

**MINUTES OF REGULAR BOARD MEETING OF
DECEMBER 13, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, December 13, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair MacKinney called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, and Student Trustee Mr. Gonzalez

Trustees absent: Ms. Holmes, and Mr. Saucedo

ECC staff and

others present: Dr. Sam, President; Ms. Heinrich, Interim VP; Ms. Konny, VP and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

A. To discuss minutes of meetings lawfully closed under this Act

B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....

C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....

D. To consider collective negotiation matters...for one or more classes of employees...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 5: Duffy, MacKinney, Meyer, Ollayos, Redmer, nay, 0; Student Trustee Gonzalez, aye; motion carried at 5:45 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:32 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Ms. Heinrich, Chair MacKinney read the Board of Trustees' purpose. Ms. MacKinney also read a portion of the board policy which outlines the process for audience members wishing to address the board, then she asked Ms. Kerruish to call roll.

MINUTES OF REGULAR MEETING OF
DECEMBER 13, 2016

Roll Call

Trustees present: Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, and Student Trustee Mr. Gonzalez

Trustees absent: Mr. Duffy, Ms. Holmes, and Mr. Saucedo

ECC staff and

Others present: Dr. Sam, president, Ms. Heinrich, Ms. Konny, Ms. Sawyer, Ms. Amenta, Mr. Whitehead, Ms. Pang, Mr. McElhiney, Ms. Conniff, Ms. Noel, Ms. Marrocco, Ms. Jassim, Ms. Eaton, Mr. Ramey, Ms. Elfring, Ms. Stribling, Mr. Zacker, Mr. Gordon, Ms. Webb, Ms. Clark, Ms. Ballard, Mr. Earl, Ms. Flahaven, Ms. Rakow, Ms. Fountain, Ms. O'Brien, Ms. Baker, Ms. Moushon, Ms. Carpenter, Mr. Russo, Ms. Whitsitt, Ms. Arndt, Ms. Straub, Mr. Dawson, Ms. Dawson, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam recognized SSECCA and ECCFA leadership present: Ms. Pang, Dr. Martinez and Mr. Gordon.

His report included the following:

- ▶ ECC's program "Integrated Career and Academic Preparation System (ICAPS) – A story of Success, Sustainability and Scale" has been selected as one of the ten Bellwether Finalist Winners in the *Planning, Governance & Finance* category.
- ▶ ECC's men's basketball team has been ranked #3 in NJCAA in D3 Men's Basketball. Congratulations to all!
- ▶ Ms. Jamie Pang, Student & Academic Systems Specialist V, was spotlighted. She addressed the board and highlighted her background and role at ECC.

6. Resolutions of Appreciation

6.B. Board Action No. 080-A-17, Resolution of Appreciation, Retiree Jane Gondek, Administrative Assistant III

6.D. Board Action No. 082-A-17, Resolution of Appreciation, Retiree Judith Thommes, Associate Professor II of Nursing

6.E. Board Action No. 083-A-17, Resolution of Appreciation, Retiree Glenn Turner, Associate Professor I of English

Resolutions for Jane Gondek, Judith Thommes and Glenn Turner were voted on as a group.

Motion: Trustee Ollayos moved to approve the above resolutions.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 4; nay, 0; student trustee, aye; motion carried.

6.A. Board Action No. 079-A-17, Resolution of Appreciation, Retiree Paul Dawson, Managing Director of Construction

MINUTES OF REGULAR MEETING OF
DECEMBER 13, 2016

Motion: Trustee Redmer moved to approve the resolution.

Second: Trustee Meyer seconded the motion.

Trustee Ollayos read the resolution of appreciation for Mr. Dawson, who thanked the board following approval.

Roll-Call Vote: Aye, 4; nay, 0; student trustee, aye; motion carried.

**6.C. Board Action No. 081-A-17, Resolution of Appreciation, Retiree Roger Ramey,
Professor I of Office Administration Technology**

Motion: Trustee Ollayos moved to approve the resolution.

