

**MINUTES OF REGULAR BOARD MEETING OF  
OCTOBER 11, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, October 11, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

**1. Call to Order and Roll Call**

Chair MacKinney called the regular meeting to order at 5:46 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Mr. Duffy, Ms. MacKinney, Ms. Holmes, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

*Trustees absent:* None

*ECC staff and*

*others present:* Dr. Sam, President; Ms. Heinrich, Interim VP; Ms. Konny, VP and Ms. Kerruish, Recorder

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

**Motion:** Trustee Ollayos moved to recess to closed session.

**Second:** Trustee Saucedo seconded the motion.

**Roll-Call Vote:** Aye, 7; Duffy, Holmes, MacKinney, Meyer, Ollayos, Redmer, Saucedo; nay, 0; Student Trustee Galvan, aye; motion carried at 5:48 p.m.

**3. Reconvene Open Session**

The board reconvened in open session at 6:44 p.m. in Seigle Auditorium (E125).

**4. Preliminary Matters**

Following the Pledge of Allegiance, led by Dr. Sam, Student Trustee Gonzalez read the Board of Trustees' purpose. Chair MacKinney then asked Ms. Kerruish to call roll.

**Roll Call**

*Trustees present:* Mr. Duffy, Ms. Holmes. Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

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*Trustees absent:* None

*ECC staff and*

*Others present:* Dr. Sam, president, Ms. Heinrich, Ms. Konny, Ms. Bosteder, Ms. Webb, Mr. Collins, Mr. McElhiney, Ms. Sawyer, Ms. Amenta, Mr. Whitehead, Ms. Bucek, Dr. Garber, Ms. Kerruish and Ms. Franck

**5. President's Report**

Dr. Sam's report included the following:

- Mr. Patrick Collins, Assistant Professor I of Criminal Justice, who was granted tenure by the board in March, 2016, was spotlighted. Mr. Collins addressed the board and highlighted his background and experience at ECC.

**6. Board Reports (Representatives and Liaisons)**

**A. Finance Committee**

Trustee Saucedo provided highlights of the meeting held October 10, 2016. The audit report was reviewed, and commendations received for the excellence and transparency of the report were noted. Also reviewed were finance issues in light of the state's situation; and an internal audit report on the hiring process, which it was agreed needs to be further evaluated. Minutes of the Finance Committee meeting will be available on ECC's website (elgin.edu) following approval.

**B. Committee of the Whole Meeting**

Trustee Holmes reviewed the agenda and summarized the meeting held October 10, 2016, including a Strategic Planning presentation given by Dr. Garber. There were no questions on the regular meeting agenda items. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

**C. Illinois Community College Trustees Association (ICCTA)**

Trustee Duffy stated ICCTA board of representatives met on September 10, 2016 to discuss several items, including the new state laws, baccalaureate degrees, mandatory trustee training, and the ICCTA 2016 audit.

**D. Association of Community College Trustees (ACCT)**

Trustee Ollayos summarized the ACCT Leadership Congress held in New Orleans October 3 through 8, 2016. She and Trustees Duffy and Redmer participated in a pre-conference symposium assessing data for best practices. Trustee Ollayos attended ACCT board sessions. The college provided two presentations: The Alliance for College Readiness; and Engaging College Leadership in Expanding Alumni Reach and Promoting Student Success. It was noted the Wisconsin technical system is interested in having ECC present the Alliance information to them in the future. Additional information on the Congress was provided at the October 10 Committee of the Whole meeting, and there may be further details provided at November's meeting. Trustee Duffy recommended the symposium papers on the child care program be reviewed by all trustees. Trustee Saucedo stated he felt this symposium was geared towards the federal level. A discussion on the child care symposium followed.

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**E. Legislative**

Chair MacKinney noted that with the general election four weeks away, ECC will have a minimum of one newly elected U.S. congressman, one state senator and one state representative, although the total number of newly elected officials in our district could be as high as 12. Efforts will be made after the election to schedule at least one Meet and Greet for the month of December. The remainder will follow in 2017.

**F. ECC Foundation**

Trustee Redmer reported the following items:

- Contributions to the ECC Foundation increased \$107,969 in September, resulting in a fundraising total of \$238,050 for the first quarter (23% to goal for the year).
- Gifts of note include: a \$50,000 pledge from Barb and Tom Wahl to memorialize their son, Andrew, through an endowed scholarship (Barb, Tom and Andrew are all ECC alum); and a \$10,000 pledge from retiree Jack Weiss and his wife Anne to start an endowed scholarship serving students with financial needs.
- Nearly \$200,000 in scholarship funds have been awarded this academic year.
- A presentation on ECC's Alumni Program work was delivered at the ACCT conference, highlighting the creative ways college leadership are involved in engaging ECC alum across the country.

**7. Audience Wishing to Address the Board**

There were no members of the audience wishing to address the board.

**8. Board Action No. 045-A-17, Acceptance of College Reports**

- A. Personnel (September)
- B. Treasurer (August)
- C. Student (September)

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)

Chair MacKinney confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee Ollayos moved to accept the college reports, as submitted.

**Second:** Trustee Holmes seconded the motion.

Trustee Redmer acknowledged Student Trustee Gonzalez for the very thorough reports he submits, noting his efforts are appreciated.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried.

**9. Consent Agenda Approval**

Chair MacKinney read the Consent Agenda and inquired whether anyone would like to remove any items from the Consent Agenda. The following items were removed by Trustee Ollayos:

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**9.G. Board Action No. 052-A-17, Addendum to Joint Agreement between Elgin Community College and Triton College**

**9.H. Board Action No. 053-F-17, Addendum to Joint Agreement between Elgin Community College and William Rainey Harper College**

The following item was removed by Trustee Duffy:

**9.I. Board Action No. 054-A-17, Amendment to Board Policy GP 6: Board Planning Cycle**

Chair MacKinney presented the remaining Consent Agenda Items for approval:

**9.A. Board Action No. 046-A-17, Minutes of Regular Board Meeting of September 13, 2016**

**9.B. Board Action No. 047-A-17, Minutes of Closed-Session at Regular Board Meeting of September 13, 2016**

**9.C. Board Action No. 048-A-17, Destruction of Audiotape of Closed-Session of March 10, 2015**

**9.D. Board Action No. 049-F-17, Ratification of the Report of Expenses for September, 2016**

**9.E. Board Action No. 050-F-17, Comprehensive Annual Financial Reports, Fiscal Year 2016**

**9.F. Board Action No. 051-P-17, Pending Layoffs Affecting the Support Staff of Elgin Community College Association (SSECCA), approves the layoff of employees impacted by the Memorandum of Understanding, Board Action No. 022-A-17.**

**9.J. Board Action No. 055-A-17, 2017 Schedule of Board Meetings**

**PURCHASES**

**9.K.1. Board Action No. 056-A-17, Computer Purchase,** authorizes the administration to purchase iMacs, Mac minis, related peripherals, and AppleCare service direct from the manufacturer, Apple, Inc. (Austin, TX), in the amount of \$47,503.

**PERSONNEL**

**9.L.1 Board Action No. 057-P-17, Granting of Tenure, Instructor of Computer /Information Sciences, Ms. Huiyan Wang**

**Motion:** Trustee Holmes moved to accept the consent agenda as presented.

**Second:** Trustee Duffy seconded the motion.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**9.G. Board Action No. 052-A-17, Addendum to Joint Agreement between Elgin Community College and Triton College**

**Motion:** Trustee Ollayos moved to accept Board Action No. 052-A-17, Addendum to Joint Agreement between Elgin Community College and Triton College.

**Second:** Trustee Meyer seconded the motion.

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Trustee Ollayos highlighted the updates and improvements to the joint agreement with Triton College.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**9.H. Board Action No. 053-A-17, Addendum to Joint Agreement between Elgin Community College and William Rainey Harper College**

**Motion:** Trustee Duffy moved to accept Board Action No. 053-A-17, Addendum to Joint Agreement between Elgin Community College and William Rainey Harper College.

**Second:** Trustee Holmes seconded the motion.

Trustee Ollayos highlighted the updates and progression of the offerings to the joint agreement with William Rainey Harper College. Dr. Sam mentioned Trustee Meyer's suggestion that there should be a way to market the agreements with other colleges. Trustee Meyer indicated students find it difficult to know what other colleges have agreements with ECC regarding programs. He suggested a one-stop shop/interface approach might assist students.

**Roll-Call Vote:** Aye, 7; nay, 0; student trustee, aye; motion carried

**9.I. Board Action No. 054-A-17, Amendment to Board Policy GP 6: Board Planning Cycle**

**Motion:** Trustee Holmes moved to accept Board Action No. 054-A-17, Amendment to Board Policy GP 6: Board Planning Cycle.

**Second:** Trustee Meyer seconded the motion.

Trustee Duffy and Trustee Saucedo expressed their opinions of the proposed policy amendment at the committee of the whole meeting held yesterday and chose not to elaborate further.

**Roll-Call Vote:** Aye, 5, MacKinney, Meyer, Redmer, Ollayos, Holmes; nay, 2, Duffy, Saucedo; student trustee, aye; motion carried

**10. Other Possible Action Subsequent to Discussion in Closed Session**

No action was taken.

**11. Old Business**

No old business was brought forward.


**12. New Business**

No new business was brought forward.

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**Adjournment**

Chair MacKinney adjourned the meeting at 7:14 p.m.

  
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John Duffy, MS Ed, Board Secretary

  
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Diane Kerruish, Board Recorder