

**MINUTES OF REGULAR BOARD MEETING OF
APRIL 14, 2015**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, April 14, 2015, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:57 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present Mr. Duffy, Ms. Causey, Mr. Getz, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Severson

Trustees absent: None

ECC staff and

others present: Dr. Sam, President; Ms. Konny, and Ms. Kerruish

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the purchase or lease of real property for the use of the college
- C. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college
- D. To discuss litigation, when an action . . . has been filed . . . or when the public body finds that an action is probable or imminent

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 5, 1, and 11, respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Student Trustee Severson seconded the motion.

Roll-Call Vote: Aye, 7: Causey, Duffy, Getz, MacKinney, Ollayos, Redmer, Saucedo; nay, 0; student trustee, aye; motion carried at 5:58 p.m.

3. Reconvene Open Session

The board reconvened in open session at 6:30 p.m. in Seigle Auditorium (E125).

4. Preliminary Matters

Following the Pledge of Allegiance, led by Mr. Severson, Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Mr. Duffy, Ms. Causey, Mr. Getz, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustees Mr. Severson and Mr. Galvan

Trustees absent: None

ECC staff and others present: Dr. Sam, president, Ms. Konny, Mr. Julian, Dr. Garber, Mr. Meyer, Ms. Thompson, Ms. Bucek, Mr. Treadwell, Mr. Whitehead, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam acknowledged Mr. Treadwell, SSECCA president and Mr. Meyer, trustee elect, then made the following announcements:

- A. The ECC speech team returned from nationals with ninth place as a team (30 schools participated), adding two achievements to ECC history!
 - This is the first time an ECC student has received three individual awards at a national tournament. Congratulations to Sophie Hrinowich.
 - Coach Tim Anderson became the first ECC coach to receive the national Collie-Taylor Coach Fellowship Award. Mr. Anderson was nominated by his region and selected as the outstanding coach at the national tournament.
- B. Congratulations to the winners of the 2015 Palmer Contest! The following creative students were recognized: Liz Dickenson, Crystal Sucato, Guy Moore, Sana Baig, Abby Shaw, Dylan Duffner, Brian Garbrecht.
- C. The ECC marketing department has once again received awards from NCMPR, a national marketing competition, as follows:
 - Student Handbook, Gold
 - ECC 2013 Holiday Snow Globe Card, Bronze
 - ECC 2013 Happy Holidays E-Card, Silver

Congratulations to all of these outstanding students, faculty and staff.

6. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee MacKinney reviewed the agenda and summarized the meeting held April 13, 2015. Board actions were reviewed, and there was a discussion about the Public Safety Training Center change order. Three outstanding presentations were provided, including a campus police department update, campus ready to respond application, and overview of ECC's student wellness services. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Ollayos reviewed recent events, noting the ICCTA board met on March 13 and 14 and adopted the following motion on baccalaureate degree-granting authority at Illinois community colleges: *The Illinois Community College Trustee Association's Government Relations and Public Policy Committee moves to direct ICCTA to invite all appropriate stakeholders in an examination of the option of Illinois community colleges*

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to award baccalaureate degrees in nursing, allied health, and applied technologies. The work shall produce a report to be presented to ICCTA by November 1, 2015.

The ICCTA Public Relations Committee will meet during the first week of April to plan for the Illinois community college system's 50th anniversary observance. March 27 was the nominations deadline for ICCTA's full-time faculty award, part-time faculty award, business/industry partnership award, Paul Simon student essay contest, and the new Gandhi/King peace scholarship. The executive committee will hold a conference call on April 15 and will discuss the passage of bills that are nearing the deadline.

C. Association of Community College Trustees (ACCT)

A planning session will be held this summer to discuss the conference in October, 2015. Topics may include reduced tuition as well as the financial aid issue for forgiving loans.

D. Legislative

Chair Redmer noted a packet of information on the upcoming Lobby Day (April 29) will be provided to trustees soon. There will be four ECC teams (comprised of students, staff and trustees) traveling to Springfield; details will be included in the packet.

E. ECC Foundation

Trustee Causey reported the following:

- The spending allocation available to the college from the Foundation for expenditure FY16 has increased to a total of \$330,590. Of this amount, approximately 75% of the funding is designated to support student scholarship. The financial aid office will begin awarding these funds immediately to eligible student applicants who are attending ECC in the fall. Of the 147 individual scholarships represented by these funds, \$14,300 is being made available to the enrollment office for recruiting purposes. The remaining 25%, or \$87,000, is funding available to the various academic and student life programs designated by donors and can be used to purchase equipment and fund other priorities within the program.
- The Foundation's strategic plan has been approved. Running through fiscal year 2018, the plan focuses on building resources and fundraising capacity.
- The Foundation board has scheduled a retreat on campus on Friday, April 17. The topic is "The Board's Role in Major Gift Campaigns".

7. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

8. Board Action No. 139-A-15, Acceptance of College Reports

- A. Personnel (March)
- B. Treasurer (February)
- C. Student Activities (March)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (March)
- E. Expenses (March)

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- F. Communications (March)
- G. Community Engagement and Legislative Affairs (March)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Student Trustee Severson moved to accept the college reports, as submitted.
Second: Trustee Saucedo seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried.

9. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Getz requested the following items be pulled from the agenda:

9.A. Board Action No. 140-F-15, Minutes of Closed Session at Regular Board Meeting, March 10, 2015

9.B. Board Action No. 141-A-15, Minutes of Regular Board Meeting, March 10, 2015

With no further requests made, Chair Redmer read the resulting Consent Agenda.

9.C. Board Action No. 142-A-15, Destruction of Audiotapes of Closed Session of October 7, 8 and 21, 2013 Meetings

9.D. Board Action No. 143-F-15, Public Display of Fiscal Year 2016 Budget

9.E. Board Action No. 144-C-15, Request for ICCB Approval: Building M West Renovation, authorizes the administration to design and remodel the M West Building for \$1,396,039. This budget includes \$117,189 (10%) in project contingency as required by the ICCB. This authorization is required per the Capital Projects Manual, specifically the Capital Project Application Form Section I subsection A.

PURCHASES

9.F.1 Board Action No. 145-T-15, Academic Computers, authorizes the administration to purchase computers, notebooks, and peripherals from Heartland Business Systems (Lisle, IL) utilizing educational pricing under the E & I Cooperative contract, in the amount of \$465,928.

9.F.2 Board Action No. 146-C-15, Building M West Renovation, authorizes the administration to grant IHC (Elgin, IL) authority to contract with the lowest responsible bidders on behalf of Elgin Community College, for the renovation of building M West in an amount not to exceed \$931,351.

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- 9.F.3 Board Action No. 147-B-15, Computers for College Police Department,** authorizes the administration to purchase Panasonic Toughbook computers for the college's police department from CDS Office Technologies (Itasca, IL), in the amount of \$27,329.
- 9.F.4 Board Action No. 148-B-15, Digital Hand-Held Radios,** authorizes the administration to contract with United Radio Communications, Inc. (Bridgeview, IL), for the purchase of seventy (70) new Motorola digital hand held radios in the amount of \$53,364.50.
- 9.F.5 Board Action No. 149-T-15, Information Technology Servers,** authorizes the administration to purchase Dell EqualLogic SAN (Storage Area Network) server equipment from Hipskind Technology Solutions Group (Westchester, IL), the lowest responsible bidder, in the amount of \$78,630.
- 9.F.6 Board Action No. 150-S-15, Passenger Bus,** authorizes the administration to purchase one (1) new Starcraft Allstar bus with Midwest Transit Equipment (Kankakee, IL), the lowest responsible bidder, in the net amount of \$38,358, including a trade-in of \$8,500.
- 9.F.7 Board Action No. 151-B-15, Professional Design Services – Deferred Maintenance** authorizes the administration to contract for professional services to inspect and provide design specifications with Kluber, Inc. (Batavia, IL) in an amount not to exceed \$85,000.
- 9.F.8 Board Action No. 152-C-15, Public Safety Training Center (PSTC) Construction,** authorizes the administration to grant Shales McNutt Construction (Elgin, IL) authority to contract with the lowest responsible bidders, on behalf of Elgin Community College, for the construction of the PSTC, in an amount not to exceed \$986,992.
- 9.F.9 Board Action No. 153-C-15, Public Safety Training Center (PSTC) Plank Road Construction Change Order,** authorizes the administration to issue a construction change order to Shales McNutt Construction (SMC) for changes made to the original bid documents for Plank Road in an amount not to exceed \$125,159.29.

PERSONNEL

9.G Board Action No. 154-A-15, Resolution of Appreciation, Retiree, Connie Anish

Motion: Student Trustee Severson moved to accept the consent agenda, as submitted.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

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OTHER ACTIONS

9.A. Board Action No. 140-F-15, Minutes of Closed Session at Regular Board Meeting, March 10, 2015

Motion: Trustee Duffy moved to accept the action, as submitted.

Second: Trustee Ollayos seconded the motion.

Trustee Getz requested a separate vote on this agenda item.

Roll-Call Vote: Ayes, 4, MacKinney, Causey, Ollayos, Redmer; nays, 0; abstain, 3, Saucedo, Getz, Duffy; student trustee, aye; motion carried.

9.B. Board Action No. 141-A-15, Minutes of Regular Board Meeting, March 10, 2015

Motion: Student Trustee Severson moved to accept the action, as submitted.

Second: Trustee MacKinney seconded the motion.

Trustee Getz requested a separate vote on this agenda item.

Roll-Call Vote: Ayes, 4, MacKinney, Causey, Ollayos, Redmer; nays, 0; abstain, 3, Saucedo, Getz, Duffy; student trustee, aye; motion carried.

10. Board Action No. 155-A-15, Resolution Adopting Results of the April 2, 2015 Student Election and Seat 2015-2016 Student Member of the Board

Motion: Trustee Ollayos moved to accept the resolution, as submitted.

Second: Student Trustee Severson seconded the motion.

Roll-Call Vote: Aye, 7; nay, 0; Student Trustee Severson, aye; motion carried

11. Board Action No. 156-A-15, Resolution of Appreciation, 2014-2015 Student Trustee, Joel Severson

Motion: Trustee Ollayos moved to accept the resolution, as submitted.

Second: Trustee Causey seconded the motion.

On behalf of the trustees, Trustee Saucedo read the resolution of appreciation to Joel Severson, who expressed his appreciation to the board.

Roll-Call Vote: Aye, 7; nay, 0; Student Trustee Galvan, aye; motion carried.

12. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

13. Old Business

Trustee MacKinney mentioned two worthwhile programs sponsored by the college, including *Back to Work after 50* and *AARP*. Also highlighted was the Spencer's Theatre of Illusions for occupational therapy students.

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14. New Business

Chair Redmer thanked Trustee Getz for his service to the college over the past twelve years. She noted Mr. Getz will be formally recognized at the Special Board Meeting on May 5, 2015.

Adjournment

Motion: Student Trustee Galvan moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:06 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder