

**MINUTES OF REGULAR BOARD MEETING OF
JUNE 10, 2014**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting Tuesday, June 10, 2014, in Building E, Room 100.01, at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:49 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Causey, Mr. Duffy, Mr. Getz, Ms. MacKinney, Dr. Ollayos Dr. Redmer, and Student Trustee Mr. Severson

Trustees absent: Mr. Saucedo

ECC staff: Dr. Sam, president, Ms. DiGerlando, Ms. Konny, Dr. Crowley and Ms. Kerruish

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the purchase or lease of real property for the use of the college...
- C. To consider collective negotiation matters...for one or more classes of employees, all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 5 and 2, respectively).

Motion: Student Trustee Severson moved to recess to closed session at 5:50 p.m.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; student trustee, aye; motion carried.

3. Reconvene Open Session

The board reconvened in open session at 6:37 p.m. in Building E, Seigle Auditorium.

4. Preliminary Matters

Following the Pledge of Allegiance, led by Dr. Crowley, Chair Redmer led the trustees in reading ECC's Shared Values, after which she asked Ms. Kerruish to call roll.

Roll Call

Trustees present: Ms. Causey, Mr. Duffy, Mr. Getz, Ms. MacKinney, Dr. Ollayos, Dr. Redmer, and Student Trustee Mr. Severson

Trustees absent: Mr. Saucedo

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ECC staff and others present: Dr. Sam, President; Ms. DiGerlando, Ms. Konny, Ms. Kerruish, Mr. Julian, Ms. Sawyer, Dr. Crowley, Dr. Garber, Marcy Thompson, Pam Weedman, Vicki Bethke, Gil Whitehead, Carla Cumblad, Beverly Felder, Janay Zick, Joseph S., Candice Hopman, Kent Payne, Lauren Anderko, Ellie W., David, M., Alejandro Molina Hoyos, Dan Kernler, Carlos O., Ryan Callahan, Jim Spivey, Kris Deyne, Chris McCoy and Ms. Franck; and five additional attendees (names on sign-in sheet not legible)

5. President's Report

Dr. Sam's report included the following:

- The Illinois Community College Trustee Association held their annual convention in Springfield June 5 – 7. Elgin Community College presented nominees for several awards, including:
 1. Trustee MacKinney for the ICCTA Ray Harstein Trustee Achievement Award
 2. Mr. Larry Dieffenbach for the ICCTA 2014 Outstanding Part-Time Faculty Member Award

At the June 6 luncheon, Trustee Ollayos received a trustee education award for the fifth time. ECC received four of the eight major awards presented at the awards banquet, including:

1. Mr. Alejandro Molina Hoyos, ECC's 2013-14 student trustee, was presented with the GIGI Campbell Student Trustee Excellence Award. Mr. Molina Hoyos expressed his appreciation to the board of trustees and everyone at ECC for their support.
 2. Mr. Alan Ladwig received the Distinguished Alumnus Award, and his nomination is being considered for a national award.
 3. Ms. Alison Douglas received the Outstanding Full-Time Faculty Award and is now under national consideration.
 4. ECC received the Equity and Diversity Award, which is being submitted at the national level, as well.
- The college's tennis program has several accomplishments to celebrate. Mr. Hallpike introduced the women's team members and highlighted their academic accomplishments. In attendance were Ms. Rauh, coach, and students Ellie Weber, Alina Patthana, Marie Nelson Morales, Cristal Tinajero and Cassie McElroy. Mr. Molina Hoyos was introduced, and Mr Hallpike noted the exemplary academic achievements obtained by team members.
 - A group of ECC Health Career students was honored in Springfield for obtaining the highest number of donors in the state competition for the 2014 "Be a Hero" campaign. Ms. Felder highlighted the trip to Springfield and introduced the following participating students in attendance at the meeting: Janay Zirk, Candi Hopman, Joseph Klee, Eric Kaplan and Charles Ramos. The campaign was implemented to increase participation in the organ/tissue registry in Illinois.

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6. Resolutions of Appreciation

A. Board Action No. 180-A-14, Retiree Marilynn Binda, Professor II, Counselor

Motion: Trustee Ollayos moved to accept the resolution, as presented.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

B. Board Action No. 181-A-14, Retiree Sarah Dye, Professor II of English

Motion: Trustee Ollayos moved to accept the resolution, as presented.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

C. Board Action No. 182-A-14, Retiree James Spivey, Groundskeeper I

Motion: Trustee Ollayos moved to accept the resolution, as presented.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

Trustee Causey read the Resolution of Appreciation for Mr. Spivey, who expressed his appreciation to the board.

D. Board Action No. 183-A-14, Retiree Carol Szabo, Associate Professor II of English

Motion: Trustee Ollayos moved to accept the resolution, as presented.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

E. Board Action No. 199-A-14, Retiree Lauren Anderko, Associate Professor II of Mathematics

Motion: Trustee Duffy moved to accept the resolution, as presented.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

Trustee Duffy read the Resolution of Appreciation for Ms. Anderko, who expressed her appreciation to the board.

7. Board Reports (Representatives and Liaisons)

A. Committee of the Whole

Trustee MacKinney reviewed the agenda and summarized the meeting held June 10, 2014, noting trustees were provided with a construction update, as well as reports on college initiatives and student success. Purchases submitted for approval at the June 10 meeting were reviewed. Trustees discussed preparations for their retreat, as well as upcoming community events. Minutes from the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following their approval.

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B. Illinois Community College Trustees Association (ICCTA)

Trustee Ollayos summarized the written ICCTA report, highlighting the convention held in Springfield on June 6 and 7 and the Government Institute for Student Success (GISS) program, where colleges tracked retention and completion over the past four to five years, then compared their data to state averages. In some cases, ECC is doing much better than the state average. ICCTA officials were elected, and it is anticipated a bill will be signed making all campuses smoke-free.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos mentioned the bill to reduce student loan interest which will be voted on. The upcoming (October, 2014) ACCT conference will be held in Chicago. Additional details will be provided in July and August regarding assignments for colleges participating in hosting the event. Trustee MacKinney and Chair Redmer commented on the seminars held for trustees at the recent convention which were very valuable in the area of student success, as well as the excellent data that was provided.

D. Legislative

Trustee Redmer highlighted recent legislative activities, including the following:

- Ms. Wagner and Ms. Perrin researched aligning the MAP grant with Pell regulations, and we believe we have found an effective avenue that will not require a legislative bill. A meeting with ISAC's legislative director will be scheduled for further discussion.
- Ms. Amenta, along with Anita Nelson, Anitra King, Jeff Julian and Amy Perrin, met with Tony de Marino and Sarah Keep from Congresswoman Duckworth's office on June 3 to discuss the Illinois Veterans Grants issue. ECC student veterans Paul Rodriguez and Robert Williamson were also in attendance.
- A meet and greet with Congresswoman Duckworth was held on Wednesday, June 4. The agenda included the Ability to Benefit and Illinois Veterans Grants.
- Chair Redmer and Dr. Sam met with Representative Crespo on June 9.
- A meet and greet with Representative Anna Moeller was held on June 9.
- Meet and greets are planned in July with Senator Noland and Representative McSweeney.

E. ECC Foundation

Trustee Causey presented the following information:

- Dan Walter, partner and vice president of Lundstrom Insurance, has joined the Foundation Board. There are 23 voting directors participating in the annual meeting on June 12.
- The Foundation's Annual Golf Classic is scheduled for Monday, June 16 at the Elgin Country Club.
- The date for the ECC Foundation Board's annual social gathering has been changed to Saturday, August 9. The event will be held at the home of Tim and Marcia Kellenberger in South Elgin.

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8. Audience Wishing to Address the Board

There was one request to address the Board. Carla Cumblad, Executive Director of Mid Valley Special Education Cooperative in St Charles, thanked the board for their support of the SAIL program. She distributed copies of an April, 1992, newspaper article; when the program was initiated, titled "ECC Welcomes Special Education Students".

9. Board Action No. 184-A-14, Acceptance of College Reports

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (May)
College Reports Under Separate Cover
- D. Expenses (May)
- F. Communications (May)
- G. Community Engagement and Legislative Affairs (May)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee MacKinney moved to accept the college reports, as submitted.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Ayes, 5, Causey, Getz, MacKinney, Redmer, Ollayos (Trustee Duffy left the meeting briefly and was not present during the vote); nays, 0; Student Trustee Severson, aye; motion carried

10. Budget Hearing on Fiscal Year 2015 Budget

The budget hearing was opened at 7:25 p.m. Chair Redmer inquired whether anyone wished to comment on the Fiscal Year 2015 Budget. She repeated the request three times. No one commented during the public hearing. The budget hearing was closed at 7:26 p.m.

11. Board Action No. 185-F-14, Resolution to Adopt Fiscal Year 2015 Budget

Motion: Trustee Ollayos moved to accept the resolution, as submitted.

Second: Student Trustee Severson seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

12. Consent Agenda Approval

Chair Redmer inquired whether anyone would like to remove any items from the Consent Agenda.

Trustee Getz requested the following items be pulled from the agenda for further discussion:

12.A. Board Action No. 186-A-14, Minutes of Regular Board Meeting May 13, 2014

12.E. Board Action No. 190-F-14, Operating Parameters for Auxiliary Enterprises for Fiscal Year 2015

12.G. Board Action No. 192-C-14, Resource Allocation and Management Plan for Community Colleges – Academic Classroom Building

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12.H. Board Action No. 193-C-14, Resource Allocation and Management Plan for Community Colleges – Art and Technology Building

Trustee Ollayos requested the following items be pulled from the agenda for further discussion:

12.D. Board Action No. 189-A-14, Naming of Study Room A117 – Dr. Dale and Caren Nickelsen Study Room

With no further requests made, Chair Redmer read the resulting Consent Agenda.

12.B. Board Action No. 187-A-14, Minutes of Closed Session at Committee of the Whole Meeting May 12, 2014

12.C. Board Action No. 188-A-14, Minutes of Closed Session at Regular Board Meeting May 13, 2014

12F. Board Action 191-A-14, Resolution to Adopt FY15 Prevailing Wage Rates Established by Kane County, Illinois

Purchases

12.I.1 Board Action No. 194-C-14, Building B, Window Replacement Project, authorizes the administration to contract for the construction of replacing existing storefront window systems with Shales McNutt Construction (Elgin, IL) in the amount of \$164,795.

12.I.2 Board Action No. 195-C-14, Environmental Consulting Services, authorizes the administration to increase the contracted amount for consulting services with Hampton, Lenzini and Renwick, Inc. (HLR), Elgin, IL a provider of consulting engineering, environmental and surveying services, to assist the college in resolving wetland issues associated with the West Parking Lot addition on main campus, in an amount not to exceed \$10,000.

12.I.3 Board Action No. 196-C-14, Lakeside Renovation Design Services, authorizes the administration to contract with Dewberry Architects Inc. (Elgin, IL) to provide design services for the renovation of the campus's lakeside hardscape and landscape and other needs in the amount of \$187,300.

12.I.4 Board Action No. 197-X-14, Performing Arts Center Season Brochure, authorizes the administration to purchase printing services for the Performing Arts Center Fall 2014 and Spring 2015 Season Brochures from the Schiele Group (Elk Grove Village, IL), the lowest responsive bidder in the amount not to exceed \$32,320 (\$15,215 and \$17,105 respectively.)

