgin Community College and Roosevelt University**
- 9.K. Board Action No. 013-A-18, Northern Kane County Educational Corporation and Cambridge Lake Charter School Dual Credit Agreement**

**PURCHASES**

- 9.L.1. Board Action No. 014-B-18, Electrical Supplies,** authorizes the administration to renew the agreement to purchase electrical supplies from Advance Electrical Supply (Chicago, IL), for a period of one year, in an amount not to exceed \$53,000 annually.
- 9.L.2. Board Action No. 015-B-18, Plumbing Supplies,** authorizes the administration to renew the agreement to purchase plumbing supplies from Ferguson Enterprises (Chicago, IL), for a period of one year, in an amount not to exceed \$25,000 annually.
- 9.L.3. Board Action No. 016-B-18, Plumbing Services,** authorizes the administration to procure annual plumbing services from F.J. Bero (Elgin, IL), the lowest responsive bidder, in the amount not to exceed \$20,000 annually, \$60,000 total. This agreement will be for services for three years with the option to renew for two additional one-year periods.

MINUTES OF REGULAR MEETING OF  
AUGUST 8, 2017

**PERSONNEL**

- 9.M.2. Board Action No. 018-P-18, New Hire, Instructor of Nursing, Amy Markowski**
- 9.M.3. Board Action No. 019-P-18, New Hire, Instructor of Nursing, Kathleen Mika**

**Motion:** Trustee Ollayos moved to accept the consent agenda as presented.  
**Second:** Trustee Redmer seconded the motion.  
**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**OTHER ACTIONS**

- 9.H. Board Action No. 010-F-18, Ratification of Board of Trustees Travel Expenses**

**Motion:** Trustee Duffy moved to accept the agenda item as presented.  
**Second:** Trustee Ollayos seconded the motion.  
Student Trustee Jones was unclear about the board's travel expenses at the time he requested that the agenda item be removed; however clarification was subsequently provided which alleviated his misunderstanding and concern.

**Roll-Call Vote:** Aye, 7; nay 0; student trustee, aye; motion carried

- 9.M.4. Board Action No. 020-P-18, Administrative Appointments**

**Motion:** Trustee McCreary moved to accept the agenda item as presented.  
**Second:** Trustee Rakow seconded the motion.  
Dr. Sam outlined the restructure encompassed in this board action, noting the savings of approximately \$250,000 to the College, resulting from a distribution of responsibilities from two administrative vacancies. The restructure will also provide greater efficiency. Chair Meyer expressed his support of this recommendation.

**Roll-Call Vote:** Aye, 7; nay 0; student trustee, aye; motion carried

- 11. Other Possible Action Subsequent to Discussion in Closed Session**

No action was taken.

- 12. Old Business**

No old business was brought forward.

- 13. New Business**

Trustee Ollayos indicated she is looking for board approval for nominations for the Fox Valley Arts Hall of Fame. She suggested an ECC alum for nomination. Trustee Ollayos also mentioned that Nancy Coleman had started with Alignment Collaborative for Education (ACE). Dr. Sam has met with Ms. Coleman.

MINUTES OF REGULAR MEETING OF  
AUGUST 8, 2017

**Adjournment**

**Motion:** Trustee Holmes moved to adjourn.  
**Second:** Student Trustee Jones seconded the motion.

Chair Meyer adjourned the meeting at 7:06 p.m. with all in favor via voice vote.

  
Clare Ollayos, DC, Board Secretary

  
Diane Kerruish, Board Recorder