

**MINUTES OF REGULAR BOARD MEETING OF  
MAY 9, 2017**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, May 9, 2017, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

**1. Call to Order and Roll Call**

Chair Meyer called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Mr. Duffy, Ms. Holmes, Mr. Meyer, Ms. McCreary, Dr. Ollayos, Ms. Rakow, Dr. Redmer, and Student Trustee Mr. Jones

*Trustees absent:* None.

*ECC staff and others present:* Dr. Sam, President; Ms. Konny, VP, Ms. Heinrich, Interim VP and Ms. Kerruish, Recorder

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

*Motion:* Trustee Duffy moved to recess to closed session.

*Second:* Trustee McCreary seconded the motion.

*Roll-Call Vote:* Aye, 7: Duffy, Holmes, Meyer, McCreary, Ollayos, Rakow, Redmer, nay, 0; Student Trustee jones, aye; motion carried at 5:46 p.m.

**3. Reconvene Open Session**

The board reconvened in open session at 6:45 p.m. in Seigle Auditorium (E125).

**4. Preliminary Matters**

Following the Pledge of Allegiance, led by Student Trustee Jones. Trustee Duffy read the board purpose. Chair Meyer then asked Ms. Kerruish to call roll.

MINUTES OF REGULAR MEETING OF  
MAY 9, 2017

**Roll Call**

*Trustees present:* Mr. Duffy, Ms. Holmes, Mr. Meyer, Ms. McCreary, Dr. Ollayos, Ms. Rakow, Dr. Redmer, and Student Trustee Mr. Jones

*Trustees absent:* None

*ECC staff and*

*Others present:* Dr. Sam, president, Ms. Heinrich, Ms. Konny, Ms. Webb, Ms. Amenta, Mr. Treadwell, Ms. Sawyer, Mr. McCoy, Ms. Rhoades, Ms. Bruck, Mr. Battista, Mr. Rosa, Mr. Wood, Dr. Timm, Mr. McElhiney, Dr. Mao, Ms. Cooper, Mr. Wheaton, Mr. Whitehead, Ms. Kerruish and Ms. Franck

**5. President's Report**

Dr. Sam's report included the following:

- ▶ The presence of SSECCA representatives Mr. Treadwell and Mr. McCoy was noted.
- ▶ Dean Mao and Professor Anderson provided background on the forensic tournament and introduced the students who participated in the tournament. The students, Madeline Ford, Brianna Stevens and Samantha Davalos, highlighted their experience and successes.
- ▶ Dean Battista explained the Skills USA national competition. Professor Rosa introduced this year's winners, as follows: Alex Ginkel, gold medal sheetmetal competition; David Valdez, gold medal HVAC competition; Jose Rocha, HVAC competitor; and Monico Perez, HVAC competitor. Coach Wood, who has been coaching students for ten years, was introduced; and Dr. Timm and Mr. Timm were acknowledged for their coaching, as well.
- ▶ ECC was a co-recipient of the 2017 Inspire Award presented on April 18 by Presence Saint Joseph Hospital.
- ▶ The National Association of Stationary Operating Engineers recognized ECC as successfully demonstrating excellence for programmatic accreditation for low-pressure boiler operator program. Congratulations to Interim Dean Battista, Dr. Thompson and Professor Erbach.
- ▶ Elgin Community College, District 509 has received the Distinguished Budget Presentation Award for the current budget from Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting. Congratulations to the Business & Finance team and Ms. Konny.
- ▶ Congratulations to Interim Vice President Peggy Heinrich, who is completing her doctoral studies. She received the Faculty Award for Distinguished Scholar at Ferris State University's spring commencement.
- ▶ Greg Wheaton, Instructor of Mathematics, was spotlighted. Professor Wheaton addressed the board and highlighted his background and role at ECC.

MINUTES OF REGULAR MEETING OF  
MAY 9, 2017

**6. Resolutions of Appreciation**

**F. Board Action No. 168-A-17, Retiree Annabelle Rhoades, Associate Dean of Student Services and ADA Coordinator**

**Motion:** Trustee Redmer moved to accept the college reports, as submitted.

**Second:** Trustee Ollayos seconded the motion.

Trustee Ollayos read the resolution as presented to Annabelle Rhoades.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**A. Board Action No. 163-A-17, Retiree, Melody Arnold, Switchboard Operator**

**B. Board Action No. 164-A-17, Retiree, Barbara Busse, Manager of Disabilities Services**

**C. Board Action No. 165-A-17, Retiree, B. David Burke, Professor II of Humanities**

**D. Board Action No. 166-A-17, Retiree, Patrick Collins, Assistant Professor I of Criminal Justice**

**E. Board Action No. 167-A-17, Retiree, Janet Flynn, Professor I of Nursing**

**G. Board Action No. 169-A-17, Retiree, Linda Wallace, Assistant Professor I of Nursing**

**H. Board Action No. 170-A-17, Retiree, Robert White, Police Officer**

**Motion:** Trustee Duffy moved to accept resolutions A-H minus F.

**Second:** Trustee Holmes seconded the motion.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**7. Board Reports (Representatives and Liaisons)**

**A. Finance Committee**

Trustee Duffy highlighted the meeting held May 8 at 2:00 p.m., noting the agenda included internal audit reports; information on the Youth Leadership Academy; fiscal year 2017 restriction of excess instructional equipment funds; draft of the budget for fiscal year 2018; auxiliary enterprise operating parameters for fiscal year 2018; and Finance Committee meeting dates for fiscal year 2018. Minutes of the Finance Committee meeting will be available on ECC's website (elgin.edu) following approval.

**B. Committee of the Whole Meeting**

Trustee Holmes reviewed the agenda and summarized the meeting held May 8. The meeting included a presentation by Dr. Garber on the status of the strategic plan. Board actions on the May 9 regular meeting agenda were reviewed. Items of professional growth included preparation for the upcoming board retreat, the ICCTA annual meeting June 2 and 3, and upcoming community engagement events. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

**C. Illinois Community College Trustees Association (ICCTA)**

Trustee Duffy highlighted the ICCTA meeting held April 26 in Springfield. Key issues from the meeting include securing fiscal year 2017 and 2018 funding; the role of community colleges as entities of local government; and support of the nursing

MINUTES OF REGULAR MEETING OF  
MAY 9, 2017

baccalaureate degree for community colleges. It was noted ECC may support the program for colleges who do not have access to four-year degree university programs. The ICCTA convention will be held on June 2 and 3.

**D. Association of Community College Trustees (ACCT)**

Trustee Ollayos stated the ACCT board is preparing for the leadership conference which will be held September 23 through 28, 2017, noting this is her last year on the ACCT board.

**E. Legislative**

Trustee Redmer noted Student Trustee Jones participated in Lobby Day events on April 26 in Springfield, along with 12 other students. The FY2017 Omnibus Appropriations Bill was passed by Congress and signed into law last week. This bill includes reinstatement of year-round Pell Grants for students. At the state level, no progress has been made on what was dubbed the “lifeline budget,” which would provide more than \$800 million to higher education and human services. Additionally, there is a discussion around a “grand bargain 2” proposal, but substantive progress has not been made. ECC will engage in a summer pilot program with Congressman Krishnamoorthi’s office to pair a few ECC student veterans with a mentor in the business community. The hope is to scale up the program in fall.

**F. ECC Foundation**

Trustee Rakow provided the following update:

- ▶ The ECC Foundation completed the month of March having raised nearly \$630,000 in cash and pledges to date this fiscal year. The majority of gifts received during April were in the form of sponsorship and registration for the 19<sup>th</sup> Annual Golf Classic on June 19. Registration information for this event has been provided to trustees and is also located on the Foundation’s website.
- ▶ The Foundation has provided an award allocation of nearly \$330,000 to the Financial Aid office and academic departments for the 2017-2018 academic year. Approximately 73% of funds are available for scholarship award with the balance identified for programs designated by donor gift restrictions. The first scholarship to be awarded will go to our student trustee and will cover his tuition next year while he serves in this role.
- ▶ The Resources for Excellence mini-grant application period is currently open to faculty and staff to propose innovative projects they wish to conduct in the next academic cycle. Funds to support this grant program come from unrestricted donor gifts. In the current year, eight projects are underway supported by nearly \$20,000 in funding.
- ▶ The Foundation recently welcomed two new Board Directors: Bill Templin, partner at DLA Architects, and Mike Shales, CFO of Shales McNutt Construction.
- ▶ The Foundation Board will hold their annual meeting on June 1, 2017.

**8. Audience Wishing to Address the Board**

Susan Timm addressed the board and invited them to attend the Entrepreneurs Club’s Small Business Expo on May 13 from 11:00 – 3:00 in the Community/Heritage Room.

MINUTES OF REGULAR MEETING OF  
MAY 9, 2017

**9. Board Action No. 171-A-17, Acceptance of College Reports**

- A. Personnel (April)
- B. Treasurer (March)  
*College Reports Under Separate Cover*
- C. Institutional Advancement and ECC Foundation (April)
- D. Community Engagement and Legislative Affairs (April)
- E. Grant Monitoring Report (as of March 31, 2017)

Chair Meyer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

- Motion:** Trustee Holmes moved to accept the college reports, as submitted.  
**Second:** Trustee Jones seconded the motion.  
**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**10. Consent Agenda Approval**

Chair Meyer removed item I.8, Water Tower Painting from the agenda; then asked if there were any further items to be removed. There were no additional items removed and the Consent Agenda was presented as follows:

- 10.A. Board Action No. 172-A-17, Minutes of Closed Session at Regular Board Meeting of April 11, 2017**
- 10.B. Board Action No. 173-A-17, Minutes of Regular Board Meeting April 11, 2017**
- 10.C. Board Action No. 174-F-17, Ratification of the Report of Expenses**
- 10.D. Board Action No. 175-F-17, Ratification of Board of Trustees Travel Expenses**
- 10.E. Board Action No. 176-A-17, Destruction of Audiotapes of Closed-Session of October 6, 2015**
- 10.F. Board Action No. 177-A-17, Consulting Services, Board Retreat**, authorizes the administration to enter into an agreement for consulting services to facilitate the board retreat scheduled for June 20 and 21, 2017, in an amount not to exceed \$3,500.
- 10.G. Board Action No. 178-A-17, Consulting Services, Human Resources**, authorizes the administration to increase the contracted amount for employee relations support and special project assistance for the college's human resources department provided by John Newton and Associates, Ltd. (Downers Grove, IL) in an amount not to exceed \$20,000.
- 10.H. Board Action No. 179-F-17, Public Display of Fiscal Year 2018 Budget**

**PURCHASES**

- 10.I.1. Board Action No. 180-B-17, Absorption Chiller Maintenance Services**, authorizes the administration to procure absorption chiller maintenance services for the operations and maintenance department from Trane US, Inc. (Willowbrook, IL), the lowest responsible bidder, in an amount not to exceed \$6,121.39 annually. This will be a three-year agreement with the option to renew for two additional one-year periods.

MINUTES OF REGULAR MEETING OF  
MAY 9, 2017

- 10.I.2. Board Action No. 181-T-17, Academic and Office Computers**, authorizes the administration to purchase computer and related peripherals from Heartland Business Systems (Lisle, IL) utilizing educational pricing under the E&I Cooperative contract, in the amount of \$426,369.
- 10.I.3. Board Action No. 182-B-17, Air Filters**, authorizes the administration to purchase air filters for the operations and maintenance department from Tri-Dim Filter Corporation (Elgin, IL), the lowest responsible bidder, in an amount not to exceed \$22,181.72 annually. This will be a three-year agreement with the option to renew for two additional one-year periods.
- 10.I.4. Board Action No. 183-I-17, Culinary Program-Baking Lab Equipment and Installation**, authorizes the administration to contract with Midwest computer Products, Inc. (West Chicago, IL) for the purchase and installation of equipment in two culinary baking labs in building I utilizing Illinois Public Higher Education Cooperative (IPHEC) consortium pricing, in an amount not to exceed \$31,672.04.
- 10.I.5. Board Action No. 184-I-17, Culinary Program-Ovens**, authorizes the administration to purchase two (2) ovens and two (2) racks for the culinary program from Edward Don & Company (Woodridge, IL) in the amount of \$52,526.46.
- 10.I.6. Board Action No. 185-I-17, Music Program-Computers**, authorizes the administration to purchase MacBooks, AppleCare service and related peripherals direct from the manufacturer, Apple, Inc. (Austin, TX), in the amount of \$31,468
- 10.I.7. Board Action No. 186-X-17, Stage Lighting Equipment**, authorizes the administration to purchase lighting equipment for the college's Visual and Performing Arts Center from Theatrical Lighting Connection (Burr Ridge, IL) the lowest responsible bidder, in the amount of \$25,000.

**Motion:** Trustee Ollayos moved to accept the consent agenda as presented.  
**Second:** Trustee McCreary seconded the motion.  
**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**OTHER ACTIONS**

- 10.I.8. Board Action No. 187-A-17, Water tower Painting**, authorizes the administration to reimburse the City of Elgin for painting services of the Elgin Community College logo on the City's water tower located at the south side of College Green Drive, near the intersection with Spartan Drive, in an amount not to exceed \$30,000.

**Motion:** Trustee Duffy moved to accept the agenda item as presented.  
**Second:** Trustee Redmer seconded the motion.  
**Roll-Call Vote:** Aye, 6, Duffy, Holmes, McCreary, Ollayos, Rakow, Redmer; nay 1, Meyer; student trustee, aye; motion carried

- 11. Other Possible Action Subsequent to Discussion in Closed Session**  
No action was taken.

MINUTES OF REGULAR MEETING OF  
MAY 9, 2017

**12. Old Business**

No old business was brought forward.

**13. New Business**

No new business was brought forward.

**Adjournment**

Chair Meyer adjourned the meeting at 7:38 p.m.

  
Clare Ollayos, DC, Board Secretary

  
Diane Kerruish, Board Recorder