

**MINUTES OF REGULAR BOARD MEETING OF
MAY 12, 2015**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, May 12, 2015, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:54 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Ms. Causey, Mr. Meyer, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and

others present: Dr. Sam, President and Ms. Kerruish

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
 - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college
 - C. To discuss litigation, when an action . . . has been filed . . . or when the public body finds that an action is probable or imminent
- all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, and 11, respectively).

Motion: Trustee Saucedo moved to recess to closed session.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Aye, 7: Causey, Duffy, Meyer, MacKinney, Ollayos, Redmer, Saucedo; nay, 0; student trustee, aye; motion carried at 5:55 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:46 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Mr. Galvan, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Mr. Duffy, Ms. Causey, Mr. Meyer, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Galvan

Trustees absent: None

ECC staff and others present: Dr. Sam, president, Ms. Konny, Mr. Julian, Ms. Amenta, Ms. Sawyer, Ms. Thompson, Ms. Bucek, Mr. Treadwell, Mr. Whitehead, Ms. Pang, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam acknowledged Mr. Treadwell and Ms. Pang of SSECCA and Dr. Luis Martinez of ECCFA, then made the following announcements:

- A. Members of the ECC Observer staff participated in the Illinois Community College Journalism Association's spring conference. The following awards were presented:
 - a. Front Page Design – 3rd Place
 - b. News Story – Honorable Mention; Itzel Gomez and Leah Nicolini
 - c. Page Design – Honorable Mention; Madison Kacer
 - d. Sports Features – Honorable Mention; Angela Cusimano
 - e. Illustration – 1st Place; Jason Shaw
 - f. Editorial Cartoon – 1st Place; Kyle Breedlove and Joey Hoosen
 - g. General Excellence Award – 3rd Place; Mike Foster
- B. ECC's Men's Tennis Team finished in 1st Place at the Regional Championships. This qualified the team to represent the region at the National Tournament in Dallas TX.
- C. ECC's SkillsUSA Championship Team recently celebrated the following:
 - a. Amber Keare, won 1st Place (a gold medal) in the heating, ventilation and air-conditioning (HVAC) competition. Amber is the first woman to earn a gold in HVAC.
 - b. Mike Martin, won 1st Place (another gold medal) in the sheet metal competition. These students will compete in the Nationals this year.
- D. ECC employees contributed a total of \$15,339.50 to the United Way during this year's campaign, which is a 20% increase over last year's giving. The student group, ASPIRE played a key role in the effort.
- E. At the 2015 YWCA Leaders Luncheon, ECC received a drawing done by Dian Burke. ECC was the recipient of the Corporate Award at the 2014 YWCA Leaders Luncheon.
- F. The Government Finance Officers Association has awarded a *Certificate of Achievement for Excellence in Financial Reporting* to ECC for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2014.
- G. The Government Finance Officers Association has presented the *Distinguished Budget Presentation Award* to ECC for the fiscal year beginning July 1, 2014.

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6. Board Reports (Representatives and Liaisons)

A. Finance Committee

Trustee Saucedo reviewed the agenda and summarized the meeting held May 11, 2015.

B. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held April 13, 2015. Board actions were reviewed. Gary Norden presented a report on his recent sabbatical. Mr. Jeff Julian and Ms. Sandi Brown provided a review of the measles outbreak and examples of emergency preparedness activities. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

C. Illinois Community College Trustees Association (ICCTA)

Trustee Causey provided information on the upcoming ICCTA Convention which will be held on June 5 & 6 in Schaumburg, noting there will be a new trustee orientation, two awards presentations, and a panel discussion on the future of community colleges. Officers will be elected on June 6.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos reviewed upcoming events, including the ACCT summer board retreat July 9 through 12, and the ACCT Leadership Congress which will be held October 14-17 in San Diego.

E. Legislative

Trustee MacKinney reported on the events in Springfield, April 28 and 29. Dr. Sam, Trustees Redmer, MacKinney, Duffy, Ollayos, Causey and Saucedo and Student Trustee Galvan were joined by students Matthew Duron, Kelci Hogue, Hugo Oliver, Aida De La Fuente and Kyle Perez for a combined ICCTA Lobby Day and ICCB Student Advocacy Day. Dr. Storey, Ms. Heinrich, Ms. Wagner and Ms. Amenta assisted with the visits. Everyone attended the PTK banquet on April 28. On April 29, meetings were held with Senators Oberweis, Kotowski, Cullerton, Noland and Syverson; and Representatives Crespo, Andersson, Tryon, Fortner, Pritchard, McSweeney and Winger. Representative Winger is scheduled to participate in a Meet and Greet at the college on July 14.

F. ECC Foundation

Chair Redmer reported, as follows:

- The Foundation raised \$702,556 through the end of April, which is 72% to goal for FY16. Increases in April resulted primarily through sponsorship and registration for the annual Golf Classic on June 15. Additionally, a number of property gifts were received for use in college programs.
- Scholarship awards for FY16 are just underway, having provided the details of award allocation and criteria to the Financial Aid office in mid-April. Four awards were identified immediately so they could be given at the annual Club Guadalupano and United Black Scholarship banquets.

