

**MINUTES OF REGULAR BOARD MEETING OF  
DECEMBER 8, 2015**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, December 8, 2015, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

**1. Call to Order and Roll Call**

Chair Redmer called the regular meeting to order at 5:52 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, and Mr. Saucedo

*Trustees absent:* Student Trustee Jorge Galvan

*ECC staff and*

*others present:* Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP, Mr. Early, Ms. Wong, Attorneys and Ms. Kerruish, Recorder

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action . . . has been filed . . . or when the public body finds that an action is probable or imminent . . . .
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, and 2 respectively).

*Motion:* Trustee Duffy moved to recess to closed session.

*Second:* Trustee Ollayos seconded the motion.

*Roll-Call Vote:* Aye, 7: Causey, Duffy, MacKinney, Meyer, Ollayos, Redmer, Saucedo; nay, 0; motion carried at 5:53 p.m.

**3. Reconvene Open Session**

The board reconvened in open session at 6:36 p.m. in Seigle Auditorium (E125).

**4. Preliminary Matters**

Following the Pledge of Allegiance, led by Mr. Jeff Julian, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

**Roll Call**

*Trustees present:* Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, and Mr. Saucedo

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*Trustees absent:* Student Trustee Mr. Jorge Galvan

*ECC staff and others present:* Dr. Sam, president, Ms. Konny, Ms. DiGerlando, Mr. Julian, Ms. Pang, Mr. Treadwell, Ms. Sawyer, Mr. McCoy, Dr. Thompson, Ms. Keith, Ms. Andrea, Ms. Schwarzman, Ms. Miller, Ms. Kerwin, Ms. Lucca, Dr. Miller, Mr. Dunnweber, Ms. Hatch, Mr. Thomas, Ms. Moore, Ms. Orbeta, Ms. Dunnweber, Mr. Clinck, Mr. Tutt, Ms. Rowe, Mr. Whitehead, Ms. Kerruish and Ms. Franck

## 5. President's Report

Dr. Sam recognized ECCFA leadership, Professors Martinez; as well as SSECCA representatives, Mr. Treadwell, Mr. McCoy and Ms. Pang. His report included the following:

- ▶ ECC's Speech Team competed in the "Corn Classic" tournament at Kishwaukee College November 13 and 14. Congratulations were offered to participants, Taylor DePaola, Madeline Ford, Miranda Saval, Judy Palma, Zac cook and Jenna Steele. Ms. Palma earned 6<sup>th</sup> place and Ms. Steele earned 4<sup>th</sup> place in their respective competitions.
- ▶ ECC had three winners at the Skyway Writers competition. Annaliese Pfatschbacher won 1<sup>st</sup> place for creative non-fiction. Jaqueline Valadez won second place for her poem and Alexis Tamara Ware placed third in fiction.
- ▶ ECC has been selected to receive another two ears of funding through the AARP Grant (\$50,000 per year). Several schools were eliminated and no new schools were accepted. Thanks were offered to Anne Hauca, Judy Burman and Elizabeth Soderquist for their efforts in this highly competitive process.

Dr. Sam thanked Jeff Julian for his service to ECC and wished him well as he moves on.

## 6. Resolutions of Appreciation

**A. Retiree, Alexander Clemente, Police Officer**

**B. Retiree, Sharon Colby, Director of High School Partnerships and Transitions**

**C. Retiree, Beverly Felder, Retention Specialist IV**

**D. Retiree, Maureen Gramiak, Professor I, Nursing**

**E. Retiree, Frank Hernandez, Executive Director, Auxiliary Enterprises & Continuing Education**

**I. Retiree, Celia Ramos, Professor II, Nursing**

**J. Retiree, Elaine, Reid, Administrative Assistant III**

Resolutions for Alexander Clemente, Sharon Colby, Beverly Felder, Maureen Gramiak, Frank Hernandez, Celia Ramos, and Elaine Reid were voted on as a group.

*Motion:* Trustee Meyer moved to approve the remaining resolutions.

*Second:* Trustee Duffy seconded the motion.

*Roll-Call Vote:* Aye, 7; nay, 0; motion carried.

**F. Retiree, Crystal Kerwin, Faculty, Office Administration and Technology**

*Motion:* Trustee Ollayos moved to approve the resolution.

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**Second:** Trustee Causey seconded the motion.

Trustee Causey read the resolution of appreciation and Dr. Sam presented the certificate to retiree, Crystal Kerwin who thanked the board following approval..

**Roll-Call Vote:** Aye, 7; nay, 0; motion carried.

**G. Retiree, Candace Moore, Professor II, Nursing**

**Motion:** Trustee Causey moved to approve the resolution.

**Second:** Trustee Ollayos seconded the motion.

Trustee Saucedo read the resolution of appreciation and Dr. Sam presented the certificate to retiree, Candace Moore who thanked the board following approval.

**Roll-Call Vote:** Aye, 7; nay, 0; motion carried.

**H. Retiree, Connie Orbeta, Professor II, Graphic Design**

**Motion:** Trustee MacKinney moved to approve the resolution.

**Second:** Trustee Saucedo seconded the motion.

Trustee MacKinney read the resolution of appreciation and Dr. Sam presented the certificate to retiree, Connie Orbeta who thanked the board following approval.

**Roll-Call Vote:** Aye, 7; nay, 0; motion carried.

**K. Retiree, Margaret Rowe, Administrative Assistant III**

**Motion:** Trustee Causey moved to approve the resolution.

**Second:** Trustee Duffy seconded the motion.

Trustee Ollayos read the resolution of appreciation and Dr. Sam presented the certificate to retiree, Margaret Rowe who thanked the board following approval.

**Roll-Call Vote:** Aye, 7; nay, 0; aye; motion carried.

**L. Retiree, Edwin Thomas, Assistant Professor II, Welding**

**Motion:** Trustee Duffy moved to approve the resolution.

**Second:** Trustee Causey seconded the motion.

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Trustee Duffy read the resolution of appreciation and Dr. Sam presented the certificate to retiree, Edwin Thomas who thanked the board following approval. Professor Thomas also commented on the policy regarding re-hiring retirees.

**Roll-Call Vote:** Aye, 7; nay, 0; motion carried.

**7. Board Reports (Representatives and Liaisons)**

**A. Finance Committee**

Trustee Saucedo reviewed the agenda and summarized the Finance Committee meeting held, December 7, 2015. Five internal audit reports were presented. State shortfalls and the proposed tax levy were discussed. Minutes of the Finance Committee meeting will be available on ECC's website (elgin.edu) following their approval.

**A. Committee of the Whole**

Trustee Duffy reviewed the agenda and summarized the meeting held December 7, 2015. Sara Baker presented on her sabbatical. A presentation by the Communication Arts & Behavioral Science Division was also provided. Actions on the December 7 board meeting agenda were discussed. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

**B. Illinois Community College Trustees Association (ICCTA)**

Trustee Causey provided an update on the November 13 and 14 ICCTA meetings, noting there were five trustees in attendance. The state's budget was the main topic of discussion.

**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos reviewed plans for the February conference in Washington, DC, which will focus on student success. Trustees Ollayos, Duffy, Redmer and Student Trustee Galvan will attend.

**D. Legislative**

Trustee MacKinney provided the following report:

- On December 2, the Illinois House passed SB 2039, which includes community college funding for adult education and career technical education. The Senate approved the bill, and the Governor signed the legislation. Although this does not address MAP funding or operating funds for ECC's budget, it is still very good news.
- A summary of state and federal elected officials in ECC's district has been compiled. Four of the five federal legislators and eleven of the twelve state legislators in ECC's district are up for re-election, though eight legislators at the state level are running unopposed.

**E. ECC Foundation**

Chair Redmer stated information from November will be included within the report provided in January, 2016. She noted several ECC alumni were interviewed by students in Professor Douglas' English 101 class, including Dr. Redmer and Ms. Kerruish.

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Alumni were invited to a breakfast on December 7, where they were presented with copies of the publication of interviews.

**8. Audience Wishing to Address the Board**

There were two audience members wishing to address the board.

Margaret Miller of Elgin commented on the 2016 budget and proposed tax levy

Don Tutt of Elgin commented on the increase in his taxes and the proposed levy.

**9. Board Action No. 085-A-16, Acceptance of College Reports**

A. Personnel (November)

B. Treasurer (October)

C. Student (November)

*College Reports Under Separate Cover*

D. Communications (November)

E. Community Engagement and Legislative Affairs (November)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee MacKinney moved to accept the college reports, as submitted.

**Second:** Trustee Causey seconded the motion.

**Roll-Call Vote:** Aye, 7; nay, 0; motion carried.

**10. 2015 Tax Levy Hearing**

Chair Redmer opened the Public Hearing on the 2015 Tax Levy at 7:42 p.m., stating "Notice of the Public Hearing was published in conformity with the law. The recommendation is provided in accordance with Board Policy EP 3, which states *The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1-20.2.* The board welcomes your participation and you will allotted up to 3 minutes for your comments."

Chair Redmer asked if there was anyone wishing to comment on the proposed 2015 tax levy. Rosalie Keith commented that taxes are too high and opposed the proposed levy.

Chair Redmer asked if there was anyone else wishing to comment on the proposed 2015 tax levy.

Jerry Clinck stated his opposition to the proposed levy.

Chair Redmer asked if there was anyone else wishing to comment on the proposed 2015 tax levy.

Don Tutt stated his opposition to the proposed levy.

Chair Redmer asked if there was anyone else wishing to comment on the proposed 2015 tax levy.

Several un-identified audience members stated their opposition.

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Trustee Duffy asked Treasurer Konny to explain the levy based on a home valued at \$200,000. Members of the audience opposed to the tax levy disagreed with the explanation.

Chair Redmer asked again if there was anyone else wishing to comment on the proposed 2015 tax levy. Hearing no further comments or requests to address the board, the 2015 Tax Levy Hearing was closed at 7:55 p.m.

### 11. Resolution to Adopt Property Tax Levy, 2015

**Motion:** Trustee Duffy moved to approve the resolution to adopt the Property Tax Levy for 2015.

**Second:** Trustee Ollayos seconded the motion.

Trustee Ollayos commented that audience members may wish to contact the county regarding their tax bill increases. The increases they received are not due solely to ECC's levy.

Trustee Meyer indicated his opposition to the proposed tax levy. He indicated the wording used, sounds like we are lowering taxes, when in reality we are increasing them for the 10<sup>th</sup> year in a row.

Trustee Saucedo stated that the proposed increase is less than 1%. The \$4,000 increases stated by audience members during the hearing indicate an issue that should be addressed with the county assessor.

Trustee MacKinney commented on HOA assessments. Based in board policies and what this governing body is charged to do, she supports the proposed tax levy.

Trustee Duffy called the question.

**Roll-Call Vote:** Aye, Redmer, MacKinney, Duffy, Ollayos, Causey, Saucedo, 6; nay, Meyer 1; motion carried.

### 12. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Meyer requested the following item be pulled from the agenda:

**12.E. Board Action No. 091-F-16, 2015 Cook County Resolution to Allocate PTELL Reduction**

With no further requests made, Chair Redmer read the resulting Consent Agenda.

**12.A. Board Action No. 087-A-16, Closed-Session Minutes of the Board Meeting of November 10, 2015**

**12.B. Board Action No. 088-A-16, Minutes of Regular Board Meeting November 10, 2015**

**12.C. Board Action No. 089-A-16, Ratification of the Report of Expenses for November, 2015**

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- 12.D. Board Action No. 090-A-16, Destruction of Audiotapes of Closed Sessions at Board Meetings of May 12 and 13, 2014**
- 12.F. Board Action No. 0912-A-16, Academic Calendar for 2018-2019**
- 12.G. Board Action No. 093-A-16, Trustees' Out-of-State Travel to 2016 National Legislative Summit, Washington, DC**
- 12.H. Board Action No. 094-A-16, Resolution to Participate in the National Joint Powers Alliance (NJPA) Cooperative**

**PURCHASES**

- 12.I.1. Board Action No. 095-B-16, 3D Art Lab Exhaust System Modifications,** authorizes the administration to contract for the modification of the 3D art lab exhaust system with Mechanical Concepts of Illinois (Romeoville, IL), the lowest responsive bidder, in the amount of \$51,500.
- 12.I.2. Board Action No. 096-T-16, Academic and Office Computers,** authorizes the administration to purchase computers, notebooks and peripherals from Heartland Label Printers Inc. (Lisle, IL) utilizing educational pricing under the E & I Cooperative contract, in the amount of \$16,224.
- 12.I.3. Board Action No. 097-C-16, Burlington-Administrative Building (BA) Shell Space Completion** authorizes the administration to complete the shell spaces in the Burlington facility, Building BA, in an amount not to exceed \$157,061.
- 12.I.4 Board Action No. 098-C-16, Burlington-Construction Management Change Order,** authorizes the administration to issue Shales McNutt Construction (SMC) (Elgin, IL) a change order in the amount of \$61,314 for three months of additional site superintendent salary for the college's Burlington facility construction.
- 12.I.5. Board Action No. 099-C-16, Burlington-Furniture,** authorizes the administration to purchase furniture for the college's Burlington facility from Krueger International (KI) (Chicago, IL) utilizing Illinois Public Higher Education Cooperative (IPHEC) consortium pricing, in an amount not to exceed \$39,952.
- 12.I.6. Board Action No. 100-B-16, Burlington-Snow Removal Services,** authorizes the administration to procure snow removal services for three (3) years from Greve Construction (Huntley, IL), the only responsive bidder, in the amount not to exceed \$73,112 (\$24,050, \$24,050 and \$25,012 per year beginning in 2015).
- 12.I.7. Board Action No. 101-C-16, Digital Hand-Held Radio Equipment,** authorizes the administration to contract for the purchase of new Motorola hand-held radios, accessories, and maintenance with Motorola Solutions (Chicago, IL) in an amount not to exceed \$119,554.72.
- 12.I.8. Board Action No. 102-B-16, Parking Lot and Road Restoration,** authorizes the administration to contract for design services for parking lot and road restoration, with Walker Restoration Consultants (Elgin, IL) in the amount of \$23,100.
- 12.I.9. Board Action No. 103-B-16, Self-Contained Breathing Apparatus,** authorizes the administration to procure Fire Service SCBA equipment and accessories, and equipment flow testing and inspections, from Air One Equipment (South Elgin, IL) in an amount not to exceed \$67,277.50.
- 12.I.10. Board Action No. 104-I-16, Compressor and Fill Station for Self-Contained Breathing Apparatus (SCBA),** authorizes the administration to procure a

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Compressor and Fill-Station for the SCBA equipment, and one year of maintenance and air sampling, from Air One Equipment (South Elgin, IL) in an amount not to exceed \$46,495.

**PERSONNEL**

**12.J.1. Board Action No. 105-P-16, New Hire, Instructor of English, Kristen A. Hren**

**12.J.2. Board Action No. 106-P-16, New Hire, Instructor of Nursing, Catherine Schlosser**

*Motion:* Trustee Ollayos moved to accept the consent agenda as presented.

*Second:* Trustee Duffy seconded the motion.

*Roll-Call Vote:* Aye, 7; nay, 0; motion carried

**OTHER ACTIONS**

**12.E. Board Action No. 091-F-16, 2015 Cook County Resolution to Allocate PTELL Reduction**

*Motion:* Trustee Duffy moved to accept Board Action No. 091-F-16, as submitted.

*Second:* Trustee MacKinney seconded the motion.

Trustee Meyer stated that he agreed with the reduction, however he cannot support the tax levy, and thus cannot support this action, as it is pertains to the levy.

*Roll-Call Vote:* Aye, 6, Causey, Duffy, MacKinney, Ollayos, Redmer, Saucedo; nay, 1, Meyer; motion carried.

**13. Other Possible Action Subsequent to Discussion in Closed Session**

No action was taken.

**14. Old Business**

No old business was discussed.

**15. New Business**

There was no new business brought forward.

**Adjournment**

*Motion:* Trustee Duffy moved to adjourn the meeting.

*Second:* Trustee Ollayos seconded the motion.

*Voice Vote:* Motion passed by unanimous voice vote at 8:07 p.m.

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John Duffy, MS Ed, Board Secretary

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Diane Kerruish, Board Recorder