

## MINUTES OF REGULAR BOARD MEETING OF JULY 14, 2015

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, July 14, 2015, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

### 1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:47 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present* Mr. Duffy, Ms. Causey, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

*Trustees absent:* Mr. Meyer

*ECC staff and*

*others present:* Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP, Mr. John Early, attorney, and Ms. Kerruish, recorder

### 2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the purchase or lease of real property for the use of the college...
- C. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college . . . .
- D. To discuss litigation, when an action . . . has been filed . . . or when the public body finds that an action is probable or imminent . . . .
- E. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 5, 1, 11, and 2 respectively).

*Motion:* Trustee MacKinney moved to recess to closed session.

*Second:* Trustee Causey seconded the motion.

*Roll-Call Vote:* Aye, 5: Causey, Duffy, MacKinney, Ollayos, Redmer; nay, 0; student trustee, aye; motion carried at 5:49 p.m.

### 3. Reconvene Open Session

The board reconvened in open session at 6:40 p.m. in Seigle Auditorium (E125).

### 4. Preliminary Matters

Following the Pledge of Allegiance, led by Ms. Monica Bucek, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

MINUTES OF REGULAR MEETING OF  
JULY 14, 2015

**Roll Call**

*Trustees present:* Mr. Duffy, Ms. Causey, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

*Trustees absent:* Mr. Meyer

*ECC staff and others present:* Dr. Sam, president, Ms. Konny, Ms. DiGerlando, Ms. Amenta, Ms. Bucek, Ms. Webb, Ms. Funk, Ms. Kerruish and Ms. Franck

**5. President's Report**

Dr. Sam's report included the following:

- A. Dr. Sam congratulated Ms. Toya Webb on her efforts on ECC's behalf regarding a recent editorial.
- B. ECC's Financial Literacy Program was highlighted on page 64 in President Obama's Financial Literacy Council's Final Report, one of the few community college's mentioned.
- C. ECC has been recognized by the Bill and Melinda Gates Foundation as a college that is relentlessly pursuing the success of low income and first generation students. Their case study data collection team will be on campus in September to interview leaders, managers, faculty and students.

**6. Board Reports (Representatives and Liaisons)**

**A. Committee of the Whole**

Trustee Duffy reviewed the agenda and summarized the meeting held July 13, 2015. Presentations were provided on Dual Credit, Health Professions and Marketing and Communications Strategy. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

**B. Illinois Community College Trustees Association (ICCTA)**

Trustee Causey mentioned ECC trustees that were nominated and received awards at the ICCTA annual meeting. The ICCTA regional planning meeting will be held mid-August. Trustee MacKinney has been named regional chair for ICCTA again this year.

**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos reported on the ACCT planning session held in Washington D.C. Copies of the planning session report will be provided to all trustees. ECC and Harper will facilitate a presentation at the ACCT Congress on the Hanover Park project.

**D. Legislative**

Trustee MacKinney mentioned the meet and greet held earlier today with Representative Christine Winger. Those who attended were engaged and it was a great opportunity for ECC to show off our campus. Trustees were reminded that Representative Crespo is scheduled for a meet and greet on campus August 24.

MINUTES OF REGULAR MEETING OF  
JULY 14, 2015

**E. ECC Foundation**

Chair Redmer reported, as follows:

- The Foundation closed FY15 having raised \$789,985. There was an increase in private and corporate giving as well as growth in the number of gifts and new donors this past year.
- Nearly \$67,000 in Foundation scholarship funds have been awarded for FY16.
- The Spring 2015 Alumni Newsletter was distributed to more than 32,500 recipients in June. The newsletter will be produced two times per year.

**7. Audience Wishing to Address the Board**

There were no audience members wishing to address the board.

**8. Board Action No. 001-A-16, Acceptance of College Reports**

- A. Personnel (June)
- B. Treasurer (May)
- C. Student (June)

*College Reports Under Separate Cover*

- D. Institutional Advancement and ECC Foundation (June)
- E. Expenses (June)
- F. Communications (June)
- G. Community Engagement and Legislative Affairs (June)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee MacKinney moved to accept the college reports, as submitted.

