

**MINUTES OF REGULAR BOARD MEETING OF
SEPTEMBER 8, 2015**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, September 8, 2015, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 6:00 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP, and Ms. Kerruish, Recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

A. To discuss minutes of meetings lawfully closed under this Act

B. To discuss litigation, when an action . . . has been filed . . . or when the public body finds that an action is probable or imminent

C. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 5, 1, 11, and 2 respectively).

Motion: Trustee Ollayos moved to recess to closed session.

Second: Trustee Saucedo seconded the motion.

Roll-Call Vote: Aye, 7: Causey, Duffy, MacKinney, Meyer, Ollayos, Redmer, Saucedo; nay, 0; student trustee, aye; motion carried at 6:01 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:34 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Mr. Chris McCoy, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Ms. MacKinney, Mr. Meyer, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and others present: Dr. Sam, president, Ms. Konny, Ms. DiGerlando, Ms. Sawyer, Mr. Julian, Ms. Pang, Mr. McCoy, Mr. McElhiney, Ms. King, Mr. Whitehead, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam's report included the following:

- ▶ ECC's enrollment has held strong, but is down 5.5%. The college did not surpass last year's counts; however there have been more students receiving certificates and diplomas than ever before.
- ▶ A report written by the Financial Literacy Education Commission, Department of the Treasury, includes ECC among "some of the most prominent financial education programs in the nation."
- ▶ Joel Hutson, Adjunct I Biology faculty member, was interviewed by the popular scientific magazine, *Scientific American*, on dinosaur research that was just published in the *Journal of Zoology*.
- ▶ On September 16, Assistant Secretary Johan Ulvin and the Director of the Adult Education and Literacy division, Cheryl Keenan, both of the U.S. Department of Education's Office of Career, Technical and Adult Education division, will be on campus as an off-shoot of Arne Duncan's "Ready For Success: 2015 Back to School Tour".
- ▶ Representatives from the Gates Foundation will visit ECC next week, recognizing us as a college that is relentlessly pursuing the success of low income and first generation students. Their team will be on campus (beginning September 14) to interview leaders, managers, faculty and students.

6. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held September 8, 2015, which included submission of a construction update and a student success report. Presentations were provided on Disability Service, Status of Internship Program, and FY15 Program Review. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Causey mentioned the upcoming ICCTA meetings (September 11 – 12). A summary of these meetings will be provided at the October board meeting.

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B. Association of Community College Trustees (ACCT)

Trustee Ollayos reminded trustees who have applied to participate on an ACCT committee to submit their committee preferences as soon as possible. ACCT was involved in a conference call with White House representatives today regarding the topic of free community college tuition. ECC representatives from the financial aid and finance departments participated in the call. It was noted the college's trustee scholarship program already in place is a variation of this concept.

C. Legislative

Trustee MacKinney provided the following report:

- ▶ The meet and greet with Representative Crespo on August 24th went very well. The inclusion of four students from his district was especially well-received. Efforts will be made to include more students in future meet and greets. The next meet and greet is scheduled for Tuesday, October 6 at 3:30 p.m. with Representative Keith Wheeler.
- ▶ Groundwork is being laid for the Mayors/Village Presidents meetings, a 2015-2016 trustee goal. We are on track to begin scheduling these meetings in early 2016.
- ▶ Discussions have begun regarding the February Washington D.C. trip. Any feedback or suggestions regarding meetings and activities in D. C. should be provided to Trustee MacKinney by the October 6 board meeting.

D. ECC Foundation

Chair Redmer reported, as follows:

- ▶ The Foundation closed August having raised nearly \$100,000 so far this fiscal year. This includes a \$40,000 gift from JPMorgan Chase and the Chase Foundation to renew their support in the Alliance for College Readiness and Transition Academy programs. With this gift, Chase has provided nearly \$200,000 in support for this program over the past 7 years.
- ▶ The Foundation Board held their quarterly meeting on September 3rd, welcoming new member Gary Vanek and granting emeritus status to 1969 alum Bill Geister, who dedicated 17 years of service to the Foundation, including many years as the organization's Treasurer.
- ▶ The Foundation Board's next meeting is scheduled for December. At this meeting, the board will receive their annual audit report and review their 990 filing before submitting it to the IRS.

7. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

8. Board Action No. 019-A-16, Acceptance of College Reports

- A. Personnel (July, August)
- B. Treasurer (June, July)
- C. Student (August)

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College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (July, August)
- E. Communications (July, August)
- F. Community Engagement and Legislative Affairs (July, August)
- G. Grant Monitoring (Quarter ending June 30, 2015)
- H. Vendor Report (FY2015)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Duffy moved to accept the college reports, as submitted.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

9. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Meyer requested the following items be pulled from the agenda:

9.L.2 Board Action No. 032-I-16, Semi-Truck and Trailer Maintenance Services

9.L.3 Board Action No. 033-T-16, Uninterrupted Power Supply (UPS) Equipment Purchase

With no further requests made, Chair Redmer read the resulting Consent Agenda.

9.A. Board Action No. 020-A-16, Minutes of Special Board Retreat June 23 & 24, 2015

9.B. Board Action No. 021-A-16, Minutes of Closed Session at Special Retreat Meeting June 23 & 24, 2015

9.C. Board Action No. 022-A-16, Minutes of Regular Board Meeting July 14, 2015

9.D. Board Action No. 023-A-16, Minutes of Closed Session at Regular Board Meeting of July 14, 2015

9.E. Board Action No. 024-A-16, Minutes of Special Board Meeting August 10, 2015

9.F. Board Action No. 025-A-16, Minutes of Closed Session at Special Board Meeting of August 10, 2015

9.G. Board Action No. 026-F-15, Ratification of Report of Expenses

9.H. Destruction of Audiotape of Closed Session at Board Meeting of January 14, 2014

9.I. Board Action No. 028-A-16, Release of Select Closed Session Minutes of Board Meetings of July 2001 – May 2015

9.J. Board Action No. 029-A-16, Board Revision to Elgin Community College Board of Trustees Affirmation of Service

9.K. Board Action No. 030-A-16, Trustees' Out-of-State Travel to 2015 ACCT Leadership Congress

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PURCHASES

9.L.1 Board Action No. 031-A-16, ECC Today President's Report for FY 2016, authorizes the administration to contract for printing services of the FY16 issues of the President's Report, Fall 2015, Spring 2016, and Summer 2016, with Visographic (Addison, IL), the lowest responsive bidder, in the amount not to exceed \$42,299.70 (\$14,099.90 per issue).

PERSONNEL

9.M. Board Action No. 034-P-16, Ratification of New Hire, Assistant Professor II of Music, Mr. Shawn Maxwell

Motion: Trustee Ollayos moved to accept the consent agenda, as read.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

OTHER ACTIONS

9.L.2 Board Action No. 032-I-16, Semi-Truck and Trailer Maintenance Services, authorizes the administration to contract for one year with Mobile Fleet, Inc. (Woodstock, IL) for the semi-truck and trailer maintenance in an amount not to exceed \$40,000. This amount is based on past usage over the last three years.

Motion: Trustee Ollayos moved to accept Board Action No. 032-I-16, as submitted.

Second: Trustee Causey seconded the motion.

Trustee Meyer stated his questions and concerns regarding this action were addressed at the Committee of the Whole meeting on this date (September 8), where it was clarified this is a non-exclusive contract, and administration will continue to explore other vendors.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

9.L.3 Board Action No. 033-T-16, Uninterrupted Power Supply (UPS) Equipment Purchase, authorizes the administration to purchase Eaton UPS equipment from Y and S Technologies (Brooklyn, NY), the lowest responsible bidder, in the amount of \$56,930.28.

Motion: Trustee Duffy moved to accept Board Action No. 033-T-16, as submitted.

Second: Student Trustee Galvan seconded the motion.

Trustee Meyer noted the questions he raised concerning software support at the Committee of the Whole meeting on this date (September 8) were still outstanding. Mr. McCoy responded, noting this was a hardware equipment issue (limited battery lifetime), and not related to software.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

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10. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

11. Old Business

No old business was discussed.

12. New Business

No new business was brought forward.

Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Causey seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 6:58 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder