

**MINUTES OF REGULAR BOARD MEETING OF
JULY 8, 2014**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, July 8, 2014, in Building E, Room 100.01, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:49 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Causey, Mr. Duffy, Mr. Getz, Dr. Ollayos, Dr. Redmer, Mr. Saucedo and Student Trustee Mr. Severson

Trustees absent: Ms. MacKinney

ECC staff: Dr. Sam, president, Ms. DiGerlando, Ms. Konny and Ms. Kerruish

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probably or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees, all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2, respectively).

Motion: Trustee Causey moved to recess to closed session at 5:50 p.m.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; student trustee, aye; motion carried.

3. Reconvene Open Session

The board reconvened in open session at 6:34 p.m. in Building E, Seigle Auditorium.

4. Preliminary Matters

Following the Pledge of Allegiance, led by Ms. DiGerlando, Chair Redmer led the trustees in reading ECC's Shared Values, after which she asked Ms. Kerruish to call roll.

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Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Mr. Getz, Dr. Ollayos, Dr. Redmer,
Mr. Saucedo and Student Trustee Mr. Severson

Trustees absent: Ms. MacKinney

ECC staff and others present: Dr. Sam, President; Ms. DiGerlando, Ms. Konny, Ms. Kerruish,
Mr. Julian, Ms. Sawyer, Dr. Garber, Ms. Prentice, Robert Treadwell,
Daniel McElhiney, Chris McCoy, Andrew Monts, Aaron Burchfield, Lori
Davy, Mr. Davy, Vickie Wiskirchen, Pam Weedman, Gil Whitehead,
Toya Webb and Ms. Franck

5. President's Report

Dr. Sam's report included the following:

- Newly seated executive board members for the Support Staff of Elgin Community College Association [SSECCA] for fiscal year 2015, Bob Treadwell (President) and Chris McCoy (Vice President), were introduced.
- The 2014 Radiography class has achieved a 100% pass rate for the past five years, since the program began. Congratulations to the students, faculty and Ms. Deb Letizio, medical imaging program director.
- Randall Road directional signs have been installed. Dr. Sam expressed his appreciation to Mr. Callahan and the grounds department for their efforts with this project.

6. Resolutions of Appreciation

A. Board Action No. 001-A-14, Retiree Laraine (Lori) Davy, Professor II, Computer Information Sciences

Motion: Trustee Duffy moved to accept the resolution, as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; student trustee, aye; motion carried

Trustee Ollayos read the Resolution of Appreciation for Ms. Davy, who expressed her appreciation to the board.

B. Board Action No. 002-A-14, Retiree Beth Santell, Professor II of Counseling

Motion: Trustee Ollayos moved to accept the resolution, as presented.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; student trustee, aye; motion carried

7. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee Duffy reviewed the agenda and summarized the meeting held July 7, 2014, noting trustees received a construction update on projects and estimated completion dates. Weather permitting, most construction/remodel projects will be completed by the

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start of the fall semester. In addition, a detailed report on cultural competency was provided, as well as an update on changes to the Public Safety and Sustainability Center project. Purchases submitted for approval at the July 8 meeting were reviewed. As a follow-up to their retreat, trustees discussed items of professional growth and goals. First readings on the revised travel policy, remote meeting attendance and a clause to the board meeting policy were distributed for review. Minutes from the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Ollayos reported on upcoming ICCTA events. Trustee education sessions will be finalized at the summer planning session, as well as opportunities for ICCTA members to host at the ACCT annual convention in Chicago from October 22 – 25, 2014. Trustees serving on ACCT committees will meet prior to the conference and may attend the pre-conference 2014 Completion Summit. Information on budget implications resulting from the recent Illinois Supreme Court ruling on pension legislation will be provided.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos stated she will attend the ACCT Board's annual planning session in New York July 16 – 20. Sessions will include aspects of the Chicago conference, as well as legislative updates and upcoming elections. Trustee Ollayos noted she is planning on running for a second term on the ACCT Board.

A discussion followed regarding the conference in October, and Chair Redmer noted ECC is willing to participate in hosting the event. Dr. Sam confirmed our presentation proposal was accepted by ACCT, and Trustee Duffy will be on a panel discussing the adult education program.

D. Legislative

Trustee Redmer highlighted recent legislative activities, including the following:

- A meet and greet was held on July 7 with Senator Noland; and a meet and greet with Representative McSweeney took place on July 8.
- Once the governor has signed the campus smoking ban, as anticipated, ECC will initiate a task force to review the ban, scheduled to take effect on July 1, 2015.

E. ECC Foundation

Trustee Causey presented the following information:

- The Foundation raised a total of \$519,670 during fiscal year 2014. While below the year's financial target, there were some positive growth indicators, including an increase in the number of major gifts and grant submissions.
- The Foundation is planning on contracting with a firm to conduct an assessment of current resources, fundraising capacity, and a major gifts feasibility campaign this fall.
- The Foundation Board's annual social gathering is scheduled for Saturday, August 9 at the home of Tim and Marcia Kellenberger in South Elgin. Invitations will be sent in the near future.

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- ▶ Notable actions taken at the Foundation Board's annual meeting on June 12 include:
 - The election of new officers, with Ian Lamp serving as chair, Larry Jones as vice chair, Caren Nickelsen as immediate past chair, David Pfeiffer as treasurer and Shawn Kluber as secretary.
 - The Board approved Director Emeritus status for John Hurlbut and Jack Shales.
 - The Board appointed Dan Walter from Lundstrom Insurance as a new member.
- ▶ ECC Foundation's 30th anniversary celebration, *Pearl Gala*, is scheduled for September 20 at Otto Engineering Pavilion in Carpentersville.

F. Student Report

Student Trustee Severson provided the following information:

- ▶ ECC received four of eight major awards presented at the ICCTA annual banquet in Springfield on June 6. Alejandro Molina Hoyos, outgoing student trustee, received the Gigi Campbell Student Trustee Excellence Award. ECC alumni Alan Ladwig received the Distinguished Alumnus Award.
- ▶ The 12th annual American Cancer Society Relay for Life event was held on June 13 and 14 on ECC's new green space near the library. Over \$45,000 was raised by student organizations, employee groups and community teams for cancer research, education and advocacy. ECC has raised more than \$600,000 for the Relay for Life event (since 2003).
- ▶ The women's tennis team was named one of the 2013-2014 NJCAA Academic Teams of the Year by the National Junior College Athletic Association. Team member Maria Morales-Nelson was recognized by the NJCAA for Superior Academic Achievement. Alejandro Molina Hoyos was also recognized for Exemplary Academic Achievement.
- ▶ ECC's men's baseball, men's basketball, women's basketball, women's cross country, men's golf, men's soccer, women's soccer and women's tennis all had individuals that were nominated by Elgin Sports Hall of Fame for outstanding achievements for the 2013-2014 year.
- ▶ The 2014 Radiography class has achieved a 100% pass rate on their ARRT certification exams. They have attained this accomplishment for the past five years.

8. Audience Wishing to Address the Board

There was one request to address the Board. Robert Treadwell, newly elected SSECCA president, introduced himself, as well as SSECCA officers Chris McCoy (vice-president) and Aaron Burchfield (membership officer), to the Board of Trustees.

9. Board Action No. 003-A-15, Acceptance of College Reports

- A. Personnel (June)
- B. Treasurer (May)
- C. Student (June)

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College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (May, June)
- E. Expenses (May)
- F. Community Engagement and Legislative Affairs (June)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Duffy moved to accept the college reports, as submitted.

Second: Trustee Saucedo seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; student trustee, aye; motion carried

10. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Getz requested the following items be pulled from the agenda for further discussion:

- 10.B. Board Action No. 005-A-15, Minutes of Closed Session at Special Board Meeting June 4, 2014**
- 10.F. Board Action No. 009-A-15, Review of Select Closed Session Minutes of Board Meetings of July 20, 2001 – April 8, 2014**
- 10.G. Board Action No. 010-CA-15, Faculty Extra-Contractual Pay Rates**

Trustee Saucedo requested the following item be pulled from the agenda for further discussion:

- 10.D. Board Action No. 007-A-15, Minutes of Closed Session at Regular Board Meeting June 10, 2014**

With no further requests made, Chair Redmer read the resulting Consent Agenda.

- 10.A. Board Action No. 004-A-15, Minutes of Special Board Meeting June 4, 2014**
- 10.C. Board Action No. 006-A-15, Minutes of Regular Board Meeting June 10, 2014**
- 10.E. Board Action No. 008-A-15, Destruction of Audiotapes of Closed Sessions of November 13, 2012, December 1, 11 and 19, 2012**

PURCHASES

- 10.H.1 Board Action No. 011-I-15, Maintenance Agreement for Radiography Equipment**, authorizes the administration to contract with General Electric Company (Milwaukee, WI) for five years for maintenance of the college's General Electric "Mobile C-arm" equipment in the amount of \$6,400 annually/\$32,000 total.
- 10.H.2 Board Action No. 012-C-15, Parking Lots A and B, Partial Reconstruction**, authorizes the administration to contract for the reconstruction of sections of parking lots A and B with Orange Crush LLC (Hillside, IL), the lowest responsive bidder, in the amount of \$383,941.

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- 10.H.3 Board Action No. 013-B-15, Plumbing Services**, authorizes the administration to contract for three years for plumbing services with F.J. Bero (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually, \$75,000 total.
- 10.H.4 Board Action No. 014-C-15, Public Safety and Sustainability Center (PSSC) Site Development**, authorizes the administration to grant Shales McNutt Construction (Elgin, IL) authority to contract with the lowest responsible bidders, on behalf of Elgin Community College, for the site development for the Public Safety and Sustainability Center (PSSC), in an amount not to exceed \$5,185,186.25.
- 10.H.5 Board Action No. 015-C-15, Roof Replacement Building F – Phase 2**, authorizes the administration to contract for the replacement of building F roof, phase 2, sections 3 and 10 with National Roofing Corporation (Forest Park, IL), the lowest responsive bidder, in the amount of \$236,800.
- 10.H.6 Board Action No. 016-T-15, Sale of Used Equipment**, authorizes the administration to sell used Hewlett Packard computers, printers and peripherals to IT Assets Inc. (Oklahoma City, OK), the highest responsive bidder, in the amount of \$46,625.
- 10.H.7 Board Action No. 017-I-15, Semi-Truck and Trailer Maintenance Services Contract Renewal**, authorizes the administration to renew the contract for one year with Mobile Fleet, Inc. (Woodstock, IL) for the semi-truck and trailer maintenance in an amount not to exceed \$40,000. This amount is based on past usage over the last three years.

PERSONNEL

- 10.I.1 Board Action No. 018-P-15, New Hire, Instructor of English, Dr. Rabi'a M. Hakima**, approves the appointment of Dr. Hakima as a tenure-track English instructor at a salary* of \$72,558 (Lane X, Step 4) on the Elgin Community College Faculty Association (ECCFA) salary schedule, effective August 12, 2014
- 10.I.2 Board Action No. 019-P-15, New Hire, Instructor of English, Mr. Glenn Joshua**, approves the appointment of Mr. Joshua as a tenure-track English instructor at a salary* of \$68,359 (Lane V, Step 7) on the Elgin Community College Faculty Association (ECCFA) salary schedule, effective August 12, 2014.
- 10.I.3 Board Action No. 020-P-15, New Hire, Instructor of Medical Imaging, Mr. David Martin**, approves the appointment of Mr. Martin as a tenure-track medical imaging instructor at a salary* of \$59,571 (Lane I, Step 7) on the Elgin Community College Faculty Association (ECCFA) salary schedule, effective August 12, 2014.
- 10.I.4 Board Action No. 021-P-15, New Hire, Theatre Instructor, Ms. Susan Robinson**, Approves the appointment of Ms. Robinson as a tenure-track theatre instructor at a salary* of \$68,359 (Lane V, Step 7) on the Elgin Community College Faculty Association (ECCFA) salary schedule, effective August 12, 2014.

. *Salary placement may be adjusted based upon verification of additional credit hours obtained after initial placement but before the effective date of hire.

Motion: Student Trustee Severson moved to accept the consent agenda, as submitted.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; student trustee, aye; motion carried

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OTHER ACTIONS

**10.B. Board Action No. 005-A-15, Minutes of Closed Session at Special Board Meeting
June 4, 2014**

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.

Second: Trustee Causey seconded the motion.

Trustee Getz did not attend the June 4 closed session meeting and therefore abstained.

Roll-Call Vote: Ayes, 5; nays, 0; abstain, 1; student trustee, aye; motion carried

**10.D. Board Action No. 007-A-15, Minutes of Closed Session at Regular Board Meeting
June 10, 2014**

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.

Second: Trustee Causey seconded the motion.

Trustee Saucedo did not attend the June 10 closed session meeting and therefore abstained.

Roll-Call Vote: Ayes, 5; nays, 0; abstain, 1; student trustee, aye; motion carried

**10.F. Board Action No. 009-A-15, Review of Select Closed Session Minutes of Board
Meetings of July 20, 2001 – April 8, 2014**

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.

Second: Trustee Duffy seconded the motion.

Trustee Getz requested the closed session minutes be published on the college's website. Trustee Ollayos explained closed session minutes are not open to the public for review without a FOIA request; but the fact that they are being destroyed is published.

Roll-Call Vote: Ayes, 5, Causey, Duffy, Ollayos, Redmer, Saucedo; nays, 1, Getz; Student Trustee Severson, aye; motion carried

10.G. Board Action No. 010-CA-15, Faculty Extra-Contractual Pay Rates

Motion: Trustee Causey moved to accept the agenda item, as submitted.

Second: Student Trustee Severson seconded the motion.

Trustee Getz stated he does not agree with extra pay being provided to faculty, as a new contract has just been signed, and Trustee Saucedo agreed. Dr. Sam explained that extra-contractual pay is for assignments that are not included in the contract. Trustee Duffy added this agreement is for employees who take on extra duties, over and above what is contractually required.

Roll-Call Vote: Ayes, 4, Causey, Duffy, Ollayos, Redmer; nays, 2, Getz, Saucedo; Student Trustee Severson, aye; motion carried

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11. Other Possible Action Subsequent to Discussion in Closed Session

No actions were brought forward.

12. Old Business

No old business was discussed.

13. New Business

Chair Redmer reminded trustees board meeting agenda items should be submitted at least one and one-half weeks prior to meetings.

Adjournment

Motion: Trustee Duffy moved to adjourn the meeting.

Second: Trustee Causey seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:18 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder