

**MINUTES OF REGULAR BOARD MEETING OF
APRIL 12, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, April 12, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:50 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, and Student Trustee Mr. Galvan

Trustees absent: Ms. Causey and Mr. Saucedo

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP, and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

A. To discuss minutes of meetings lawfully closed under this Act

B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....

C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....

D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 5: Duffy, MacKinney, Meyer, Redmer; nay, 0; Student Trustee Galvan, aye; motion carried at 5:52 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:32 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Mr. Galvan, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

Roll Call

Trustees present: Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer and Student Trustee Mr. Galvan

Trustees absent: Ms. Causey and Mr. Saucedo

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ECC staff and others present: Dr. Sam, president, Ms. DiGerlando, Ms. Amenta, Ms. Sawyer, Ms. Webb, Ms. Pang, Mr. McCoy, Mr. McElhiney, Mr. Martinez, Ms. Scholl, Mr. Treadwell, Mr. Whitehead, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam recognized SSECCA representatives, Mr. McCoy and Ms. Pang. His report included the following:

- ▶ Elgin Community College was awarded two Elgin Image Awards in March.
 - a. The ECC culinary arts and hospitality program received an organization/business image award.
 - b. Phi Theta Kappa International Honor Society Leadership Team Spartan Food Pantry received a project image award.
- ▶ Congratulations to the winners of the 2016 Palmer Writing Contest:
 - a. Poetry
 - i. 1st – Joanna Wiegman
 - ii. 2nd – Jackie Valadez
 - iii. 3rd - Jason Quiambo
 - b. Fiction
 - i. 1st – Alex Cook
 - ii. 2nd – Gray Davis
 - iii. 3rd – Elizabeth Dickenson
 - c. Nonfiction
 - i. 1st - Anneliese Pfatschbacher
 - ii. 2nd – Kavo Burks
 - iii. 3rd – Christian Quiles

All Palmer selections will appear in the upcoming issue of *Spire*; scheduled for distribution before the end of the semester.

- ▶ ECC's Speech Team hosted the Phi Rho Pi Region IV Tournament
 - a. Speech to Entertain
 - i. Jenna Steele earned a bronze
 - ii. Judy Palma earned a silver
 - b. Informative Speaking
 - i. Madeline Ford earned a silver. Ms. Ford was the Regional Champion (1st place) for Persuasive Speaking
- ▶ ECC's team, *Mooreheads are Better than One*, won first place in the annual Literacy Volunteers Fox Valley Trivia Bee for Literacy. Team members included William Demaree, Dennis Lynch and Tim Anderson.
- ▶ Elgin Community College is ranked 5th among Illinois' ten best community colleges, according to Schools.com. ECC's retention rate was the best among community colleges in Illinois in 2014. Tuition and fees were only a few dollars more than the most affordable institution in the state, placing ECC #2 in that category, costing about \$850 less than the system-wide average.
- ▶ Moody's Investors Service has confirmed the Aaa rating on Community College District 509's general obligation debt, and has assigned a negative outlook. This action

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concludes a review for possible downgrade initiated in March to examine the impact of the state's fiscal challenges on the college.

6. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held April 11, 2016. Student groups, USAC and ASPIRE presented information on the annual campaign for United Way. Sabbatical reports were presented by Colleen Stribling and Todd Ramljak. Dean Lott provided an overview of the Sustainability, Business & Career Technologies Division. Actions on the April 12, 2016 board meeting agenda were discussed. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

B. Illinois Community College Trustees Association (ICCTA)

The ICCTA Board of Reps meeting is May 3, and Lobby Day is May 4. Trustee Ollayos noted ICCTA has requested that all schools in Illinois provide information on methods they've utilized to cut back on spending. Award judging is in progress. More student essays have been submitted this year than ever, and the quality of writing is excellent.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos informed the board of programs ACCT is analyzing in order to put forward ideas for community college students. The ACCT board is also presenting "best practices" sessions and evaluating instruments to identify areas for training future ACCT leaders.

D. Legislative

Trustee MacKinney reported the following items:

- ▶ Trustees discussed ICCTA Lobby Day at the April 11 Committee of the Whole meeting. Trustees Duffy, Ollayos and MacKinney will participate in Lobby Day on May 4, since they are scheduled to be in Springfield for the May 3 ICCTA meetings.
- ▶ On April 20, ECC students are planning to participate in Student Advocacy Day sponsored by ISAC, plus a Statehouse Rally sponsored by the Illinois Coalition to Invest in Higher Education.

E. ECC Foundation

Chair Redmer reported the following items:

- ▶ The Foundation has raised \$482,000 through March of this fiscal year. Gifts of note this past month include a sponsorship from the City of Elgin for ECC's 2016 Sustainability Maker Faire on April 20th, and a \$2,500 gift from the American Association for Women in Community College's ECC chapter to grow their scholarship.
- ▶ The Foundation Board approved an allocation of nearly \$275,000 in scholarship funding for award in the 2016-2017 academic year at their March meeting. The award allocation and details are being handled by the Financial Aid office, and awarding has already begun. One of the first awards from the Foundation is to the

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college's new Student Trustee, providing up to 15 credit hours of tuition for the fall and spring semesters next year.

- ▶ Two new members have joined the Foundation Board: Kevin Echevarria, CEO of PKE Enterprises; and Melissa Barbosa-Guzman, Principle Attorney of her law firm in Elgin.
- ▶ The Foundation Board's annual meeting is scheduled June 2.

7. Audience Wishing to Address the Board

The following audience members addressed the board with their concerns about the change in senior citizen tuition waiver being adopted by ECC:

- ▶ Arnold Kinast, Hampshire, IL
- ▶ Cindy Hagerty, Elgin, IL
- ▶ Mildred Reeves, Elgin, IL
- ▶ Gene Burkart, Elgin, IL
- ▶ Kenneth Guth, South Elgin, IL

Due to the budget impasse with the State, ECC will offer senior citizen tuition waivers in accordance with the Illinois State Statute (110 ILCS 990) versus tuition waiver at age 60 as has been provided previously. Dr. Sam provided an overview of the current issues that led to this change. He reassured those present that the college will work with them, as is done for all students when financial need is a roadblock to an education. Foundation scholarships and the Financial Aid department are ready to assist.

8. Board Action No. 163-A-16, Acceptance of College Reports

- A. Personnel (March)
- B. Treasurer (February)
- C. Student (February/March)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (March)
- E. Communications (March)
- F. Community Engagement and Legislative Affairs (March)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Duffy moved to accept the college reports, as submitted.

Second: Trustee Meyer seconded the motion.

Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried.

9. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda. No requests were made, Chair Redmer read the resulting Consent Agenda.

9.A. Board Action No. 164-A-16, Minutes of Closed-Session at Regular Board Meeting of March 8, 2016

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- 9.B. Board Action No. 165-A-16, Minutes of Regular Board Meeting of March 8, 2016**
- 9.C. Board Action No. 166-A-16, Ratification of Report of Expenses for March, 2016**
- 9.D. Board Action No. 167-A-16, Destruction of Audiotapes of Closed Session of September 9, 2014**
- 9.E. Board Action No. 168-A-16, Amendment to Board Policy EP: 3 Budgeting**
- 9.F. Board Action No. 169-A-16, Joint Agreement with College of Lake County**

PURCHASES

- 9.G.1 Board Action No. 170-A-16, Content Management System**, authorizes the administration to contract for the procurement of a comprehensive content management system (CMS) for the college's website from TerminalFour (Boston, MA) in the amount of \$55,477 for year one, and \$16,613 in year two and three. The licensing/hosting fees remain flat for the first three years and may increase minimally in subsequent years.
- 9.G.2 Board Action No. 171-C-16, Parking Lot and Roadway Repairs**, authorizes the administration to contract for parking lot and roadway repairs with Arrow Road Construction Company (Mt. Prospect, IL), the lowest responsible bidder, in an amount not to exceed \$471,870.

PERSONNEL

- 9.H.1. Board Action No. 172-A-16, Faculty Exchange Authorization**, authorizes the assignment of Marta Walz, professor I of communication studies, to the Illinois Consortium for International Studies and Programs (ICISP) faculty exchange program at Carlow College in Carlow, Ireland for the fall semester 2016.

Motion: Trustee Ollayos moved to accept the consent agenda as presented.
Second: Trustee Meyer seconded the motion.
Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

10. Board Action No. 173-A-16, Resolution Appointing the Student Trustee for 2016-2017

Motion: Student Trustee Galvan moved to accept the resolution as presented.
Second: Trustee Duffy seconded the motion.
Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

11. Board Action No. 174-A-16, Resolution of Appreciation, Student Trustee, Jorge Galvan

Motion: Trustee Duffy moved to accept the consent resolution as presented.
Second: Trustee Ollayos seconded the motion.
On behalf of the trustees, Trustee Duffy read the resolution of appreciation for Jorge Galvan, who expressed his appreciation to the board.

Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried.

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12. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

13. Old Business

Trustee Ollayos mentioned that ECC alumnus, Sandro Miller will be inducted into the Fox Valley Arts Hall of Fame April 14.

14. New Business

No new business was brought forward.

15. Reorganization of the Board of Trustees

A. Affirmation of Service

In unison, the board stated the Elgin Community College Board of Trustees Affirmation of Service.

B. Election of Officers

1. Board Action No. 175-A-16, Election of Board Chair

Dr. Sam opened the floor to nominations for the office of Chair.

Motion: Trustee Meyer moved to nominate Ms. MacKinney for Chair.

Second: Trustee Duffy seconded the motion.

Hearing no additional nominations, Trustee Meyer moved to close the nominations and cast a unanimous vote for Ms. MacKinney, which was seconded by Trustee Ollayos.

Roll-Call Vote: Aye, Duffy, Meyer, Ollayos, Redmer, MacKinney, 5; nay, 0; student trustee, Diego Gonzalez, aye; motion carried

2. Board Action No. 176-A-16, Election of Board Secretary

Dr. Sam opened the floor to nominations for the office of Secretary.

Motion: Trustee MacKinney moved to nominate Mr. Duffy for Secretary.

Second: Student Trustee Meyer seconded the motion.

Hearing no additional nominations, Trustee Meyer moved to close the nominations and cast a unanimous vote for Mr. Duffy, which was seconded by Trustee Ollayos.

Roll-Call Vote: Aye, Meyer, Ollayos, Redmer, MacKinney, Duffy, 5; nay, 0; student trustee, Diego Gonzalez aye; motion carried

3. Board Action No. 177-A-16, Election of Vice Chair

Dr. Sam opened the floor to nominations for the office of Vice Chair.

Motion: Trustee Ollayos moved to nominate Mr. Meyer for Vice Chair.

Second: Trustee Duffy seconded the motion.

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Hearing no additional nominations, Trustee Duffy moved to close the nominations and cast a unanimous vote for Mr. Meyer, which was seconded by Trustee Ollayos.

Roll-Call Vote: Aye, Ollayos, Redmer, MacKinney, Duffy, Meyer, 5; nay, 0; student trustee, Diego Gonzalez; aye; motion carried

At this time, Trustee MacKinney and Trustee Redmer exchanged seats. Trustee MacKinney stated as chair, Trustee Redmer led the board with excellence, dedication and service.

C. Approval of Chair's Appointments

1. Board Action No. 178-A-16, Appointment of the Treasurer, approves the appointment of Ms. Sharon Konny as treasurer for a one-year term and affixes compensation at \$1 per year.

Motion: Trustee Ollayos moved to accept the recommendation.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

2. Board Action No. 179-A-16, Appointment of the Audit Firm, approves the chair's reappointment of Sikich LLP to conduct the annual audit and financial statements for fiscal year 2016, in an amount not to exceed \$83,331.

Motion: Trustee Meyer moved to accept the recommendation.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

3. Board Action No. 180-A-16, Appointment of Legal Counsel, approves the appointment of law firms to act as legal counsel for the college.

Motion: Trustee Ollayos moved to accept the recommendation.

Second: Trustee Duffy seconded the motion.

Dr. Sam stated that an additional firm was added to the list in an effort to include local firms from within district.

Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

4. Board Action No. 182-A-16, Appointment of Board Representatives and Liaisons, approves the Board Chair's appointments to various committees of the college and external organizations.

Motion: Trustee Redmer moved to accept the recommendation.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

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D. Board Action No. 182-A-16, 2016 Schedule of Board Meetings, Elgin Community College, Regular, Committee of the Whole and Finance Committee

Motion: Trustee Duffy moved to accept the recommendation.
Second: Trustee Redmer seconded the motion.
Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

E. Board Action No. 183-A-16, Administrative Line of Succession During the President's Absence

Motion: Trustee Ollayos moved to accept the recommendation.
Second: Trustee Duffy seconded the motion.
Roll-Call Vote: Aye, 5; nay, 0; student trustee, aye; motion carried

Adjournment

Motion: Trustee Duffy moved to adjourn the meeting.
Second: Trustee Ollayos seconded the motion.
Voice Vote: Motion passed by unanimous voice vote at 7:52 p.m.



John Duffy, MS Ed, Board Secretary



Diane Kerruish, Board Recorder