**Second:** Trustee Causey seconded the motion.

**Roll-Call Vote:** Aye, 6; nay, 0; student trustee, aye; motion carried.

**9. Consent Agenda Approval**

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda. No requests were made, Chair Redmer read the Consent Agenda.

**9.A. Board Action No. 002-A-16, Minutes of the Special Board Meeting of May 5, 2015**

**9.B. Board Action No. 003-A-16, Minutes of Regular Board Meeting, June 9, 2015**

**9.C. Board Action No. 004-A-16, Minutes of Closed-Session at Regular Board Meeting of June 9, 2015**

**9.D. Board Action No. 005-A-16, Destruction of Audiotapes of Closed-Sessions at Board meetings of November 12 and 18, 2013 and December 10 and 18, 2013**

**9.E. Board Action No. 006-A-16, Academic Calendar Revisions 2015-2016, 2016-2017 and 2017-2018**

**9.F. Board Action No. 007-P-16, Faculty Evaluation Handbook Revisions, effective July 14, 2015**

MINUTES OF REGULAR MEETING OF  
JULY 14, 2015

**9.G. Board Action No. 008-F-16, Increase Operating Transfer from the Education Fund to Athletics for Fiscal Year 2015, in an amount not to exceed \$18,663.**

**PURCHASES**

**9.H.1 Board Action No. 009-A-16, Award Displays for Elgin Community College Distinguished Alumni and Orrin G. Thompson Excellence In Teaching Award Recipients,** providing information regarding the purchase of award displays from Honorcraft Inc. (Stoughton, MA) in the amount of \$26,531.

**9.H.2 Board Action No. 010-B-16, Exterior Building Concrete and Masonry Restoration,** authorizes the administration to contract for concrete and masonry restoration of Buildings B, D and E with Mertes Contracting Corporation (Broadview, IL) in the amount of \$431,435.

**9.H.3 Board Action No. 011-F-16, Environmental Services,** authorizes the administration to enter into an agreement for environmental services with Hampton, Lenzini and Renwick, Inc. (HLR), (Elgin, IL), to provide oversight during the construction of the Wetland Mitigation Site, and on-going maintenance and monitoring in an amount not to exceed \$436,470.

**9.H.4 Board Action No. 012-B-16, Maintenance Contract for Building Management System,** authorizes the administration to enter into a three (3) year contract with Trane Chicago (Willowbrook, IL) for Trane-Tracer/Summit preventative/predictive maintenance and inspections on the amount of \$26,055.

**9.H.5 Board Action No. 013-A-16, Performing Arts Center Season Brochures,** authorizes the administration to contract for the printing of the college's Fall 2015 and Spring 2016 Performing Arts Center Season Brochures with the Schiele Group (Elk Grove Village, IL), in an amount not to exceed \$34,366.

**9.H.6 Board Action No. 014-F-16, Purchase of Wetland Credits,** authorizes the administration to contract for the purchase of four (4) wetland credits with Slough Creek Joint Venture (Bloomington, IN), in the amount of \$260,000.

**PERSONNEL**

**9.I.1 Board Action No. 015-P-16, New Hire, Assistant Professor I of Biology, Ms. Ginger Bohlen**

*Motion:* Trustee Ollayos moved to accept the consent agenda, as read.

*Second:* Trustee Causey seconded the motion.

*Roll-Call Vote:* Aye, 6; nay, 0; student trustee, aye; motion carried

**10. Other Possible Action Subsequent to Discussion in Closed Session**

No action was taken.

**11. Old Business**

No old business was discussed.

**12. New Business**

No new business was brought forward.

MINUTES OF REGULAR MEETING OF  
JULY 14, 2015

**Adjournment**

- Motion:*** Trustee MacKinney moved to adjourn the meeting.  
***Second:*** Trustee Causey seconded the motion.  
***Voice Vote:*** Motion passed by unanimous voice vote at 7:07 p.m.

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John Duffy, MS Ed, Board Secretary

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Diane Kerruish, Board Recorder