

**MINUTES OF REGULAR BOARD MEETING OF
SEPTEMBER 9, 2014**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, September 9, 2014, in Building E, Room 100.01, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:55 p.m.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probably or imminent...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, and 11, respectively).

3. Reconvene Open Session

4. Preliminary Matters

Following the Pledge of Allegiance, led by Alex Clemente, Chair Redmer led the trustees in reading ECC's Shared Values, after which she asked Ms. Franck to call roll.

Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Mr. Getz, Ms. MacKinney Dr. Ollayos, Dr. Redmer, Mr. Saucedo, Student Trustee Mr. Severson

Trustees absent: None

ECC staff and others present: Dr. Sam, president, Ms. Konny, Ms. Sawyer, Mr. Julian, Ms. Amenta, Ms. Storey, Ms. Thompson, Ms. Schopen, Elias Palricco, Mr. Eassa, Mr. Clemente, Ms. Duncan, Ms. Migatz, Mr. Martinez, Ms. Pang, Mr. Treadwell, Dr. Crowley, David N., Mr. Gathman, Mr. Whitehead and Ms. Franck

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5. President's Report

Dr. Sam's report included the following:

- The fifth annual Project Backpack event, held on August 9, was the largest and most successful to date. The event was highlighted by Ms. Storey who, assisted by Ms. Migatz, addressed the Board and provided detailed information on the program, including a Powerpoint presentation and video. It was noted there was an increase of over 800 participants from last year. A resource fair was held in conjunction with this event, and 3,000 food bags were distributed to students.
- The Women of Grace and Dignity 4th Annual 9-11 Recognition and Remembrance Dinner is honoring women who have served in the military or provided special services to veteran groups. Of the ten women being recognized, three are from ECC: student Bethanie Block, who served in active duty with the Army for eight years; Jana Porter, ECC Librarian, who uses her musical talent to play TAPS for ceremonies at ECC and elsewhere; and Chemistry Professor Dr. Jabria Jassim, who has spearheaded collections of care packages and greeting cards for troops in Iraq.
- Ms. Duncan, ECC Bookstore Clerk, was introduced. She shared a recent incident that occurred in the bookstore involving a child who slipped away from his family. While they were shopping the child left the bookstore, but Officer Clemente located the child quickly and returned to the bookstore with him. Officer Clemente, who was commended for his actions in handling the situation, addressed the Board. He stated the incident was an example of the strong community spirit at ECC, indicating he was assisted by a faculty member, two students and Ms. Duncan in locating the child quickly and returning him safely to his family.

6. Board Action No. 035-A-15, New Election and Ratification of Contracts Approved at the April, May, June, July and August Board Meetings

Dr. Sam announced that while the votes taken at the Board meeting on April 8, 2014 (for election of Board Chair, Board Vice Chair and Board Secretary) were declared in public session, the persons voting for or against the candidates in two of the elections were not stated publicly, and the election was held with written ballots rather than voice vote. Subsequently, an individual in the audience filed a complaint with the Illinois Attorney General's office claiming the written ballot was a violation of the Illinois Open Meetings Act. The Attorney General's office recommended the elections be reheld by voice vote. For this reason and upon recommendation by legal counsel, the elections for each Board office are being voted upon again by voice vote with the identities of the persons voting for or against the candidates publicly identified.

A. Election of Officers

1. Board Action No. 036-A-15, Election of Board Chair

Trustee Duffy nominated Trustee Redmer for the position of Chair for a one-year term. No other nominations were brought forward.

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- Motion:** Trustee Duffy moved to approve the nomination.
Second: Student Trustee Severson seconded the motion.
Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye. Motion carried.

Trustee Redmer was elected to the position of Chair for a one-year term.

2. Board Action No. 037-A-15, Election of Board Secretary

Trustee MacKinney nominated Trustee Duffy for the position of Secretary for a one-year term.

- Motion:** Trustee MacKinney moved to approve the nomination of Trustee Duffy.
Second: Trustee Causey seconded the motion.
Roll-Call Vote: Ayes, 5, MacKinney, Duffy, Causey, Ollayos, Redmer; nays, 2, Getz, Saucedá; Student Trustee Severson, abstain. Motion carried.

Trustee Getz nominated Trustee Saucedá for the position of Secretary for a one-year term.

- Motion:** Trustee Getz moved to approve the nomination of Trustee Saucedá.
Second: Trustee Saucedá seconded the motion.
Roll-Call Vote: Ayes, 2, Getz, Saucedá; nays, 5, MacKinney, Duffy, Causey, Ollayos, Redmer; Student Trustee Severson, abstain. Motion failed.

Trustee Duffy was elected to the position of Secretary for a one-year term.

3. Board Action No. 038-A-15, Election of Board Vice Chair

Trustee Causey nominated Trustee MacKinney for the position of Vice Chair for a one-year term.

- Motion:** Trustee Causey moved to approve the nomination of Trustee MacKinney.
Second: Trustee Duffy seconded the motion.
Roll-Call Vote: Ayes, 5, MacKinney, Duffy, Causey, Ollayos, Redmer; nays, 2, Saucedá, Getz; Student Trustee Severson, abstain. Motion carried.

Trustee Saucedá nominated Trustee Getz for the position of Vice Chair for a one-year term.

- Motion:** Trustee Saucedá moved to approve the nomination of Trustee Getz.
Second: Trustee Getz seconded the motion.
Roll-Call Vote: Ayes, 2, Saucedá, Getz; nays, 5, MacKinney, Duffy, Causey, Ollayos, Redmer; Student Trustee Severson, abstain. Motion failed.

Trustee MacKinney was elected to the position of Vice Chair for a one-year term.

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Immediately following the elections, a vote to affirm and ratify all ECC contracts entered into from April, 2014 through August, 2014, as identified in Board Action No. 035-A-15, Exhibit A, was taken.

Motion: Student Trustee Severson moved to ratify the Board actions.

Second: Trustee MacKinney seconded the motion.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

7. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee MacKinney summarized the meeting held September 8, 2014, noting trustees received an update on construction and remodeling projects and a report on Student Success. Outstanding presentations were given on the following topics: Performance Report; Academic Program Review/Summary of Needs and Opportunities; College Transitions and Developmental Education; and Local Debt Recovery Program. Purchases reviewed included the Public Safety Training Center material testing services and snowplowing services. The ACCT Leadership Conference scheduled on October 22 was discussed and trustees' roles at the conference were reviewed. Upcoming community engagement events were discussed, as well as succession of board officers. Meeting minutes will be available on ECC's website (elgin.edu) following their approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Ollayos reported on ICCTA meetings and events. As Regional Chair for the college's area, Trustee MacKinney is coordinating an ICCTA West Suburban Regional Meeting, scheduled to be held at ECC on November 6, 2014 from 6:30 – 8:30 p.m. Potential topics may include an overview of ECC emergency preparedness, campus safety, and demonstration and use of the defibrillator.

C. Association of Community College Trustees (ACCT)

ACCT's Fall Conference will be held at the Hyatt in Chicago on October 22 – 25. Training sessions are currently being offered remotely. ECC will participate in several presentations at the conference, including Accelerating Opportunities for Student Success. (Dr. Sam and Trustees Redmer and Duffy will be participants.) The college's steel drum band is scheduled to perform. ECC is a finalist for the Equity and Diversity Program Award.

D. Legislative

Chair Redmer reviewed the following events:

- ▶ August 26: ECC hosted the Elgin Hispanic Network Luncheon.
- ▶ August 27: U.S. Congresswoman Tammy Duckworth brought together representatives from the State of Illinois, academia and immigration advocacy organizations to address issues related to the DREAM Act, Deferred Action for Childhood Arrivals, and humanitarian concerns at the border.

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- ▶ August 28: U.S. Congressman Randy Hultgren hosted a health care forum on ECC's campus. Dr. Miller attended and gave the welcome on behalf of ECC.
- ▶ August 28: Senator Karen McConaughay hosted a meeting with state legislators on transportation issues at ECC.
- ▶ August 28: Chair Redmer and Ms. Amenta attended the Metro West Council of Government's Congressional Conversations event. They had the opportunity to meet several new congressmen and village officials.
- ▶ August 29: Chair Redmer and Ms. Amenta attended the farewell party for Dr. Jose Torres, outgoing U-46 superintendent.

E. ECC Foundation

Trustee Causey presented the following information:

- ▶ The Foundation raised \$12,983 to date in FY15, 13% towards the goal of \$970,000. Gifts of note include: \$6,000 from the Florence B. and Cornelia A. Palmer Foundation to continue the Spire awards for poetry, writing and art in the Spring of 2015; and a \$5,000 sponsorship commitment from Kellenberger Electric toward the 30th Anniversary Gala.
- ▶ The Foundation's 30th Anniversary Gala will take place on September 20. Total revenue for the gala is \$63,541 with 132 attendees committed by the end of August.
- ▶ As of July 24, the Financial Aid office has awarded a total of \$106,175 in scholarships for the 2014-2015 academic year. This is approximately 50% of the Foundation's spend determination of \$210,593. There have been 234 applications received since January,
- ▶ The partnership between ECC's Alumni Relations program and the English department was profiled in a national professional publication.
- ▶ In August, the Foundation Board welcomed new member, Carol Gieske, President and CEO of the Elgin Area Chamber and ECC Class of 1977.

F. Student Report

- ▶ The Project Backpack event was held in the Events Center on August 9. Approximately 2,800 backpacks were collected and filled with supplies for needy students in our District 509.
- ▶ Club and organization leaders attended a leadership development retreat at Covenant Harbor Retreat Center in Lake Geneva, Wisconsin on August 12 and 13, to gain additional leadership skills and prepare for semester events and programs.
- ▶ New Student Convocation was held on August 15. More than 400 new students took part in the ceremony, which was followed by the Campus Jam event held on the green space. Afterward, there were various workshops and campus tours.
- ▶ Welcome Weeks programs returned for the first two weeks of the Fall 2014 semester (August 18 – 28). Sponsored by the College Programming Board (CPB) and Student Life, various activities were held to encourage student involvement.

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8. Audience Wishing to Address the Board

Dr. Martinez addressed the Board and offered to provide them with a tour of the cadaver lab. He provided an overview of the lab, highlighting its features.

9. Board Action No. 039-A-15, Acceptance of College Reports

- A. Personnel (August)
- B. Treasurer (July)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (August)
- D. Expenses (August)
- E. Communications (August)
- F. Community Engagement and Legislative Affairs (August)
- G. Program Review Report (FY 2014)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports, as submitted.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

10. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Getz requested the following items be pulled from the agenda for further discussion:

**10. E Board Action No. 044-A-15, Board Policy Revision, Governance Process (GP)
8.7 Addendum – Audience Participation**

**10. F Board Action No. 045-A-15, Resolution to Support ACCT Associate
Committee Membership**

With no further requests made, Chair Redmer read the resulting Consent Agenda.

**10.A Board Action No. 040 -A-15, Minutes of Closed Session at Committee of the
Whole Meeting August 11, 2014**

10.B Board Action No. 041-A-15, Minutes of Regular Board Meeting August 12, 2014

**10.C Board Action No. 042-A-15, Intergovernmental Agreement By and Between the
Illinois Office of Comptroller and Community College District 509**

10.D Board Action No. 043-A-15, Board Policy Addition GP 11 – Remote Attendance

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PURCHASES

10.G.1 Board Action No. 046-C-15, Public Safety Training Center Material Testing Services, authorizes the administration to grant Shales McNutt Construction (Elgin, IL) authority to contract with Rubino Engineering, Inc. (Elgin, IL), on behalf of Elgin Community College, to provide Independent Material Testing and Inspections Services in an amount not to exceed \$89,222.

10.G.2 Board Action No. 047-B-15, Snow Removal Services, authorizes the administration to contract for one year with the option to renew for two additional one year periods for snow removal services with Alaniz Group Inc. (Elgin, IL), the lowest responsive bidder, in the amount not to exceed \$25,000 annually, \$75,000 total.

PERSONNEL

10.H.1 Board Action No. 048-P-15, Ratification of New Hire, Ms. Lori Stroik, Foundation Assistant and Operations Coordinator, to ratify the appointment of Ms. Lori Stroik as Foundation Assistant and Operations Coordinator at a salary of \$43,763 (Hay 11) on the Staff Support of Elgin Community College Association (SSECCA) 2014 salary schedule, effective Monday, August 18, 2014.

Motion: Trustee Ollayos moved to accept the consent agenda, as submitted.

Second: Trustee MacKinney seconded the motion.

Roll-Call Vote: Ayes, 7; nays, 0; student trustee, aye; motion carried.

OTHER ACTIONS

10.E Board Action No. 044-A-15, Board Policy Revision Governance Process (GP) 8.7 Addendum – Audience Participation

Motion: Trustee Duffy moved to accept the agenda item, as submitted.

Second: Trustee MacKinney seconded the motion.

Trustee Getz stated he feels this revision does not allow trustees to express themselves; therefore the community does not hear their opinions. Trustee Duffy stated trustees cannot be audience participants and trustees at the same time. Following further discussion, Trustee Ollayos called the question.

Roll-Call Vote: Ayes, 6, MacKinney, Saucedo, Duffy, Causey, Ollayos, Redmer; nays, 1, Getz; Student Trustee Severson, aye; motion carried.

10.F Board Action No. 045-A-15, Resolution to Support ACCT Associate Committee Membership

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.

Second: Trustee Causey seconded the motion.

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Trustee Getz stated he does not agree with the selection process. Trustee Duffy referred to the April ACCT magazine, which called for volunteers; and noted all trustees received the information and had an opportunity to submit their names for consideration. Chair Redmer clarified there was no selection process and participation is strictly voluntary. Following further discussion and a recommendation to include this item on the Committee of the Whole agenda in late spring or early summer in the future, Trustee Ollayos called the question.

Roll-Call Vote: Ayes, 6, MacKinney, Saucedo, Duffy, Causey, Ollayos, Redmer; nays, 1, Getz; Student Trustee Severson, aye; motion carried.

11. Other Possible Action Subsequent to Discussion in Closed Session

No action was taken.

12. Old Business

No old business was discussed.

13. New Business

Chair Redmer asked trustees to review the community engagement calendar for potential conflicts with their schedules regarding event participation as assigned. If there are any scheduling issues, Ms. Franck should be notified as soon as possible.

Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.
Second: Trustee Saucedo seconded the motion.
Voice Vote: Motion passed by unanimous voice vote at 8:14 p.m.

John Duffy, MS Ed, Board Secretary

Susan Franck, Temporary Board Recorder