

MINUTES OF REGULAR BOARD MEETING OF NOVEMBER 11, 2014

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, November 11, 2014, in Building E, Seigle Auditorium, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 6:30 p.m.

2. Preliminary Matters

Following the Pledge of Allegiance, led by Glenn Joshua, ECC English Instructor and U.S. Army veteran, Trustee Getz presented and explained the battle flag, in recognition of Veteran's Day. Chair Redmer led the trustees in reading ECC's Shared Values, then asked Ms. Kerruish to call roll.

Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Mr. Getz, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, Mr. Saucedo, Student Trustee Mr. Severson

Trustees absent: None

ECC staff and others present: Dr. Sam, president, Ms. Konny, Ms. DiGerlando, Ms. Sawyer, Mr. Julian, Ms. Amenta, Dr. Garber, Mr. Burchfield, Ms. Schopen, Ms. Pang, Mr. Long, Ms. Jordan, Mr. Irwin, Ms. Bucek, Mr. Gathman, Mr. Whitehead, Ms. Kerruish and Ms. Franck

5. President's Report

Dr. Sam welcomed the veterans in the audience and reported on the following:

- ▶ ECC's Marketing department received five awards at the District 3 National Council for Marketing and Public Relations 2014 Medallion Awards banquet October 23.
 - Student Handbook – Gold
 - Notes/Cards/Invitations – ECC holiday Card – Gold
 - Original Photography – Gold
 - Computer-Generated Illustration – the illustration created for the Writers Center Coffee House – Gold
 - Interior Signage/Displays – The Poetry Wall – Silver
- ▶ The Communications department received a Gold medallion award in the Feature Writing Category for an editorial done by Ms. Haukedahl for Women's History Month.
- ▶ ECC's women's cross country team qualified two runners, Carolyn Schneider and Mariah Brown, for the national community college finals held November 8 in Texas.
- ▶ ECC's women's tennis team won the final match and edged out College of DuPage by ½ point for a spot in the national tournament in Tucson Arizona.
- ▶ Veteran and ECC student, LaShaunda Jordan was spotlighted and shared her story.

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- Three employees were spotlighted and each shared their stories:
 - Glenn Joshua, English Instructor
 - Annamarie Schopen, Managing Director of Institutional Compliance and Curriculum
 - John Long, Academic Advisor

6. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee MacKinney reviewed the agenda and summarized the meeting held November 10, 2014. Presentations were provided on out-of-state tuition, FY2016-FY2020 financial projections and adult education. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Ollayos reviewed the October 2014 ICCTA Board Highlights document. This meeting was held during the ACCT annual Leadership Congress in Chicago.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos thanked board members for their assistance in her successful bid for re-election as an ACCT at-large director.

D. Legislative

Chair Redmer noted a Meet & Greet with Illinois Representative Steve Andersson, 65th District, is scheduled December 9 at 3:30 p.m. Agenda preparations for the Federal Fly-In will begin soon. November election results were distributed to trustees.

E. ECC Foundation

Trustee Causey reported that October was a strong month, adding nearly \$200,000 to the year-to-date totals.

- A \$75,000 gift from the Seigle Family foundation to support a study related to the possible expansion of ECC's entrepreneurship program.
- A \$10,000 gift to open the Douglas John Schuring Memorial Scholarship, supporting credential seeking students who need financial assistance to attend college.
- A \$10,000 gift to grow the endowment started by our first alumnus, Richard Alberding and his wife Marilyn.

Sixty percent of the available scholarship funding has been awarded to date.

The Foundation has received an excellent response from the communication sent by Dr. Sam to the 10,000 alumni with email addresses. The 22,000 remaining credential alumni will be mailed a letter later this month.

F. Student Report

There were no additions to the written report submitted.

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7. Audience Wishing to Address the Board

Mr. Samuel Feikema, inquired about veteran's access to the gym facilities at no cost.
Mr. Joseph Irwin provided documentation for the board and commented on his experience with faculty and administration.

These concerns will be reviewed and responses will be provided by the administration.

8. Board Action No. 063-A-15, Acceptance of College Reports

- A. Personnel (October)
- B. Treasurer (September)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (October)
- D. Expenses (October)
- E. Communications (October)
- F. Community Engagement and Legislative Affairs (October)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Duffy moved to accept the college reports, as submitted.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

9. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Getz requested the following item be pulled from the agenda for further discussion:

- 9.E. Board Action No. 068-A-15, Addendum to Student Counseling Restructure Agreement**
- 9.F. Board Action No. 069-A-15, Legal Consultant Services Specific to the Affordable Care Act and the Administration and Monitoring of Benefits**

Dr. Sam requested the following item be removed from the agenda:

- 9.I.2 Board Action No. 076-P-15, Sabbatical Leave for Academic Year 2015, Todd Ramljak.**

This board action will be removed from the agenda with no action being taken.

With no further requests made, Chair Redmer read the resulting Consent Agenda.

- 9.A Board Action No. 064-A-15, Minutes of the Regular Board Meeting October 7, 2014**
- 9.B Board Action No. 065-A-15, Minutes Closed Session of Regular Board Meeting October 7, 2014**

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- 9.C Board Action No. 066-A-15, Destruction of Audiotapes of Closed Sessions of February 20, 2013 Special Board Meeting, March 12, 2013 Regular Board Meeting, and April 9, 2013 Regular Board Meeting**
- 9.D. Board Action No. 067-A-15, 2015 Schedule of Board Meetings, Elgin Community College**
- 9.G. Board Action No. 070-F-15, Resolution of Approval to Publish Proposed 2014 Tax Levy**

PURCHASES

9.H.1 Board Action No. 071-T-15, Academic and Office Computer Purchase, authorizes the administration to purchase Hewlett-Packard (HP) equipment from Heartland Business Systems (Lisle, IL) utilizing educational pricing under the E&I Cooperative contract, and Apple equipment, a direct educational contract order in the amount of \$190,913.

9.H.2 Board Action No. 072-C-15, Lakeside Renovation Construction, authorizes the Administration to contract with Stuckey Construction (Waukegan, IL) to provide general contracting services for the renovation of the campus' lakeside in the amount of \$1,465,000.

9.H.3 Board Action No. 073-B-15, Engineering Services for Chiller and Cooling Tower Replacement, authorizes the administration to contract with KJWW Engineering Consultants (Naperville, IL) for the replacement of one of the college's chillers and cooling towers in an amount not to exceed \$80,000, including reimbursables.

9.H.4 Board Action No. 074-B-15, Engineering Services for Building J Roof Top Units Replacement, authorizes the administration to contract with Kluber Architects & Engineers (Batavia, IL) for professional engineering services for the replacement of Building J roof top units in an amount not to exceed \$60,553.

PERSONNEL

9.I.1 Board Action No. 075-P-15, Extended Leave of Absence, recommends that the board of trustees approves a leave of absence, as requested by employee #33840.

Motion: Trustee Ollayos moved to accept the consent agenda, as read.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

OTHER ACTIONS

9.E. Board Action No. 068-A-15, Addendum to Student Counseling Restructure Agreement, authorizes the administration to modify the Student Counseling Restructuring Agreement such that the Wellness Professional classification shall not be a part of ECCFA's bargaining unit.

Motion: Trustee Ollayos moved to accept the agenda item, as presented.

Second: Trustee Causey seconded the motion.

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Trustee Getz inquired about the classification of the Wellness Professional position, and the reasons the position falls under the administrative area were reviewed.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

9.F. Board Action No. 069-A-15, Legal Consultant Services Specific to the Affordable Care Act and the Administration and Monitoring of Benefits, authorizes the administration to enter into an agreement for legal services with Wessels Sherman (St. Charles, IL).for the requirements and guidelines pertaining to the Affordable Care Act, in an amount not to exceed \$20,000.

Motion: Trustee Duffy moved to accept the agenda item, as presented.

Second: Trustee MacKinney seconded the motion.

Trustee Getz stated the college currently works with a consultant and questioned the need to hire another consulting firm. Dr. Sam explained the Affordable Care Act is a very specialized, complex area requiring detailed, specific expertise.

Roll-Call Vote: Ayes, 6, Redmer, MacKinney, Duffy, Ollayos, Causey, Saucedo; nays, 1, Getz; student trustee, aye; motion carried.

10. Other Possible Action Subsequent to Discussion in Closed Session

No closed-session was held, no action was taken.

11. Old Business

No old business was discussed.

12. New Business

No new business was discussed.

Adjournment

Motion: Trustee Duffy moved to adjourn the meeting.

Second: Trustee Causey seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:20 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder