

**MINUTES OF SPECIAL BOARD MEETING OF
FEBRUARY 16, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a special meeting Tuesday, February 16, 2016, in Building E, Room 106, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 3:00 p.m. and asked the recorder to call roll.

Trustees present Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer
Mr. Saucedo and Ms. Causey arrived at 3:09 p.m.

Trustees absent: Mr. Duffy, Student Trustee Mr. Galvan

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP, Ms. Wons, Ms. Folden, Dr. Hu, Ms. Amenta, Ms. Hobson, Mr. Phillips, Ms. Hauca, Ms. Heinrich, Ms. Tait, Ms. Collins, Mr. Bejcek, Mr. Pasnick, Mr. McCoy, Ms. Pang, Dr. McClure, Dr. Garber, Ms. Bucek, Ms. Sawyer, Mr. Byrd, Dr. Lehmacher, Ms. Webb, Ms. Healy, Ms. Wagner, Ms. Proctor, Ms. Cook, Mr. Duchrow, Ms. Hatch, Ms. DelGenio, Dr. Martinez, Dr. Schaid, Ms. Kerruish and Ms. Franck

2. Fund Balance Strategy

Dr. Sam announced the college is reviewing budget items due to current financial challenges, to obtain a common understanding on what we have in place. This is being done statewide. He requested that the board consider designating six months of fund balance toward operating expenses in the future, so students could not be jeopardized mid-semester. (The college currently has a four month operating expense plan.)

Ms. Konny reviewed the fund balance strategy, focusing on operating funds one and two, Education Fund and Operations and Maintenance Operating Fund. She also noted there was a balance of \$61,646,306 in fund three, Operations and Maintenance Restricted Fund, as of June 30, 2015; and the possibility of future capital projects for the Burlington facility being moved to this fund was mentioned. Further explanation of the Operating Funds Balance Recap provided to trustees was presented, and a discussion/questions followed. Two projects will be presented to the board for action at the March 8 regular meeting.

3. Presentation – In-Residence Ensembles

Ms. Hatch, Dean of Liberal, Visual and Performing Arts, and Mr. Duchrow, Director of Performing Arts, delivered an overview of the In-Residence Ensemble (IRE) Programs. Their overview included the six IREs at the college, the program's purpose, best business practices, mission and fiduciary responsibility. The IRE budget analysis for FY2015 was also supplied.

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4. Cost Savings

Ms. Konny described the cost containment/new revenue generation agenda item and distributed the FY15 waivers recap. A discussion followed regarding phasing out Board of Trustee waivers and migrating them to the ECC Foundation, over a two or three year period. The age requirement for a senior waiver will be reviewed and possibly adjusted to mirror state requirements.

Chair Redmer noted the new accelerated program may increase revenue and should reduce the top 10% academic waiver amount.

5. Revenue Enhancements

Ms. Konny reviewed the college's auxiliary units, including facilities rental; food services; continuing education; child care; student life; athletics; bookstore; and visual and performing arts center. Copies of auxiliary funds recap sheets were distributed. Trustees discussed the importance of continuing the child care center. Auxiliary units will be reviewed further at the March 7 finance committee meeting.

Other items addressed included meetings, conferences and travel; promotional items; printed publications; staffing; capital projects; and tuition and fees. Changes to the nursing program involving tuition and fees will be recommended for board approval in March. The structure of the Youth Leadership Academy will be reviewed, as well. All suggestions and options for reducing expenses will be considered.

6. Adult Basic Education and MAP

The college cannot fund MAP grants in FY17. Adult Basic Education is funded through FY16, but will be difficult to continue funding into FY17. Options will need to be discussed.

7. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

The board recessed at 5:05 p.m. and reconvened at 5:15 p.m

8. Recess to Closed Session

The chair asked for a motion to recess to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- B. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probably or imminent...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (1, and 11 respectively).

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Motion: Trustee Saucedo moved to recess to closed session.
Second: Trustee Causey seconded the motion.
Roll-Call Vote: Aye, 5: Causey, MacKinney, Meyer, Redmer, Saucedo; nay, 0; motion carried at 5:18 p.m.

9. Reconvene Open Session

The board reconvened in open session at 5:32 p.m.

Adjournment

Motion: Trustee MacKinney moved to adjourn the meeting.
Second: Trustee Causey seconded the motion.
Voice Vote: Motion passed by unanimous voice vote at 5:33 p.m.



John Duffy, MS Ed, Board Secretary



Diane Kerruish, Board Recorder