

**MINUTES OF REGULAR BOARD MEETING OF
JANUARY 26, 2016**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, January 26, 2016, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:55 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP, and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

A. To discuss minutes of meetings lawfully closed under this Act

B. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, and 11 respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Causey, Duffy, MacKinney, Meyer, Ollayos, Redmer, Saucedo; nay, 0; Student Trustee Galvan, aye; motion carried at 5:57 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:30 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Ms. DiGerlando, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and Dr. Sam, president, Ms. Konny, Ms. DiGerlando, Dr. Enyard, Ms. Webb,

others present: Ms. Pang, Mr. Treadwell, Ms. Bucek, Mr. McCoy, Mr. McElhiney, Ms. Funk, Ms. Anderson, Mr. Whitehead, Ms. Kerruish and Ms. Franck

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5. President's Report

Dr. Sam recognized ECCFA leadership, Professor Martinez; as well as SSECCA representatives, Mr. Treadwell, Mr. McCoy and Ms. Pang. His report included the following:

- An explanation of the MOUs with area public school districts on the consent agenda was provided. Dr. Sam noted the college's eagerness to begin this program. The goal is to eventually provide students with an opportunity to graduate from high school with an associates degree.
- Enrollment is down 3.2% from last year (6 days after the start of the term).
- Christopher McCoy, Network Engineer and current SSECCA vice president, was spotlighted. He highlighted his background and role at the college.

6. Board Action No. 107-A-16, Resolution of Appreciation, Retiree Dale Anderson, English and Reading Faculty

Motion: Trustee Duffy moved to approve the resolution.

Second: Trustee Causey seconded the motion.

Trustee Duffy read the resolution of appreciation and Dr. Sam presented the certificate to retiree Dale Anderson, who thanked the board following approval.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

7. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held January 25, 2016. Two presentations were provided, including the Liberal, Visual and Performing Arts Division, and Distance Learning at ECC. Tim Kaar presented on his sabbatical. Actions on the January 26 board meeting agenda were discussed. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Causey summarized the highlights of the ICCTA teleconference Board of Representatives Meeting held January 23 which she participated in, along with Trustees MacKinney and Ollayos. ICCTA president Andrew Bollman is preparing a letter to Governor Rauner regarding the impact of the state's Fiscal Year 2016 budget delay on community colleges. Information on ICCTA's involvement in the new Illinois Coalition to Invest in Higher Education was also provided. The next meeting is scheduled for March 11 and 12 in Lombard.

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C. Association of Community College Trustees (ACCT)

Trustee Ollayos reviewed the upcoming February conference in Washington, DC, noting committee meetings will be held before the start of the conference. Candidates will be interviewed for next year's ICCTA board. Trustees participating on the board or on a committee will attend; including Trustees Ollayos, Duffy, Redmer and Student Trustee Galvan.

D. Legislative

Trustee MacKinney provided an update on the status of the ACCT National Legislative Summit February 8 – 10. A detailed outline has been distributed, and final packets will be given to trustees once the schedule is confirmed.

E. ECC Foundation

Chair Redmer reported the following items:

- The Foundation completed the calendar year ahead of goal, having raised nearly \$388,000. There were six notable gifts in November and December, including a planned gift from one of the Foundation Board members to support the Resources for Excellence Annual Fund.
- The Financial Aid team has awarded 76% of the funds available for FY16 to 215 qualifying students. They will begin awarding in mid-April for Fall admission.
- Trustees are invited to attend a reception honoring all ECC Distinguished Alumni on Friday, February 19 at 5 p.m. in Building A.
- The annual Founders' Day Celebration will take place on Sunday, February 21, with a reception in the Library and luncheon in Jobe Lounge.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

9. Board Action No. 108-A-16, Acceptance of College Reports

- A. Personnel (December/January)
- B. Treasurer (November)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (November/December)
- D. Community Engagement and Legislative Affairs (December)
- E. Annual Clery Report (Calendar Year 2015)
- F. Insurance Coverage (September 1, 2014 – September 1, 2015)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports, as submitted.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

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10. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee MacKinney requested the following item be pulled from the agenda:

10.F. Board Action No. 114-A-16, Naming of Study Room C-135 “Lundstrom Insurance Study Room”

Trustee Meyer requested the following items be pulled from the agenda:

10.G. Board Action No. 115-A-16, Adult Basic Education Funding

10.H. Board Action No. 116-A-16, Monetary Assistance Program (MAP) Funding

With no further requests made, Chair Redmer read the resulting Consent Agenda.

10.A. Board Action No. 109-A-16, Closed-Session Minutes of the Board Meeting of December 8, 2015

10.B. Board Action No. 110-A-16, Minutes of the Regular Board Meeting of December 8, 2015

10.C. Board Action No. 111-F-16, Ratification of the Report of Expenses for December, 2015

10.D. Board Action No. 112-A-16, Destruction of Audiotapes of Closed-Sessions of June 4, 10, 24 & 25, 2014

10.E. Board Action No. 113-A-16, Release of Select Closed-Session Minutes July 2001-November 2015

10.I. Board Action No. 117-A-16, Memorandum of Understanding, School District 300

10.J. Board Action No. 118-A-16, Memorandum of Understanding, School District 301

10.K. Board Action No. 119-A-16, Memorandum of Understanding, School District 303

10.L. Board Action No. 120-A-16, Memorandum of Understanding, School District U46

PURCHASES

10.M.1 Board Action No. 121-C-16, Building G Renovation – Elevator Replacement, authorizes the administration to contract with Colley Elevator (Bensenville, IL) for the replacement of the building G elevator, in an amount not to exceed \$80,154.

10.M.2 Board Action No. 122-I-16, Gear and Equipment – Fire Science Program, authorizes the administration to purchase gear and equipment from Air One Equipment (South Elgin, IL) and W. W. Grainger Inc. (Downers Grove, IL), the lowest responsive bidders, in the amounts of \$159,325.60 and \$1,775.56 respectively.

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10.M.3 Board Action No. 123-I-16, Truck and Trailer Maintenance Services,
authorizes the administration to procure truck and trailer maintenance services for the college's truck Driving Program for three (3) years with Millenium Fleet Services (North Aurora, IL) the lowest responsive bidder, in the amount not to exceed \$40,000 annually beginning in February 2016. This amount is an estimate based on usage over the last three years.

PERSONNEL

10.N.1. Board Action No. 124-P-16, New Hire, Instructor of English, Ginger Alms

10.N.2 Board Action No. 125-P-16, New Hire, Instructor of Computer and Information Sciences, Joseph Cannici

10.N.3 Board Action No. 126-P-16, New Hire, Instructor of Nursing, Meena Chacko

10.N.4 Board Action No. 127-P-16, New Hire, Instructor of Welding, Marc Hucek

10.N.5 Board Action No. 128-P-16, New Hire, Instructor of Nursing, Barbara Tarin

Motion: Trustee Ollayos moved to accept the consent agenda as presented.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

OTHER ACTIONS

10.F. Board Action No. 114-A-16, Naming of Study Room C-135 "Lundstrom Insurance Study Room"

Motion: Student Trustee Galvan moved to accept Board Action No. 114-A-16, as submitted.

Second: Trustee Duffy seconded the motion.

Chair Redmer reviewed the background for this action, noting Board Policy GP 2.0 states it is the job of the Board of Trustees "To name any building, room, space, or area of Elgin Community College." At the September 26, 2011 meeting of the Committee of the Whole, the Board of Trustees reached consensus on permitting the ECC Foundation to offer spaces in the newly constructed and renovated areas of the college for philanthropic naming recognition. On December 2, 2011, Lundstrom Insurance of Elgin, pledged a \$25,000 gift to the ECC Foundation to support the Academic and Leadership Scholarship Fund as part of the "Put your Name on a Dream" major gifts campaign and to build the corpus of a scholarship they initiated in 2010. The firm completed their gift in December 2015 and requested recognition of it to appear on student study room 135 in Building C. On behalf of the board of trustees, Chair Redmer thanked the Lundstroms for their generous contribution.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

10.G. Board Action No. 115-A-16, Adult Basic Education Funding

Motion: Trustee MacKinney moved to accept Board Action No. 115-A-16, as submitted.

Second: Trustee Meyer seconded the motion.

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Trustee Meyer stated that although it is appropriate to assist with funding the ABE program at this time, if the college continues to come up with solutions to finance the program, it is likely the state will avoid committing to their funding obligations in the future. While the college is committed to continuing the program and it is the right thing to do this year, it should be debated whether or not college funds are used in the future.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

10.H. Board Action No. 116-A-16, Monetary Assistance Program (MAP) Funding

Motion: Trustee MacKinney moved to accept Board Action No. 116-A-16, as submitted.

Second: Trustee Meyer seconded the motion.

Trustee Meyer reiterated his statement regarding ABE funding and the appropriateness of funding the MAP program this year, as well. A discussion followed, and trustees concluded it will be very difficult to cover the state's obligation to the ABE and MAP programs in the future.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

13. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

14. Old Business

Trustee Duffy commented on the follow-up letter Dr. Sam sent to the individual who presented his views on property taxes at the November board meeting.

Trustee Duffy also mentioned ECC's campus safety report, commending the department on the excellent job they do in keeping the campus safe and assisting students, staff and the community.

15. New Business

Chair Redmer announced there will be a Special Board Meeting on February 16, 2016 at 3:00 p.m. to discuss the college finances for the next fiscal year, including MAP and ABE funding.

Adjournment

Motion: Trustee Duffy moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:12 p.m.


John Duffy, MS Ed, Board Secretary


Diane Kerruish, Board Recorder