Second: Trustee Meyer seconded the motion.

Trustee Meyer read the resolution of appreciation for Mr. Ramey, who thanked the board following approval.

Roll-Call Vote: Aye, 4; nay, 0; student trustee, aye; motion carried.

7. Board Reports (Representatives and Liaisons)

A. Finance Committee

Trustee Meyer highlighted the meeting held December 12 at 2:00 p.m., noting there were two audit reports reviewed. Updates on state funding, the FY2018 budget, the property tax levy, and the investment policy were among other items presented. Minutes of the Finance Committee meeting will be available on ECC's website (elgin.edu) following approval.

B. Committee of the Whole Meeting

Chair MacKinney reviewed the agenda and summarized the meeting held December 12. There were two presentations, one on the Liberal, Visual and Performing Arts division, and an update on the Education and Work Center. Purchases on the December 13 regular meeting agenda were reviewed. Board goals were reviewed, and Trustee Redmer highlighted the book *Redesigning America's Community Colleges*. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

C. Illinois Community College Trustees Association (ICCTA)

Trustee Redmer reported on the ICCTA meeting held November 11, which included a session titled *Legal, Legislative and Ethics Update*. The session included nine topics which must be covered to meet the new law on trustee training beginning after the spring elections. Other topics covered at the meeting included the upcoming Legislative Fly In (February 13 through 17), the BSN nursing degree proposal for community colleges, pensions and budgets.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos noted ACCT has 27 board members, and they have received approval to appoint a trustee from a tribal college to share programs and work together with other community colleges. The ACCT National Legislative Summit will be held in Washington, D.C. February 13 through 16, 2017.

MINUTES OF REGULAR MEETING OF
DECEMBER 13, 2016

E. Legislative

Chair MacKinney reported that as a result of the November general election, ECC has five elected officials who have not visited our campus for a Meet & Greet. Trustees met with Senator-elect Cristina Castro on this date and are scheduled to meet with Congressman-elect Raja Krishnamoorthi on December 20. A meeting with Representative-elect Allen Skillicorn is scheduled in January; and planning is underway to schedule Senator Laura Murphy and Senator Dan McConchie. Planning is also underway for the February Federal Fly-In.

F. ECC Foundation

Trustee Redmer reported the following items:

- By the end of November, the Foundation raised over \$330,000 this fiscal year, a \$30,000 increase from last month's report. This increase was largely the result of a successful Giving Tuesday appeal, with nearly \$25,000 raised on the day.
- 80% of allocated scholarship awards have been distributed for the 2016-2017 academic year. The Foundation has requested the assistance of academic deans in promoting the remaining funds available to students who fit the award criteria.
- The Alumni Committee has selected a 2017 Distinguished Alumni awardee. Dr. Kenneth Hawkinson is a 1976 graduate of ECC and currently serves as the president of Kutztown University in Pennsylvania. He will attend the Founders' Day Celebration on Sunday, February 12.
- The Foundation Board welcomed a new director at their December 1 meeting. Boomer Whipple is a partner with Lundstrom Insurance.

8. Audience Wishing to Address the Board

Patrick Gordon, First Vice-President of ECCFA and chief negotiator, encouraged everyone involved in negotiations to work toward a resolution.

9. Board Action No. 084-A-17, Acceptance of College Reports

- A. Personnel (November)
- B. Treasurer (October)
- C. Student (November)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)

Chair MacKinney confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports, as submitted.

Second: Student Trustee Gonzalez seconded the motion.

Roll-Call Vote: Aye, 4; nay, 0; student trustee, aye; motion carried.

MINUTES OF REGULAR MEETING OF
DECEMBER 13, 2016

10. 2016 Tax Levy Hearing

Chair MacKinney opened the Public hearing on the 2016 Tax Levy at 7:09 p.m. She asked three times if there was anyone present wishing to comment on the proposed 2016 tax levy. No one came forward with comments and the hearing was closed at 7:10 p.m.

11. Board Action No. 085-A-17, Resolution to Adopt Property Tax Levy, 2016, recommends the adoption of the “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2016”.

Motion: Trustee Ollayos moved to accept the resolution as presented.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 3, MacKinney, Ollayos, Redmer; nay, 1, Meyer; Student Trustee Gonzalez, aye; motion carried.

12. Consent Agenda Approval

Chair MacKinney read the Consent Agenda and inquired whether anyone would like to remove any items from the Consent Agenda. The following item was removed by Trustee Meyer:

12.K.1 Board Action No. 096-I-17, Digital X-Ray Sensors

Chair MacKinney presented the remaining Consent Agenda Items for approval:

12.A. Board Action No. 086-A-17, Minutes of Closed Session at Regular Board Meeting of November 8, 2016

12.B. Board Action No. 087-A-17, Minutes of Regular Board Meeting of November 8, 2016

12.C. Board Action No. 088-A-17, Minutes of Closed Session at Special Board Meeting of November 18, 2016

12.D. Board Action No. 089-A-17, Minutes of Special Board Meeting of November 18, 2016

12.E. Board Action No. 090-F-17, Ratification of the Report of Expenses for November, 2016

12.E. Board Action No. 091-A-17, Destruction of Audiotape of Closed-Session of May 12, 2015

12.G. Board Action No. 092-F-17, 2016 Cook County Resolution to Allocate PTELL Reductions

12.H. Board Action No. 093-A-17, Academic Calendar for 2019-2020

12.I. Board Action No. 094-I-17, Application for Permanent Curriculum Approval – Basic Vocational Specialist Certificate in Certified Forklift Operator

12.J. Board Action No. 095-A-17, Joint Agreement Between Elgin Community College and Oakton Community College

MINUTES OF REGULAR MEETING OF
DECEMBER 13, 2016

PURCHASES

12.K.2.Board Action No. 097-X -17, Paper Stock, authorizes the administration to purchase annual paper stock for graphics and print services from Veritiv Operating Company (Jacksonville, FL), the lowest responsible bidder, in an amount not to exceed \$69,000 annually.

Motion: Trustee Ollayos moved to accept the consent agenda as presented.
Second: Student Trustee Gonzalez seconded the motion.
Roll-Call Vote: Aye, 4; nay, 0; student trustee, aye; motion carried

OTHER

12.K.1.Board Action No. 096-I-17, Digital X-Ray Sensors, authorizes the administration to purchase three (3) Dexis digital x-ray sensors from Henry Schein Dental (Melville, NY), in the amount of \$27,185. Two (2) of the x-ray sensors are being purchased from instructional equipment and will be purchased immediately. The third sensor is part of the Program Improvement Grant and will be purchased once that grant is funded.

Motion: Student Trustee Gonzalez moved to approve the agenda item as presented.
Second: Trustee Redmer seconded the motion.
Trustee Meyer noted his questions and concerns regarding the purchase were addressed at the December 12 Committee of the Whole meeting; and while he agrees it would be beneficial to ECC students, he feels it would not be fiscally responsible at this time to proceed with the purchase of digital x-ray sensors. A discussion followed, and it was noted \$9,000 for this purchase would be provided through a grant; and the updated equipment would benefit ECC students and contribute to expanding their opportunities. Trustee Ollayos called the question.

Roll-Call Vote: Aye, 3, MacKinney, Ollayos, Redmer; nay, 1, Meyer;
Student Trustee Gonzalez, aye; motion carried.

13. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

14. Old Business

No old business was brought forward.

15. New Business

No new business was brought forward.

Adjournment

Chair MacKinney adjourned the meeting at 7:19 p.m.


John Duffy, MS Ed, Board Secretary


Diane Kerruish, Board Recorder