

**MINUTES OF REGULAR BOARD MEETING OF
JULY 12, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, July 12, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair MacKinney called the regular meeting to order at 5:45 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Ms. Holmes, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

Trustees absent: None

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP; Ms. Konny, VP; and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Ollayos moved to recess to closed session.

Second: Trustee Holmes seconded the motion.

Roll-Call Vote: Aye, 7: Duffy, Holmes, MacKinney, Meyer, Ollayos, Redmer, Saucedo; nay, 0; Student Trustee Galvan, aye; motion carried at 5:46 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:35 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Dr. Roeger, Trustee Redmer read the Board Purpose (GP1). Chair MacKinney read an announcement from ICCTA, extending its deepest sympathies to the family, friends and colleagues of past president Andrew Bollman, board chair of Sauk Valley Community College. ECC trustees have worked with Mr. Bollman; and a moment of silence was held in his honor. Chair MacKinney then asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Mr. Duffy, Ms. Holmes, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Gonzalez

Trustees absent: None

ECC staff and Dr. Sam, president, Ms. DiGerlando, Ms. Konny, Mr. Whitehead, Ms. Shesgreen, Dr. Roeger, Ms. Martinez, Ms. Hauca, Ms. Webb, Ms. Sawyer, Ms. Strohl, Ms. Masa, Ms. Pang, Ms. Hansana, Ms. Burton-Hill, Ms. Schaefer, Ms. Wons, Mr. McCoy, Ms. Funk, Mr. Reich, Mr. Norden, Ms. Scholl, Mr. Thavong, Ms. Straub, Ms. Haske, Ms. Gonzalez, Ms. Zapata, Ms. Repasky, Ms. Munson, Ms. Barbezat, Mr. Barbezat, Ms. Ortega-Ehreth, Ms. Flahaven, Mr. Wilgret, Mr. Bonnon, Ms. Loechner, Ms. Gilliam, Ms. Castro, Ms. Bohne, Ms. Gonzalez, Ms. Martinez, Mr. Melesio, Mr. Gray, Ms. Bosteder, Ms. King, Dr. Miller, Ms. Murdoch, Ms. Brown, Mr. Brown, Ms. Brown, Mr. Brown, Ms. Sullivan, Ms. Ray, Ms. Heinrich, Ms. Oshana, Ms. Elfring, Mr. Eltzroth, Mr. Prose, Ms. Drackley, Mr. Holt, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam recognized ECCFA and SSECCA leadership present: Mr. Martinez, Ms. Flahaven, Mr. Treadwell, Mr. McCoy, Ms. Funk and Ms. Pang. His report included the following:

- ▶ Last month it was reported that ECC had been named a national semifinalist by ACT. This month, we are honored to report that Elgin Community College was named as a National Exemplar and received the National Career Preparedness Award at the 2016 ACT College and Career Readiness National Gala. A video on ECC, which was presented at the event in Washington, D.C, was shown. Dr. Roeger shared the award and explained the process, noting ECC won the Illinois competition, and was then selected as a national finalist. Four awards were given, and ECC received the award for higher education.
- ▶ Ms. Ortega-Ehreth, Youth Leadership Academy (YLA) Executive Director, provided an overview and highlights of the youth leadership program to the board, highlighting the program's mission and background. The YLA program is celebrating 20 years of service. Ms. Martinez, YLA graduate, addressed the board and summarized her involvement in the program.
- ▶ Dr. Sam noted he met with SSECCA leadership earlier on this date regarding concerns which will be addressed within the next week or two. Logistics of layoffs will be discussed further; therefore at this time Board Action 9.H - 009-P-17, Reduction in Force of Support Staff of Elgin Community College Association Employees, will be removed from the agenda.

6. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held July 11, 2016. There were two presentations, *Child Care Program, and TRiO Programs*. The board reviewed purchases on the July 12 meeting agenda and discussed the FY17 budget, as

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well as upcoming events. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Duffy noted ICCTA meetings will be held in September. Trustee Ollayos will attend a workshop in August, which she will report on at a future board meeting.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos has been participating in ACCT conference calls and will report more at the August meeting. She submitted information to be considered for the *Trustee Quarterly* about the ACT award the college received, and this will most likely be the topic in an upcoming publication.

D. Legislative

Chair MacKinney requested that the board review the information included in the board packets. It is anticipated there will be more to report on in the near future regarding the bills waiting to be signed by the governor.

E. ECC Foundation

Trustee Redmer reported the following items:

- › The Foundation closed fiscal year 2016 having raised \$622,562.
- › A notable gift this past month is a \$10,000 pledge from the Rotary Club of Elgin, to add support to their scholarship for award in the coming academic year.
- › The annual Golf Classic held June 20 raised over \$90,000. Thanks to many of the trustees who contributed to its success and participated in the dinner program.
- › The Foundation Board met on June 2 to approve their FY17 budget and several policy updates.
- › Mike Lee, president of the Kane County Teachers Credit Union, has joined the Foundation Board.
- › Invitations to the Foundation Board's annual social event have been mailed to trustees.

7. Audience Wishing to Address the Board

The following audience members addressed the board:

- › Mr. Mary Shesgreen, Elgin, IL – commented on staff layoffs and program cuts
- › Dr. Luis Martinez, Roselle, IL – ECCFA president; commented on layoffs and communication
- › Mr. Michael Brown, Bartlett, IL – commented on the cross country program
- › Ms. Mariah Brown, Bartlett, IL – commented on the cross country program
- › Mr. Matthew Brown, Bartlett, IL – commented on the cross country program
- › Mr. Robert Treadwell, Genoa, IL – SSECCA president; commented on layoffs
- › Mr. Chris McCoy, South Elgin, IL – SSECCA vice president; commented on layoffs
- › Ms. Christina Funk, Elgin, IL – SSECCA; commented on layoffs
- › Ms. Melanie Masa, South Elgin, IL – commented on reinstating the tennis program
- › Ms. Sarah Oshana, South Elgin, IL – commented on reinstating the tennis program
- › Ms. Meryl Hansana, Elgin, IL – commented on the tennis program

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8. Board Action No. 001-A-17, Acceptance of College Reports

- A. Personnel (June)
- B. Treasurer (May)
- C. Student (May)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (June)
- E. Community Engagement and Legislative Affairs (June)

Chair MacKinney confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports, as submitted.

Second: Trustee Holmes seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

9. Consent Agenda Approval

Chair MacKinney presented the Consent Agenda and inquired whether anyone would like to remove any items from the Consent Agenda. *Note: Item 9.H. was removed from this meeting's agenda by Dr. Sam during his report.*

No further items were removed. The Consent Agenda was presented as follows:

- 9.A. Board Action No. 002-A-17, Minutes of Regular Board Meeting of June 14, 2016**
- 9.B. Board Action No. 003-A-17, Minutes of Closed-Session at Regular Board Meeting of June 14, 2016**
- 9.C. Board Action No. 004-A-17, Minutes of Special Board Meeting of June 21, 2016**
- 9.D. Board Action No. 005-A-17, Ratification of the Report of Expenses for June, 2016**
- 9.E. Board Action No. 006-A-17, Destruction of Audiotapes of Closed Session of December 9, 2014**
- 9.F. Board Action No. 007-P-17, FY2017 Salary for Administrative Employees**
- 9.G. Board Action No. 008-P-17, FY2017 Salary for Tutors**

PURCHASES

- 9.I.1 Board Action No. 010-B-17, Air Quality Management Services**, authorizes the administration to contract for three (3) one-year periods with Midwest Environmental Consulting Services (Yorkville, IL), the lowest responsive bidder, in the amount of \$24,000.
- 9.I.2 Board Action No. 011-I-17, Computer Aided Dispatch (CAD) Training System**, authorizes the administration to contract with CAPERS North America, LLC (Burr Ridge, IL) to purchase a CAD/RMS integrated software system plus installation and training, the lowest responsive proposal, in the amount of \$35,000. Maintenance costs will continue each year throughout the life of the software.
- 9.I.3 Board Action No. 012-B-17, Electrical Supplies**, authorizes the administration to renew the agreement to purchase electrical supplies from Advance Electrical Supply (Chicago, IL), for a period of one year, in an amount not to exceed \$53,000 annually.

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9.I.4 Board Action No. 013-I-17, Math Placement Tests, authorizes the administration to contract with McGraw-Hill Education, LLC (Burr Ridge, IL) to purchase math placement tests in an amount not to exceed \$50,000 annually.

9.I.5 Board Action No. 014-B-17, Plumbing Supplies, authorizes the administration to renew the agreement to purchase plumbing supplies from Ferguson Enterprises (Chicago, IL), for a period of one year, in an amount not to exceed \$25,000 annually.

PERSONNEL

9.J.1 Board Action No. 015-A-17, Resolution of Appreciation, Deputy Chief of Police Mark Hinchy

9.J.2 Board Action No. 016-A-17, Executive Director of Communications, Ms. Toya Webb, approves the appointment of Ms. Toya Webb as the Executive Director of Communications at a salary of \$103,000 (Grade 19) on the Elgin Community College full-time administrative salary schedule, effective July 5, 2016.

Motion: Trustee Meyer moved to accept the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

12. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

13. Old Business

There was no old business discussed.

14. New Business

No new business was brought forward.

Adjournment

Motion: Trustee Duffy moved to adjourn the meeting at 7:39 p.m.

Second: Trustee Saucedo seconded the motion.

Voice Vote: Motion passed by unanimous voice vote.


John Duffy, MS Ed, Board Secretary


Diane Kerruish, Board Recorder