

**MINUTES OF REGULAR BOARD MEETING OF  
SEPTEMBER 13, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, September 13, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

**1. Call to Order and Roll Call**

Chair MacKinney called the regular meeting to order at 5:52 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

*Trustees absent:* Ms. Holmes

*ECC staff and others present:* Dr. Sam, President; Ms. Heinrich, Interim VP; Ms. Konny, VP and Ms. Kerruish, Recorder

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

**Motion:** Trustee Ollayos moved to recess to closed session.

**Second:** Trustee Saucedo seconded the motion.

**Roll-Call Vote:** Aye, 6: Duffy, MacKinney, Meyer, Ollayos, Redmer, Saucedo; nay, 0; Student Trustee Galvan, aye; motion carried at 5:53 p.m.

**3. Reconvene Open Session**

The board reconvened in open session at 6:50 p.m. in Seigle Auditorium (E125).

**4. Preliminary Matters**

Following the Pledge of Allegiance, led by Ms. Heinrich, Chair MacKinney asked Ms. Kerruish to call roll.

**Roll Call**

*Trustees present:* Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 13, 2016

*Trustees absent:* Ms. Holmes

*ECC staff and*

*Others present:* Dr. Sam, president, Ms. Heinrich, Ms. Konny, Mr. Treadwell, Ms. Pang, Ms. Bosteder, Mr. Kerr, Ms. Webb, Dr. Martinez, Mr. McElhiney, Ms. Sawyer, Ms. Amenta, Ms. Kerruish and Ms. Franck

**5. President's Report**

Dr. Sam recognized SSECCA and ECCFA leadership present: Dr. Martinez, Mr. Treadwell, and Ms. Pang. His report included the following:

- ▶ The college has received a grant from the Department of Education for \$2,016,776 over a five-year period. This grant is for expanding ICAPS (Integrated Career and Academic Pre System) to increase student success.
- ▶ The Elgin Community College Center for Emergency Services Grand Opening and Open House is tomorrow, September 14, 2016 from 3:00 - 5:30 p.m., followed by a ceremony at 5:30 p.m.
- ▶ Mr. Ryan Kerr, Instructor of English who was granted tenure by the board in March, 2016, was spotlighted. Mr. Kerr addressed the board and highlighted his background and experience at ECC.

**6. Board Reports (Representatives and Liaisons)**

**A. Committee of the Whole Meeting**

Trustee Duffy reviewed the agenda and summarized the meeting held September 12, 2016, noting there were four presentations: Sabbatical Report from Dr. Cummings-Bernard; The Business Enterprise for Minorities, Female, and Persons with Disabilities Act Requirements; FY16 Program Review; and Performance Report/Effectiveness Indicators. Items on the September 13 Regular Board Meeting agenda were reviewed, and there were no questions. A report on Food Service was provided; and a presentation on addressing reductions in this area will be given at next month's Finance Committee Meeting. Trustees reviewed the 2017 calendar and discussed the meeting schedule for the year. Community engagement events and announcements concluded the meeting. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

**B. Illinois Community College Trustees Association (ICCTA)**

Trustee Duffy highlighted the ICCTA board/committee meetings held September 9 and 10 in Springfield, including two presentations and the legislative report. The topic of four-year nursing programs was discussed, and there appears to be a need for nurses with Bachelor of Arts degrees more so in some areas of the state than others. Following Mr. Duffy's report, Dr. Sam elaborated on the pros and cons of offering four-year nursing degrees at community colleges.

**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos added comments to the ICCTA report, noting the annual legal and legislative update will be provided in November; and Foundation board members may be invited to this session. The ACCT Leadership Congress will be held in October; and the Board Chair has appointed a voting delegate for this event. There will be a pre-

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 13, 2016

conference symposium related to student success; and a seminar on campus safety will be offered as an option.

**D. Legislative**

Chair MacKinney noted legislation updates were mentioned by Trustees Duffy and Ollayos in their reports, and she indicated there was nothing further to report at this time.

**E. ECC Foundation**

Trustee Redmer reported the following items:

- ▶ The Foundation's fundraising for the fiscal year through August totals approximately \$130,000. Recent notable gifts include an endowment level gift from Larry Jones to start a scholarship in memory of his wife, Whitney; and three grants from local foundations totaling \$24,500, supporting student scholarships, the work of the Small Business Development Center, and sponsorship for annual fundraising events.
- ▶ 64% of the scholarship allocation has been awarded for the 2016-17 academic year. The remaining awards focus on students who are studying fine arts and history. The Registrar's office, Financial Aid office, and Liberal Arts division are working together to identify students whose degree intentions align with remaining scholarship opportunities to encourage them to apply.
- ▶ The Advancement department has launched a Retiree committee to engage local ECC retirees in the life of the campus.
- ▶ The Donor Wall in Building A has recently been updated to acknowledge donor support during FY16.
- ▶ The Foundation Board met on September 1. Leslie Maloney from JPMorgan Chase has joined the Board.

**7. Audience Wishing to Address the Board**

The following audience member addressed the board:

- ▶ Robert Treadwell, Genoa, IL – SSECCA president; commented on Board Action No. 038-A-17, FY 2017 Insurance Cost Adjustment for Administrative Employees

**8. Board Action No. 031-A-17, Acceptance of College Reports**

- A. Personnel (August)
- B. Treasurer (July)
- C. Student (August)

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)

Chair MacKinney confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee Duffy moved to accept the college reports, as submitted.

**Second:** Trustee Saucedo seconded the motion.

**Roll-Call Vote:** Aye, 6; nay, 0; student trustee, aye; motion carried.

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 13, 2016

**9. Consent Agenda Approval**

Chair MacKinney inquired whether anyone would like to remove any items from the Consent Agenda. No items were removed and the Consent Agenda was presented as follows:

**9.A. Board Action No. 032-A-17, Minutes of Regular Board Meeting of August 9, 2016**

**9.B. Board Action No. 033-A-17, Minutes of Closed-Session at Regular Board Meeting of August 9, 2016**

**9.C. Board Action No. 034-F-17, Ratification of the Report of Expenses for August, 2016**

**9.D. Board Action No. 035-P-17, Pending Layoffs Affecting the Support Staff of Elgin Community College Association (SSECCA),** approves the layoff of employees impacted by the Memorandum of Understanding, Board Action No. 022-A-17.

**9.E. Board Action No. 036-A-17, Monetary Assistance Program (MAP) Funding,** authorizes the provision of financial assistance for students eligible to receive a MAP grant for Fall 2016, in the amount of approximately \$450,000.

**9.F. Board Action No. 037-F-17, Transfer to Auxiliary Units,** authorizes transfers from the Bookstore and Education Fund to three auxiliary enterprise units to offset deficits that exist as of June 30, 2016.

**9.G. Board Action No. 038-A-17, FY 2017 Insurance Cost Adjustment for Administrative Employees,** approves maintaining the health benefit costs (medical and dental) for current administrative employees at the FY 2016 level during FY 2017, effective July 1, 2016.

**9.H. Board Action No. 039-A-17, Release of Select Closed-Session Minutes of Board Meetings of July 2001 – June 2016.**

**PURCHASES**

**9.I.1 Board Action No. 040-A-17, Brand Equity/Community Survey and Report,** authorizes the administration to contract with Clarus Corporation (Alliance, NE), the lowest responsive bidder, to deliver brand equity/community survey and report of public needs, opportunities and concerns in the amount of \$34,887.

**9.I.2 Board Action No. 041-C-17, Furniture, Building G,** authorizes the administration to purchase furniture for the Building G renovation project from Krueger International (KI), (Chicago, IL), utilizing Illinois Public Higher Education Cooperative (IPHEC) consortium pricing, in an amount not to exceed \$56,000.

**PERSONNEL**

**9.J.1 Board Action No. 042-P-17, Appointment, Interim Vice President of Teaching, Learning and Student Development, Ms. Peggy Heinrich**

**9.J.2 Board Action No. 043-P-17, Appointment, Interim Dean of Adult Education/ Continuing Education & Workforce Development, Ms. Elizabeth Hobson**

**9.J.3 Board Action No. 044-P-17, Request for Extended Leave of Absence, Dr. Arun Goyal**

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 13, 2016

**Motion:** Trustee Redmer moved to accept the consent agenda as presented.  
**Second:** Trustee Meyer seconded the motion.  
**Roll-Call Vote:** Aye, 6; nay, 0; student trustee, aye; motion carried

**10. Other Possible Action Subsequent to Discussion in Closed Session**

No action was taken.

**11. Old Business**


No old business was brought forward.

**12. New Business**

No new business was brought forward.

**Adjournment**

Chair MacKinney adjourned the meeting at 7:21 p.m. The board agreed with a unanimous voice vote.

  
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John Duffy, MS Ed, Board Secretary

  
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Diane Kerruish, Board Recorder