

**MINUTES OF REGULAR BOARD MEETING OF
MARCH 8, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, March 8, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:53 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: Dr. Ollayos (arrived at 6:04 p.m.)

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP, Dr. Enyard, CHRO and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

A. To discuss minutes of meetings lawfully closed under this Act

B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....

C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1 and 11 respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Aye, 7: Causey, Duffy, MacKinney, Meyer, Redmer, Saucedo; nay, 0; Student Trustee Galvan, aye; motion carried at 5:54 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:50 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Dr. Enyard, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

MINUTES OF REGULAR MEETING OF
MARCH 8, 2016

ECC staff and others present: Dr. Sam, president, Ms. Konny, Ms. DiGerlando, Dr. Enyard, Ms. Sawyer, Ms. Webb, Ms. Pang, Mr. McCoy, Dr. Lott, Dr. Thompson, Ms. Schopen, Mr. Whitehead, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam recognized SSECCA representatives, Mr. McCoy and Ms. Pang. His report included the following:

- Elgin Community College video *ECC Health and Life Sciences* has been awarded 2nd place (category I) in the ICCTA Reel Illinois Community College Film Competition. Students will be recognized with a \$500 prize at the March ICCTA meeting.
- Higher Education Annual Advertising Awards were presented and ECC has won 10 awards. Summer 2015 president's Report, Spartan Athletics Guide 2015, STEM Video 2015 – You Tube, Take Control (radio), and Spring 16 Campaign received Gold awards. Take Control Commercial (TV), Take Control Microsite received Silver awards. Award of Merit were presented for the following: Report to the Community 2014, Lobby Day flyer, and Your Career is Calling (poster).
- The ECC Speech Team participated in the Illinois Intercollegiate Forensics Association State Tournament. Ashley Hrinowich earned 5th place for *Informative Speaking*. Taylor DePola was named state champion (1st place) in the 2-year college division of *After Dinner Speaking*.
- Dr. Ileo Lott, Dean of Sustainability, Business and Career Technologies, was spotlighted. He highlighted his background and role at the college.

6. Board Reports (Representatives and Liaisons)

A. Finance Committee

Trustee Saucedo reviewed the agenda and summarized the meeting held March 7, 2016. Minutes of the Finance Committee meeting will be available on ECC's website (elgin.edu) following approval.

B. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held March 7, 2016. Professor Beckway presented on her sabbatical. Actions on the March 8, 2016 board meeting agenda were discussed. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

C. Illinois Community College Trustees Association (ICCTA)

Trustee Causey summarized the highlights of the ICCTA meetings being held March 11 and 12, noting Trustees MacKinney and Redmer will provide a presentation on *Best Practices*.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos reviewed plans for the conference being held in October in New Orleans, which will focus on legislative issues. Also, a presentation is planned addressing the achievement gap related to Hispanic students. The ACCT Diversity Committee has submitted a title change, to *Diversity, Equity and Inclusion* Committee.

MINUTES OF REGULAR MEETING OF
MARCH 8, 2016

E. Legislative

Trustee MacKinney reported the following items:

- ▶ ECC's trip to Washington DC was very successful. Meetings were held with the offices of all five legislators in our district plus the Department of Education.
- ▶ The House passed HB 2990 last week, which includes funding for higher education and MAP grants. The Senate returned to Springfield on this date (March 8). However they did not call the bill. We will continue to monitor this situation.
- ▶ Trustees will be attending ICCTA meetings March 11 and 12.

F. ECC Foundation

Chair Redmer reported the following items:

- ▶ The Foundation completed the calendar year ahead of goal, having raised nearly \$450,000.
- ▶ 80% of financial aid funding has been awarded.
- ▶ Trustees met with five alumni at a dinner in Washington, DC during the ACCT Legislative Fly-In.

7. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

8. Board Action No. 129-A-16, Acceptance of College Reports

- A. Personnel (February)
- B. Treasurer (December/January)
- C. Student (January)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (January/February)
- E. Communications (January/February)
- F. Community Engagement and Legislative Affairs (January/February)
- F. Grant Monitoring Report (as of December 31, 2015)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports, as submitted.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

9. Board Action No. 130-F-16, Resolution Authorizing the Abatement of a Portion of the Tax Levied for 2015 to Pay Debt Service on Taxable General Obligation Bonds, Series 2009B, and Taxable General Obligation Bonds, Series 2009C of Community College District 509, Counties of Kane, Cook DuPage, McHenry and DeKalb and State of Illinois.

MINUTES OF REGULAR MEETING OF
MARCH 8, 2016

Motion: Trustee Meyer moved to accept Board Action No. 130-A-16, as submitted.

Second: Trustee Saucedo seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

10. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Chair Redmer removed the following item from the agenda:

10.G. Board Action No. 137-A-16, Naming of Study Room C-127 “Ralph and Edith Apple Study Room”

Trustee Meyer requested the following items be pulled from the agenda:

10.M.10. Board Action No. 152-B-16, Truck for Building and Grounds Department

10.N.3.b. Board Action No. 156-A-16, Granting of Tenure, Assistant Professor I-Paralegal, Ms. Laura Haske

With no further requests made, Chair Redmer read the resulting Consent Agenda.

10.A. Board Action No. 131-A-16, Minutes of Closed-Session at Regular Board Meeting of January 26, 2016

10.B. Board Action No. 132-A-16, Minutes of Regular Board Meeting of January 26, 2016

10.C. Board Action No. 133-A-16, Minutes of Special Board Meeting February 16, 2016

10.D. Board Action No. 134-A-16, Minutes of Closed-Session at Special Board Meeting of February 16, 2016

10.E. Board Action No. 135-A-16, Ratification of Report of Board Expenses

10.F. Board Action No. 136-A-16, Destruction of Audiotapes of Closed Sessions at Board Meetings of July 8, 2014 and August 11, 2014

10.H. Board Action No. 138-I-16, Application for Permanent Curriculum Approval: Basic Vocational Specialist Certificate in Basic Operations Firefighter

10.I. Board Action No. 139-F-16, Internet Fee

10.J. Board Action No. 140-I-16, Instructional Fee Recommendations for Nursing Courses – FY 2017

10.K. Board Action No. 141-F-16, Tuition for Fiscal Year 2017

10.L. Board Action No. 142-A-16, Consultant Services Board Retreat June 2016

PURCHASES

10.M.1 Board Action No. 143-T-16, Academic and Office Computers, authorizes the administration to purchase computers and related peripherals, from Heartland Business Systems (Lisle, IL) utilizing educational pricing under the E&I Cooperative contract, in the amount of \$468,768.

10.M.2 Board Action No. 144-B-16, Blizzard Theatre Orchestra Lift Project, authorizes the administration to contract for the design and upgrade of the safety controls for the orchestra lift in the Performing Arts Blizzard Theatre with iWeiss (Fairview, NJ), the

MINUTES OF REGULAR MEETING OF
MARCH 8, 2016

- lowest responsive bidder, in an amount not to exceed \$46,100.
- 10.M.3. Board Action No. 145-I-16, Digital Hand-Held Radio Equipment**, authorizes the administration to contract for the purchase of new Motorola digital hand-held radios, accessories and maintenance with Motorola Solutions (Chicago, IL) in an amount not to exceed \$101,112.
- 10.M.4. Board Action No. 146-I-16, Driver Training Simulators for Center for Emergency Services**, authorizes the administration to negotiate a contract with L-3 D.P. Associates (Salt Lake City, UT) to purchase two (2) new FireSim 6 Driver Training Simulators in the amount of \$260,000.
- 10.M.5. Board Action No. 147-B-16, Electrical Repair Services**, authorizes the administration to contract for three (3) years for electrical repair services with Max Electric LLC (Schaumburg, IL), the lowest responsive bidder, in the amount not to exceed \$25,000 annually, \$75,000 total.
- 10.M.6. Board Action No. 148-C-16, Exterior Building Concrete and Masonry Restoration Phase II**, authorizes the administration to contract for the concrete and masonry restoration of buildings F, G and H with BP&T Co. (Mt. Prospect, IL), the lowest responsible bidder, in the amount of \$245,800.
- 10.M.7. Board Action No. 149-I-16, Fire Science Program Equipment**, authorizes the administration to purchase equipment from AirOne Equipment (South Elgin, IL), the lowest responsive bidder, in the amount of \$26,797.
- 10.M.8. Board Action No. 150-B-15, Mechanical (HVAC) Repair Services**, authorizes the administration to contract for three (3) years for mechanical (HVAC) repair services with Infinity Electrical (Lemont, IL), the lowest responsive bidder, in the amount not to exceed \$25,000 annually, \$75,000 total.
- 10.M.9. Board Action 151-C-16, Renovation Construction-Building G**, authorizes the administration to contract for general contracting services for the renovation of building G with IHC Construction (Elgin, IL), the lowest responsible bidder, in an amount not to exceed \$3,107,475.

PERSONNEL

- 10.N.1. Board Action No. 153-A-16, Resolution of Appreciation, Ms. Stephanie Bonvallet**
- 10.N.2. Board Action No. 154-P-16, Dean of Math, Science and Engineering**
- 10.N.3.a. Board Action No. 155-A-16, Granting of Tenure, Assistant Professor I of Criminal Justice, Mr. Patrick Collins**
- 10.N.3.c. Board Action No. 157-A-16, Granting of Tenure, Instructor of English, Mr. Ryan Kerr**
- 10.N.3.d. Board Action No. 158-A-16, Granting of Tenure, Instructor of Mathematics, Mr. Greg Wheaton**
- 10.N.4.a. Board Action No. 159-A-16, Sabbatical Leave for Fall 2016, Kevin Hunter**
- 10.N.4.b. Board Action No. 160-A-16, Sabbatical Leave for 2016-2017 Academic Year, Frank Trost**
- 10.N.4.c. Board Action No. 161-A-16, Sabbatical Leave for Fall 2016, Travis Linville**
- 10.N.4.d. Board Action No. 162-A-16, Sabbatical Leave for Academic Year 2016-2017, Manuel Salgado**

MINUTES OF REGULAR MEETING OF
MARCH 8, 2016

Motion: Trustee Duffy moved to accept the consent agenda as presented.
Second: Trustee Causey seconded the motion.
Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

OTHER ACTIONS

10.G. Board Action No. 137-A-16, Naming of Study Room C-127 “Ralph and Edith Apple Study Room”

Motion: Trustee Ollayos moved to accept Board Action No. 137-A-16, as submitted.
Second: Trustee Duffy seconded the motion.

Chair Redmer and Dr. Sam expressed their appreciation to the Apple family for their generous contribution to the college. The funds are being used for students needing assistance with the purchase of textbooks, etc. Dr. Sam noted this action was initiated at his discretion; and the family did not request this recognition.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

10.M.10 Board Action No. 152-B-16, Truck for Buildings and Grounds Department, authorizes the administration to purchase one (1) 2016 Ford F350 Regular Cab 4x4 Pick-Up for the college’s buildings and grounds department from Morrow Brothers Ford (Greenfield, IL) utilizing the Illinois Department of Central Management Services (CMS) contract #4108237 in the amount of \$30,049.

Motion: Trustee Ollayos moved to accept Board Action No. 152-B-16, as submitted.
Second: Trustee Causey seconded the motion.

Trustee Meyer stated that, based on his inquiry at the March 7 Committee of the Whole Meeting where it was indicated this purchase would be an addition to the fleet, although the college had vehicles on hand that the Building and Grounds Department could utilize to transport equipment, this is not the appropriate time to purchase another vehicle. A discussion ensued, followed by a recommendation from Dr. Sam to remove the item from consideration at this time. Trustee Ollayos withdrew the motion.

Roll-Call Vote: No vote was taken.

10.N.3.b Board Action No. 156-A-16, Granting of Tenure, Assistant Professor I-Paralegal, Ms. Laura Haske

Motion: Trustee Ollayos moved to accept Board Action No. 156-A-16, as submitted.
Second: Trustee Meyer seconded the motion.

MINUTES OF REGULAR MEETING OF
MARCH 8, 2016

On behalf of Professor Haske, Trustee Meyer conveyed her gratitude to the board of trustees for granting tenure. It was noted Ms. Haske is an outstanding faculty member and is well-deserving of this achievement.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

11. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

12. Old Business

No old business was discussed.

13. New Business

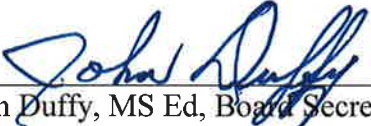
No new business was brought forward.

Adjournment

Motion: Trustee MacKinney moved to adjourn the meeting.

Second: Trustee Saucedo seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:32 p.m.



John Duffy, MS Ed, Board Secretary



Diane Kerruish, Board Recorder