

**MINUTES OF REGULAR BOARD MEETING OF
JUNE 9, 2015**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, June 9, 2015, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:55 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Ms. Causey, Mr. Meyer, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and

others present: Dr. Sam, President; Ms. DiGerlando, VP, Ms. Konny, VP and Ms. Kerruish, recorder

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

A. To discuss minutes of meetings lawfully closed under this Act

B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college

C. To discuss litigation, when an action . . . has been filed . . . or when the public body finds that an action is probable or imminent

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, and 11, respectively).

Motion: Trustee Causey moved to recess to closed session.

Second: Trustee MacKinney seconded the motion.

Roll-Call Vote: Aye, 7: Causey, Duffy, Meyer, MacKinney, Ollayos, Redmer, Saucedo; nay, 0; student trustee, aye; motion carried at 5:57 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:30 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Mr. John Coffin, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Mr. Duffy, Ms. Causey, Mr. Meyer, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and others present: Dr. Sam, president, Ms. Konny, Mr. Julian, Ms. Amenta, Ms. Sawyer, Ms. Thompson, Ms. Bucek, Mr. Treadwell, Ms. Webb, Mr. Whitehead, Ms. Pang, Mr. J. Coffin, Ms. Coffin, Mr. C. Coffin, Mr. Angelo, Mr. Payne, Mr. Lange, Mr. McCoy, Mr. Ceh, Ms. Garcia, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam's report included the following:

- A. Ms. Helen Perez, representing the Youth Leadership Academy (YLA) provided an update on the academy and the effects of ECC's support.
- B. The Radiography class of 2015, for the sixth consecutive year had a 100% pass rate on the ARRT Certification exam. This class also exceeded the mean scores with a 92.375.
- C. Professor Hallpike introduced the men's tennis team. Christian DeLa Cruz, Parket Featherston, Teddy Lazopoulos, Steve Waynick and Basit Syed attended the meeting. They are the regional champs this year.
- D. Kent Payne was introduced and presented a plaque commemorating Bill Angelo's 600th win as an ECC coach. He introduced a representative from the Elgin Sports Hall of Fame who presented scholarships to two students; women's soccer player Tanya Garcia and men's soccer player Michael Gomez. Both students expressed their thanks for the scholarships.

6. Resolution of Appreciation

Board Action No. 183-A-15, Resolution of Appreciation, Retiree, Associate Dean of Student Success John Coffin.

Motion: Trustee Ollayos moved to accept the resolution, as read.

Second: Trustee Causey seconded the motion.

Trustee Meyer read and presented the resolution of appreciation to Mr. Coffin.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

7. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held June 8, 2015. Presentations were provided by Ms. Tait on Business Services and Mr. Cook on the Building Management System Renewal. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

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E. Illinois Community College Trustees Association (ICCTA)

Trustee Causey reported on the ICCTA annual meeting held June 4 -6, 2015 and mentioned several of the panel discussions that took place.

F. Association of Community College Trustees (ACCT)

Trustee Ollayos indicated she would be attending the annual planning session in July in Washington D.C. The deadline is approaching for registering for the Leadership Congress. Trustee Ollayos will also attend the ICCTA planning session in August.

G. Legislative

Trustee MacKinney reported there has been a great deal of activity in Springfield over the past month. ECC actively opposed Senate Bill 1334 and house Bill 3593 in partnership with ICCTA efforts. We continue to monitor bills impacting community colleges and the FY16 budget activity.

H. ECC Foundation

Chair Redmer reported, as follows:

- The Financial Aid office has awarded \$21,000 (or 9%) of the Foundation's \$243,562 scholarship allocation for FY16 to date.
- The Foundation Board held their annual meeting on June 4, approving their budget for FY16 and renewing terms for six of their members.
- The annual Foundation Board's annual social will take place Sunday, August 30. Invitations will be mailed shortly.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

9. Board Action No. 185-A-15, Acceptance of College Reports

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (May)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (May)
- E. Expenses (May)
- F. Communications (May)
- G. Community Engagement and Legislative Affairs (May)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

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Motion: Trustee Saucedo moved to accept the college reports, as submitted.
Second: Trustee Causey seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

10. Public Hearing on Fiscal Year 2016 Budget

Chair Redmer opened the public hearing on the FY2016 budget at 7:20 p.m. She asked three times if anyone was present that wished to address the board of trustees regarding the budget. There was no one present wishing to address the board and the public hearing was closed at 7:21 p.m.

11. Resolution to Adopt Fiscal Year 2016 Budget

Board Action No. 186-F-15, Resolution to Adopt Fiscal Year 2016 Budget and the planning assumptions contained within the budget.

Motion: Trustee Duffy moved to accept the college reports, as submitted.
Second: Trustee MacKinney seconded the motion.

Roll-Call Vote: Aye, 6, Redmer, MacKinney, Duffy, Ollayos, Saucedo, Causey; nay, 1, Meyer; student trustee, aye; motion carried

12. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda. No requests were made, Chair Redmer read the Consent Agenda.

12.A. Board Action No. 187-A-15, Minutes of Regular Board Meeting of May 12, 2015

12.B. Board Action No. 188-A-15, Minutes of Closed-Session at Regular Board Meeting of May 12, 2015

12.C. Board Action No. 189-A-15, Renewal of Youth Leadership Academy Agreement (YLA), for a period of two years under the same conditions as the current contract which expires June 30, 2015.

12.D. Board Action No. 190-A-15, Consultant Services Board Retreat 2015, authorizes the administration to enter into an agreement for consulting services with Linda Kolbusz-Kosan to facilitate the board retreat scheduled for June 23 and 24, 2015 in the Amount of \$3,500.

12.E. Board Action No. 191-F-15, Operating Parameters for Auxiliary Units for Fiscal Year 2016.

12.F. Board Action No. 192-F-15, Transfer to Auxiliary Enterprise Units, authorizes the transfer of Bookstore retained earnings and a transfer from the Education Fund to three auxiliary enterprise units to offset retained earnings deficits that exist as of June 30, 2014.

12.G. Board Action No. 193-P-15, FY 2016 Salary Adjustment for Administrative Employees, approves a 3.75% increase for current administrative (non-bargaining unit) employees effective July 1, 2015.

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- 12.H. Board Action No. 194-P-15, FY 2016 Salary Adjustment for Tutors**, approves a 2.5% increase for current tutors effective July 1, 2015.
- 12.I. Board Action No. 195-F-15, Resolution to Adopt Fiscal Year 2016 Prevailing Wage Rates Established by Kane County, Illinois**, for persons involved in public works construction in Community College District 509.
- 12.J. Board Action No. 196-C-15, Resource Allocation and Management Plan for Community Colleges – Academic Classroom Building**, authorizes the chair to sign the Board of Trustees Matching Funds Commitment form for the Academic Classroom Building project requested in the Illinois Community College Board (ICCB) Resource Allocation and Management Plan (RAMP) for Community Colleges for Fiscal Year 2017.
- 12.K. Board Action No. 197-C-15, Resource Allocation and Management Plan for Community Colleges – Art and Technology Building**, authorizes the chair to sign the Board of Trustees Matching Funds Commitment form for the Art and Technology Building project requested in the Illinois Community College Board (ICCB) Resource Allocation and Management Plan (RAMP) for Community Colleges for Fiscal Year 2017.

PURCHASES

- 12.L.1 Board Action No. 198-B-15, Chiller and Cooling Tower Replacement**, authorizes the administration to contract for the replacement of one (1) chiller, four (4) water pumps and one (1) cooling tower with Mechanical Concepts of Illinois (Romeoville, IL), the lowest responsible bidder, in the amount of \$735,000.
- 12.L.2 Board Action No. 199-I-15, Driver Training Simulator**, authorizes the administration to negotiate a contract with L-3 D. P. Associates (Salt Lake City, UT) to purchase one (1) used FireSim 6 Driver Training Simulator in the amount of \$99,000..
- 12.L.3 Board Action No. 200-P-15, Employee Service Awards**, authorizes the administration to purchase gift cards for employee service awards from Amazon, Inc. (Seattle, WA) in the amount of \$32,225.
- 12.L.4 Board Action No. 201-C-15, Furniture for Building M West Renovations**, authorizes the administration to purchase classroom computer tables, classroom chairs and stools, instructor desks, and office task chairs and side chairs from Krueger International (KI) (Chicago, IL) utilizing Illinois Public Higher Education Cooperative (IPHEC) Consortium pricing in an amount not to exceed \$66,000.
- 12.L.5 Board Action No. 202-C-15, Plaza Deck Planter Box Restoration**, authorizes the administration to contract for the restoration of the plaza deck planters boxes with Lamp, Inc. (Elgin, IL) the lowest responsible bidder, in the amount of \$229,000.
- 12.L.6 Board Action No. 203-C-15, Public Safety Training Center (PSTC) Natural Gas Service**, authorizes the administration to contract with Nicor Gas (Naperville, IL) in the amount of \$50,547.82 to construct a gas main extension to the college's Burlington Campus.
- 12.L.7 Board Action No. 204-B-15, Utility Vehicle Purchase**, authorizes the administration to purchase one (1) new Ford Transit 250 Van from Tom Peck Ford (Huntley, IL), in an amount not to exceed \$26,525.43.

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PERSONNEL

12.M.1 Board Action No. 205-P-15, New Hire, Assistant Professor I of Mathematics, Dr. Abigail Bailey

12.M.2 Board Action No. 206-P-15, New Hire, Associate Dean of Mathematics, Science and Engineering, Dr. Arun Goyal

12.M.3 Board Action No. 207-P-15, New Hire, Assistant Professor II of Mathematics, Ms. Michelle Kershner

Motion: Trustee Ollayos moved to accept the consent agenda, as read.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

13. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

14. Old Business

The Relay for Life event will be held in the greenspace area on campus. If it rains the event will be moved indoors to the Event Center.

15. New Business

Trustee Ollayos commented on the RAMP documents related to the Art and Technology Building project, noting this area is experiencing many changes. She indicated we should be sure to stay on top of this issue.

Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Causey seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:25 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder