

**MINUTES OF REGULAR BOARD MEETING OF  
JANUARY 24, 2017**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, January 24, 2017, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

**1. Call to Order and Roll Call**

Chair MacKinney called the regular meeting to order at 5:37 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Mr. Duffy, Ms. Holmes, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

*Trustees absent:* None

*ECC staff and*

*others present:* Dr. Sam, President; Ms. Konny, VP, Attorneys John Early and Jennifer Sellers Wong and Ms. Kerruish, Recorder

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

***Motion:*** Trustee Duffy moved to recess to closed session.

***Second:*** Trustee Ollayos seconded the motion.

***Roll-Call Vote:*** Aye, 7: Duffy, Holmes, MacKinney, Meyer, Ollayos, Redmer, Saucedo, nay, 0; Student Trustee Gonzalez, aye; motion carried at 5:38 p.m.

**3. Reconvene Open Session**

The board reconvened in open session at 6:40 p.m. in Seigle Auditorium (E125).

**4. Preliminary Matters**

Following the Pledge of Allegiance, led by Ms. Konny, Chair MacKinney requested that the board read the Shared Values, then she asked Ms. Kerruish to call roll.

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**Roll Call**

*Trustees present:* Mr. Duffy, Ms. Holmes, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

*Trustees absent:* None

*ECC staff and*

*Others present:* Dr. Sam, president, Ms. Heinrich, Ms. Konny, Ms. Amenta, Mr. Whitehead, Mr. Russo, Ms. Lacy, Mr. Gordon, Ms. Flahaven, Mr. Treadwell, Ms. Elfring, Ms. Becker, Dr. Carpenter, Ms. O'Sullivan, Ms. Moushon, Ms. Incapreo, Mr. Kernler, Ms. Scherger, Mr. McCoy, Mr. Rosa, Ms. Clark, Ms. Hren, Mr. Hallpike, Mr. Vogt, Ms. Walz, Ms. Fountain, Ms. O'Brien, Mr. Obradovich, Ms. Johnson, Mr. Bosanac, Ms. Wojcik, Ms. Baker, Ms. Alms, Ms. Conniff, Mr. Timm, Ms. Timm, Ms. Woyach, Ms. Schildknecht, Mr. Linville, Mr. Maxwell, Mr. Burke, Mr. Reich, Mr. Zacker, Mr. Kaar, Ms. Whitsitt, Mr. Robinson, Ms. Eaton, Mr. Alvarez-Garcia, Mr. Healy, Ms. Stewart, Mr. Valentine, Ms. Swanson, Ms. Rakow, Ms. Campbell, Ms. Martin, Ms. Walker, Ms. Spears, Mr. Eltzroth, Ms. Raval, Mr. Nowak, Ms. Kerruish and Ms. Franck

**5. President's Report**

Dr. Sam recognized SSECCA and ECCFA leadership present: Mr. Gordon, Mr. Treadwell and Mr. McCoy.

His report included the following:

- ▶ Six days after the start of the term, enrollment is closing the gap: it is down 5.9% (9,476) from this time last year (10,074). Credit hours are seeing a similar decline (down 5.4%) from this time last year.
- ▶ 243 students attended commencement ceremonies in December. Fall 2016 graduate conferral numbers as of this date are as follows:
  - a. 379 degrees – (9 more potential degrees are being confirmed)
  - b. 178 certificates – (approximately 200 potential certificates are pending)
- ▶ Accelerate College for Academic Year 2016-17 statistics are as follows:  
37 of 38 high school seniors earned 518 credits with a cumulative GPA of 3.26.  
Participants are high school students earning college credits.

**6. Board Reports (Representatives and Liaisons)**

**A. Committee of the Whole Meeting**

Trustee Holmes reviewed the agenda and summarized the meeting held January 23, noting there were two presentations (Investment Policy and Hiring Practices / Audit Response) and a report on the Workforce Innovation and Opportunity Act (WIOA) tuition agreement. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

**B. Illinois Community College Trustees Association (ICCTA)**

Trustee Duffy noted the ICCTA has not met since the last board meeting, however the next meeting is scheduled for March 10, 2017 at Harper College.

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**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos stated the ACCT National Legislative Summit will be held in Washington, D.C. February 13 through 16, 2017. Topics on the ACCT board's agenda will include the workforce opportunity and summer PELL, along with others. Key issues may change due to the election results. Trustee Ollayos recently had an opportunity to speak with Representative Roskam, who was highly complimentary of ECC.

**D. Legislative**

Chair MacKinney reported that, at the January 23 Committee of the Whole meeting, trustees finalized the three key messages and supporting documentation they will bring to Washington D.C. in February. They are as follows: 1) Community colleges continue to be an excellent resource with clear workforce/economic development benefits; 2) ECC is a premier community college, a national model; and 3) Substantial state funding cuts jeopardize future programs and services. Following the Committee of the Whole meeting, Illinois Representative Allen Skillicorn was on campus for a meet and greet.

**E. ECC Foundation**

Trustee Redmer reported the following items:

- The Foundation's fundraising results increased by over \$120,000 in December. Notable gifts included a \$60,000 grant renewal from the AARP Foundation for the college to continue as a site administrator for their *Back to Work 50+ Program*; a \$15,000 grant renewal from the Grace Bersted Foundation to support need-based child care scholarships for low-income students while they are on campus through the ECC's early childhood lab school; and a \$10,000 gift from an anonymous donor to launch the Latinas in Law Enforcement scholarship for students in the criminal justice program.
- The new scholarship application for students who will attend in Fall, 2017 has opened and the faculty, financial aid and enrollment departments are all working to promote the opportunity to new and continuing students.
- The annual Founders' Day celebration and lunch will take place on Sunday, February 12<sup>th</sup>, and we will celebrate this year's award winners as well as Dr. Sam's 10<sup>th</sup> anniversary with ECC.

**7. Audience Wishing to Address the Board**

Patrick Gordon, First Vice-President of ECCFA and chief negotiator, encouraged everyone involved in negotiations to work toward a resolution.

**8. Board Action No. 098-A-17, Acceptance of College Reports**

- A. Personnel (December)
- B. Treasurer (November)
- C. Student (December)  
*College Reports Under Separate Cover*
- D. Institutional Advancement and ECC Foundation (December)
- E. Annual Clergy Report (Calendar Year 2016)
- F. Insurance Coverage Report (September 1, 2016 – September 1, 2017)

Chair MacKinney confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

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**Motion:** Trustee Holmes moved to accept the college reports, as submitted.

**Second:** Student Trustee Gonzalez seconded the motion.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried.

**9. Consent Agenda Approval**

Chair MacKinney read the Consent Agenda as presented as nothing was removed:

**9.A. Board Action No. 099-A-17, Minutes of Closed Session at Regular Board Meeting of December 13, 2016**

**9.B. Board Action No. 100-A-17, Minutes of Regular Board Meeting of December 13, 2016**

**9.C. Board Action No. 101-A-17, Ratification of Report of Expenses**

**9.D. Board Action No. 102-A-17, Destruction of Audiotapes of Closed Session at Board Meetings of June 9, 23 and 24, 2015**

**9.E. Board Action No. 103-A-17, Release of Select Closed Session Minutes of Board Meetings of July 2011 – November 2016**

**9.E. Board Action No. 104-F-17, Monetary Assistance Program (MAP) Funding,** authorizes the provision of financial assistance for those students who are eligible to receive the State of Illinois MAP grant for Spring 2017, but may not receive the MAP grant due to the inability of the State of Illinois to fund the program, in the amount of approximately \$506,000.

**9.G. Board Action No. 105-A-17, Trustees' Out-of-State Travel to 2017 Futures Assembly, Orlando, FL,** approves Trustees MacKinney and Duffy to attend January 28-31, 2017.

**9.H. Board Action No. 106-A-17, Trustees' Out-of-State Travel to 2017 National Legislative Summit – Washington DC,** approves Trustees Duffy, Ollayos, Redmer and Student Trustee Diego Gonzalez to attend the summit February 13-16, 2017, including pre-summit and board meetings as applicable.

**9.I. Board Action No. 107-A-17, Notice of Assignment for Administrators,** authorizes the administration to discontinue the use of the "Elgin Community College Employment Agreement" for employees not belonging to any bargaining unit effective June 30, 2017 and commence the use of a "Notice of Assignment" effective July 1, 2017.

**PURCHASES**

**9.J.1. Board Action No. 108-A -17, Online Student Evaluation Instruction Software System,** authorizes the administration to contract with Gap Technologies, Inc. (Cheektowaga, NY) to deliver an online student evaluation of instruction software in the amount of \$12,495 annually, \$37,485 total for three years.

**9.J.2. Board Action No. 109-B-17, Snow Removal Services,** authorizes the administration to increase Greve Construction's (Huntley, IL) purchase order for snow removal services by an additional \$25,000.

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**9.J.3. Board Action No. 110-I-17, Steinway Piano Restoration**, authorizes the administration to contract with Lindeblad Restoration (Pine Brook, NJ) to perform a restoration on the college's Steinway Model B concert piano in the amount of \$30,950.

**Motion:** Trustee Redmer moved to accept the consent agenda as presented.

**Second:** Trustee Ollayos seconded the motion.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**10. Other Possible Action Subsequent to Discussion in Closed Session**

No action was taken.

**11. Old Business**

No old business was brought forward.

**12. New Business**

Trustee Redmer commended Student Trustee Gonzalez on the student survey he conducted regarding food pricing in ECC's cafeteria. At Dr. Redmer's request, Mr. Gonzalez provided an overview of the survey.

**Adjournment**

Chair MacKinney adjourned the meeting at 7:07 p.m.

  
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John Duffy, MS Ed, Board Secretary

  
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Diane Kerruish, Board Recorder