12.I.5 Board Action No. 198-C-14, Water Main Loop and Pavement Resurfacing Project, authorizes the administration to contract for the construction of a main loop system and the patching and resurfacing of Lehr and Hoffer Drives and the main loading dock with Orange Crush LLC (Hillside, IL) in the amount of \$573,292.75.

Motion: Trustee Duffy moved to accept the consent agenda, as submitted.

Second: Trustee Causey seconded the motion.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

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12.A. Board Action No. 186-A-14, Minutes of Regular Board Meeting May 13, 2014

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.
Second: Trustee MacKinney seconded the motion.

Trustee Getz commended Ms. Kerruish, recorder, on the method used in editing the minutes.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

12.D. Board Action No. 189-A-14, Naming of Study Room A117 – Dr. Dale and Caren Nickelsen Study Room

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.
Second: Trustee Duffy seconded the motion.

Trustee Ollayos stated she was pleased to see this action, noting the Nickelsens are passionate advocates for the college and for student scholarships.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

12.E. Board Action No. 190-F-14, Operating Parameters for Auxiliary Enterprises for Fiscal Year 2015

Motion: Trustee Duffy moved to accept the agenda item, as submitted.
Second: Trustee MacKinney seconded the motion.

Trustee Getz stated he disagrees with the subsidy of the child care center for faculty and staff. Trustee MacKinney stated she supports the child care center for students and staff, and Trustee Duffy concurred.

Roll-Call Vote: Ayes, 5, Duffy, Causey, MacKinney, Redmer, Ollayos; nays, 1, Getz; Student Trustee Severson, aye; motion carried

12.G. Board Action No. 192-C-14, Resource Allocation and Management Plan for Community Colleges – Academic Classroom Building, authorizes the chair to Sign the Board of Trustees Matching Funds Commitment form for the Academic Classroom Building project requested in the Illinois Community College Board (ICCB) Resource Allocation and Management Plan (RAMP) for Community Colleges for Fiscal Year 2016.

Motion: Trustee Duffy moved to accept the agenda item, as submitted.
Second: Trustee Causey seconded the motion.

Trustee Getz commented on both RAMP action items (192-C-14 and 193-C-14), noting his support of the RAMP procedure in saving money for the college. He suggested a review of future needs to develop a plan for the next five to fifteen years and mentioned the exterior

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architectural design of the buildings, stating he would like to see the development of a mutually supported architectural design plan. Additionally, he would like to consult with college representatives to determine custodial needs for the two buildings. Trustee Ollayos noted that, as part of the master plan, RAMP documents need to be included on the list of review items before details relating to them are addressed. Dr. Sam indicated Kluber Architects and Engineers will provide a detailed plan to trustees at a future Committee of the Whole meeting, which will include information regarding the development of the RAMP documents. Trustee Duffy noted that although funds are being set aside for the RAMP project, it is uncertain as to whether or not the state will provide their portion. He also mentioned the instructional center, the only building that does not fit in with the architectural design of the remainder of the campus, was developed by the Capital Development Board.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

12.H. Board Action No. 193-C-14, Resource Allocation and Management Plan for Community Colleges – Art and Technology Building, authorizes the chair to sign the Board of Trustees Matching Funds Commitment Form for the Art and Technology Building project requested in the Illinois Community College Board (ICCB) Resource Allocation and Management Plan (RAMP) for Community Colleges for Fiscal Year 2016.

Motion: Trustee Ollayos moved to accept the agenda item, as submitted.

Second: Trustee Causey seconded the motion.

Trustee Getz stated his previous comments were related to both RAMP actions.

Roll-Call Vote: Ayes, 6; nays, 0; Student Trustee Severson, aye; motion carried

13. Other Possible Action Subsequent to Discussion in Closed Session

No actions were brought forward.

14. Old Business

No old business was discussed.

15. New Business

Chair Redmer reminded board members that Relay for Life will be held at ECC June 13 – 14.

Adjournment

Motion: Trustee Causey moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Motion passed by unanimous voice vote at 7:42 p.m.