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- The alumni relations team is working closely with the nursing department to plan a 50th anniversary celebration. The event will take place on August 28 in Building A.
- The Foundation Board's annual meeting will be on June 4.

7. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

8. Board Action No. 168-A-15, Acceptance of College Reports

- A. Personnel (April)
- B. Treasurer (March)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (April)
- D. Expenses (April)
- E. Communications (April)
- F. Community Engagement and Legislative Affairs (April)
- G. Quarterly Grant Monitoring (as of March 31, 2015)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports, as submitted.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

9. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Meyer requested the following items be pulled from the agenda:

9.F.3 Board Action No. 176-C-15, Furniture Purchase

9.F.8 Board Action No. 181-B-15, Skid Steer Purchase

With no further requests made, Chair Redmer read the resulting Consent Agenda.

9.A Board Action No. 169-A-15, Minutes of Closed-Session at Regular Board Meeting of April 14, 2015

9.B. Board Action No. 170-A-15, Minutes of Regular Board Meeting of April 14, 2015

9.C. Board Action No. 171-A-15, Destruction of Audiotapes of Closed Session Board Meeting of October 21, 2013

9.D. Board Action No. 172-I-15, Addendum to Joint Agreement with College of Lake County

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- 9.E. Board Action No. 173-A-15, Threat and Hazard Identification Risk Assessment,** to formally adopt the current Threat and Hazard Identification Risk Assessment (THIRA), a requirement for the Illinois Emergency Management Agency (IEMA) Campus Ready to Respond Application.

PURCHASES

- 9.F.1 Board Action No. 174-F-15, Credit Card Merchant Services Contract,** authorizes the administration to negotiate and execute a contract with J. P. Morgan Chase Paymentech (Dallas, TX) for credit card merchant services for point of sale terminals at Elgin Community College.
- 9.F.2 Board Action No. 175-B-15, Floor and Carpet Cleaning Equipment,** authorizes the administration to purchase one (1) Windsor Chariot 3 iScrub 26 Stand On Scrubber and one (1) Windsor Chariot I Gloss Stand On Burnisher, one (1) Windsor Clipper 12 Carpet Extractor and accessories from Supplyworks (Lombard, IL), the lowest responsible bidder, in the amount of \$25,261.05.
- 9.F.4 Board Action No. 177-B-15, Maintenance Contract for Chillers,** authorizes the administration to enter into a three (3) year contract with Daikin Applied Americas, Inc. (Wood Dale, IL) for McQuay chiller preventative/predictive maintenance and inspections in the amount of \$32,472.
- 9.F.5 Board Action No. 178-T-15, Network Equipment for Information Technology,** authorizes the administration to purchase CISCO equipment from Netrix (Bannockburn, IL), the lowest responsible bidder, in the amount of \$167,532.68.
- 9.F.6 Board Action No. 179-C-15, Parking Lot and Roadway Repairs,** authorizes the administration to contract for parking lot and roadway repairs from Champion Paving (Hampshire, IL), the lowest responsible bidder, in the amount of \$123,388.
- 9.F.7 Board Action No. 180-B-15, Public Safety Training Center (PSTC) Electrical Service** authorizes the administration to contract with Commonwealth Edison (ComEd) (Rockford, IL), the lowest responsible bidder, the amount of \$43,175.

PERSONNEL

- 9.G.1 Board Action No. 182-A-15, Resolution of Appreciation, Professor I of Music, Daniel Maki.**
- 9.G.2 Board Action No. 183-A-15, Resolution of Appreciation, Officer Michael Tracy**

Motion: Trustee MacKinney moved to accept the consent agenda, as read.

Second: Trustee Saucedo seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

OTHER ACTIONS

- 9.F.3 Board Action No. 176-C-15, Furniture Purchase,** authorizes the administration to purchase Steelcase office and common area furnishings from Interiors for Business (Batavia, IL) utilizing E&I Cooperative pricing in an amount not to exceed \$114,758.

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Motion: Trustee Ollayos moved to accept the action, as submitted.

Second: Trustee Causey seconded the motion.

Trustee Meyer inquired whether comparative local pricing was sought. Several trustees provided background information regarding the use of consortium pricing for purchases. The consortium does the bidding on behalf of many and is able to receive the best pricing available due to the size of the group. There are several regulations regarding the purchase process. Trustee Meyer appreciated the explanation of the process.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

9.F.8 Board Action No. 181-B-15, Skid Steer Purchase, authorizes the administration to purchase one (1) New Holland Skid Steer and related equipment from R-equipment (Sycamore, IL), the lowest responsible bidder, in the amount of \$43,175.

Motion: Trustee Causey moved to accept the action, as submitted.

Second: Trustee Ollayos seconded the motion.

Trustee Meyer indicated he had a conflict of interest related to this purchase.

Roll-Call Vote: Ayes, 6, Duffy, Saucedo, MacKinney, Causey, Ollayos, Redmer; nays, 0; abstain, 1, Meyer; student trustee, aye; motion carried.

10. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

11. Old Business

No old business was brought forward.

12. New Business

No new business was discussed.

Adjournment

Motion: Student Trustee Galvan moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:18 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder