

**MINUTES OF REGULAR BOARD MEETING OF
JUNE 13, 2017**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, June 13, 2017, in Building E, Room 100.03, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Meyer called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Mr. Meyer, Ms. McCreary, Dr. Ollayos, Ms. Rakow, Dr. Redmer, and Student Trustee Mr. Jones

Trustees absent: Ms. Holmes

ECC staff and

others present: Dr. Sam, President; Ms. Konny, VP; Mr. Early and Ms. Wong, attorneys; and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee McCreary moved to recess to closed session.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 6: Duffy, Meyer, McCreary, Ollayos, Rakow, Redmer, nay, 0; Student Trustee Jones, aye; motion carried at 5:45 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:47 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Trustee McCreary, Student Trustee Jones read the board purpose. Chair Meyer then asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Mr. Duffy, Mr. Meyer, Ms. McCreary, Dr. Ollayos, Ms. Rakow, Dr. Redmer, and Student Trustee Mr. Jones

Trustees absent: Ms. Holmes

ECC staff and

Others present: Dr. Sam, president, Ms. Konny, Ms. Webb, Mr. Treadwell, Ms. Huichapa, Ms. Ficken, Ms. Ortega-Ehreth, Ms. Marin, Mr. Han, Ms. Hatch, Mr. McTighe, Mr. Dominguez, Mr. Santiago, Mr. Aguilar, Ms. Bucek, Mr. Zacker, Mr. Payne, Ms. Lane, Mr. Stark, Ms. Hernandez, Ms. Ortega, Ms. Lewis, Mr. Stewart, Mr. Whitehead, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam's report included the following:

- ▶ A moment of silence was observed for Maria Guadalupe Zavala, ECC employee who recently passed away.
- ▶ The presence of SSECCA representative Mr. Treadwell was noted.
- ▶ Awards were presented at the Illinois Community College Trustees Association Awards Banquet held June 2. ECC winners included the following: Student Mauro Rosiles won the Ghandi/King Peace Essay Scholarship Contest; Dr. Soma Chattopadhyay was awarded the Outstanding Part-Time Faculty Award; Trustee Ollayos earned her sixth Trustee Education Award; and Former Trustee MacKinney received a Certificate of Merit.
- ▶ The Illinois Skyway Collegiate Conference was held June 8. Skyway Athletic Awards were presented to ECC coaches Reed Nosbich, Male Sports Coach of the Year, Men's Basketball; and Bill Angelo, Hall of Fame, Baseball Player and Baseball Coach.
- ▶ Former Student Trustee Diego Gonzalez received a scholarship to Northern Illinois University that will cover the next two years tuition, housing and dining on campus. In addition, Jesus Martinez, student government president 2016-17, received a full-ride scholarship for two years at Northern Illinois University in Finance.
- ▶ At the start of Session II, enrollment is up 0.4% from this time last year. Seats are also up 0.1%.
- ▶ Kent Payne introduced two student athletes who are receiving scholarships from the Elgin Sports Hall of Fame: Alexis Lewis (from Dundee Crown High School), for women's soccer; and Juwan Stewart (Larkin High School), for men's basketball.

6. Board Reports (Representatives and Liaisons)

A. Committee of the Whole Meeting

Trustee Redmer reviewed the agenda and summarized the meeting held June 12, noting presentations on enrollment services and college transitions were provided to the board. Agenda items discussed include the FY2018 budget, auxiliary enterprises, board policies, the upcoming board retreat, and training for new trustees. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

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B. Illinois Community College Trustees Association (ICCTA)

Trustee Duffy highlighted the ICCTA convention held June 2 and 3 in Bloomington-Normal. Trustee Rakow reviewed the leadership training session she and Trustee Duffy participated in, which covered the topics of professional development, ethics, leadership, FOIA, and the open meetings act, among others. Trustee Duffy elaborated further on other areas covered at the ICCTA convention, noting officers were elected, the FY2018 budget was adopted, and an update on the spring session and state budget was provided. The next meetings will be held September 8 - 9.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos reviewed planning sessions and preparations for the ACCT leadership conference in September, noting a strategic plan is being updated, and methods for improving student participation are being reviewed. ECC will provide a presentation at the fall conference. Trustee Ollayos mentioned that several organizations are looking to ACCT for best practices.

D. Legislative

Trustee Redmer referred to May's written legislative report which was submitted to the board, noting there is no additional information to report at this time.

F. ECC Foundation

Trustee Rakow provided the following update:

- ▶ The ECC Foundation has raised nearly \$750,000 in gifts and pledges through the end of May. Notable gifts this month include three gifts from donors who have included ECC in their estate plans. A gift from retired faculty member Mary Bethel Olsen has been realized and a board action appears on this meeting's agenda to name a classroom in her honor in recognition of her gift to support nursing education. The other gifts are from retired paralegal faculty member Laurel Vietzen to support innovation and the Resources for Excellence Annual Fund, and from ECC alumni and Foundation Board vice chair, Larry Jones, to open a scholarship for students in the criminal justice program.
- ▶ Scholarship awards for the 2017-2018 academic year are being made. To date, 60 students have received nearly \$60,000 in support accounting for 22% of the funds available for award. 226 scholarship applications have been completed and submitted for consideration.
- ▶ The Foundation held their annual meeting on June 1, approving their annual budget and welcoming new board member Fred Heid, superintendent of District 300, who has joined the Foundation Board resulting in 18 voting members.
- ▶ The annual golf outing will take place on Monday, June 19 at Elgin Country Club.

7. Audience Wishing to Address the Board

The following audience members addressed the board:

- ▶ Dianha Ortega-Ehreth, Elgin, IL, Youth Leadership Academy; commented on the Youth Leadership Agreement
- ▶ Deborah Ficken, Genoa, IL, Youth Leadership Academy; request to address the purpose and impact of the YLA organization was voluntarily relinquished to allow additional time for others to address the board

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- ▶ George Dominguez, Elgin, IL, Youth Leadership Academy; commented as a parent representative on the YLA board
- ▶ Alejandro Santoyo, Elgin, IL, Youth Leadership Academy; commented on the Youth Leadership Academy agreement
- ▶ Andre Allen, Elgin, IL, Youth Leadership Academy; commented on appreciation of ECC's support of Youth Leadership Academy and reasons for ECC to continue its support of YLA

8. Board Action No. 188-A-17, Acceptance of College Reports

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (March, April, May)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (May)
- E. Community Engagement and Legislative Affairs (May)

Chair Meyer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Duffy moved to accept the college reports, as submitted.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 6; nay, 0; student trustee, aye; motion carried

9. Public Hearing on Fiscal Year 2018 Budget

Chair Meyer opened the public hearing on the FY2018 budget at 7:28 p.m. He asked three times if anyone was present that wished to address the board of trustees regarding the budget. There was no one present wishing to address the board and the public hearing was closed at 7:29 p.m.

10. Board Action No. 189-F-17, Resolution to Adopt Fiscal Year 2018 Budget and the planning assumptions contained within the budget

Motion: Trustee McCreary moved to adopt the budget, as submitted.

Second: Trustee Ollayos seconded the motion.

Trustee Ollayos stated she is pleased the college has presented a balanced budget as in previous years. Chair Meyer commented on the uncertainties and presumptions related to the budget, noting things may change and expressing his concern about property tax rates and lack of state funding. As Finance Committee Chair, Trustee Duffy stated that if the college does not receive state funding, it will still have a balanced budget.

Roll-Call Vote: Aye, 6; nay, 0; student trustee, aye; motion carried

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11. Consent Agenda Approval

Chair Meyer presented the Consent Agenda and removed the following items:

- 11.F. Board Action No. 195-A-17, Renewal of Youth Leadership Academy Agreement**
- 11.I. Board Action No. 198-A-17, Resolution Authorizing the MOU between the Workforce Development Board of Kane, Kendall, and DeKalb Counties and the Illinois Worknet System Partners**
- 11.K. Board Action No. 200-F-17, Resolution to Adopt FY 2018 Prevailing Wage Rates Established in Kane County**
- 11.O Board Action No. 204-A-17, Trustees' Out-of-State Travel to 2017 ACCT Leadership Congress**
- 11.Q.2 Board Action No. 207-P-17, New Hire, Professor I of Humanities, Dr. Peter Han**

There were no additional items removed and the Consent Agenda was presented as follows:

- 11.A. Board Action No. 190-A-17, Minutes of the Special Board Meeting of May 2, 2017**
- 11.B. Board Action No. 191-A-17, Minutes of Closed-Session Board Meeting May 9, 2017**
- 11.C. Board Action No. 192-A-17, Minutes of the Regular Board Meeting of May 9, 2017**
- 11.D. Board Action No. 193-F-17, Ratification of Report of Expenses**
- 11.E. Board Action No. 194-F-17, Ratification of Board of Trustees Travel Expenses**
- 11.G. Board Action No. 196-A-17, Naming of Study Room A-302 – Mary Bethel Olsen Study Room**
- 11.H. Board Action No. 197-A-17, Operating Parameters for Auxiliary Enterprises for Fiscal Year 2018**
- 11.J . Board Action No. 199-C-17, Resource Allocation and Management (RAMP) Matching Funds Commitment, Art and Technology Building**
- 11.L. Board Action No. 201-F-17, Transfer of Unspent Instructional Equipment Funds**
- 11.M. Board Action No. 202-A-17, Compensation Rates for Non-Unit Adjunct Faculty**
- 11.N. Board Action No. 203-A-17, Illinois Community College Board (ICCB) Student Member Scholarship**

PURCHASES

- 11.P.1. Board Action No. 205-X-17, Performing Arts Center Season Brochure,** authorizes the administration to purchase printing services for the Performing Arts Center's fall 2017 and spring 2018 season brochures from Hagg Press (Elgin, IL), the lowest responsive bidder, in the amount not to exceed \$16,615/each, total of \$33,230.

PERSONNEL

- 11.Q.1. Board Action No. 206-P-17, Appointment, Chief Information Officer, Dr. Michael Chahino**
- 11.Q.3. Board Action No. 208-A-17, Resolution of Appreciation, Ms. Judy Burman**

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- Motion:** Trustee Rakow moved to accept the consent agenda as presented.
Second: Trustee Ollayos seconded the motion.
Roll-Call Vote: Aye, 6; nay, 0; student trustee, aye; motion carried

OTHER ACTIONS

11.F. Board Action No. 195-A-17, Renewal of Youth Leadership Academy Agreement

- Motion:** Trustee Duffy moved to accept the agenda item as presented.
Second: Trustee McCreary seconded the motion.
Trustee Ollayos noted the renewal of the YLA agreement has been revised to a one-year agreement. Trustee Redmer stated that although the board received additional information about the YLA today, there is still a lack of important data on the program's long-term success. She will vote for a one-year agreement but would like additional data in the near future.

Roll-Call Vote: Aye, 6; nay 0; student trustee, aye; motion carried

11.I. Board Action No. 198-A-17, Resolution Authorizing the MOU between the Workforce Development Board of Kane, Kendall, and DeKalb Counties and the Illinois Worknet System Partners

- Motion:** Trustee Ollayos moved to accept the agenda item as presented.
Second: Trustee Redmer seconded the motion.
Dr. Sam expressed his support of the proposed MOU.

Roll-Call Vote: Aye, 6; nay 0; student trustee, aye; motion carried

11.K. Board Action No. 200-F-17, Resolution to Adopt FY2018 Prevailing Wage Rates Established in Kane County

- Motion:** Trustee Ollayos moved to accept the agenda item as presented.
Second: Trustee Rakow seconded the motion.
Chair Meyer provided background information on the reason for prevailing wage rates, stating he does not feel the rates are realistic for the Kane County area.

Roll-Call Vote: Aye, 3, Ollayos, Rakow, Redmer; nay 3, Duffy, Meyer, McCreary; student trustee, nay; motion failed

11.O. Board Action No. 204-A-17, Trustees' Out-of State Travel to 2017 ACCT Leadership Congress

- Motion:** Trustee Duffy moved to accept the agenda item as presented.
Second: Trustee Redmer seconded the motion.

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Trustee McCreary expressed her concern about four trustees participating in the ACCT Leadership Conference, especially in light of the lack of state funding. She feels these travel funds could be much better utilized if they were invested in students. Trustee Rakow noted she will not be attending the congress. Trustee Duffy stated trustees are allowed to participate in two trips per year, and he believes their attendance at these events benefits the college and contributes to ECC being recognized as a leader college. Trustee Redmer supported Mr. Duffy's comments; and a brief discussion ensued on the pros and cons of trustees' participation in ICCTA and ACCT conventions.

Roll-Call Vote: Aye, 4, Duffy, Ollayos, Rakow, Redmer; nay 2, Meyer, McCreary; student trustee, nay; motion carried

**11.Q.2 Board Action No. 207-P-17, New Hire, Professor I of Humanities,
Dr. Peter Han**

Motion: Trustee Ollayos moved to accept the agenda item as presented.

Second: Student Trustee Jones seconded the motion.

Dr. Sam recognized the presence of Dr. Han and highlighted his background at the college, beginning in 2007.

Roll-Call Vote: Aye, 6; nay 0; student trustee, aye; motion carried

11. Other Possible Action Subsequent to Discussion in Closed Session
No action was taken.

12. Old Business
No old business was brought forward.

13. New Business
No new business was brought forward.

Adjournment

Chair Meyer adjourned the meeting at 7:57 p.m.


Clare Ollayos, DC, Board Secretary


Diane Kerruish, Board Recorder