

**COMMITTEE OF THE WHOLE MINUTES
DECEMBER 9, 2013**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, December 9, 2013, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:00 p.m. and asked Ms. Stover to call roll.

Trustees present: Dr. Redmer, Mr. Duffy, Ms. Causey, Ms. MacKinney, Mr. Saucedo, and student trustee Mr. Molina Hoyos

Trustees absent: Mr. Getz and Dr. Ollayos (arrived at 3:13 p.m.)

ECC Staff and others present: Dr. Sam, president; Ms. Stover, recorder; Ms. DiGerlando, Ms. Konny, Ms. Perrin, Ms. Lucca, Ms. Eaton, Ms. Folden, Ms. Scholl, Ms. Wagner, Dr. Lehmacher, Mr. Owens, Dr. Perkins, Dr. Miller, Ms. Sawyer, Dr. McGee, Ms. Amenta and Ms. Kerruish

2. Approval of Meeting Minutes of the Committee of the Whole, November 11, 2013

Chair Redmer requested approval of the minutes of November 11, 2013.

Motion: Trustee Duffy moved to approve the minutes as presented.

Second: Trustee Causey seconded the motion.

Voice Vote: Motion passed by unanimous voice vote.

3. College Reports

A. Construction / Remodel Update (Written report, under separate cover)

Ms. Konny provided details regarding the change order for the digital video-surveillance expansion project on the December 10 agenda. During the course of the project, the college determined that there were 8 additional cameras in need of replacement, as well as wiring and power supply improvements. Ms. Konny reviewed the history and reasons for the professional civil design service for the Public Safety and Sustainability Center (PSSC) purchase listed on the December 10 agenda. A complete explanation is included in the board action background.

Andrea Lehmacher, managing director of marketing strategy was introduced. Dr. Lehmacher provided some background information on herself.

B. College Initiatives – Student Success (Written report, under separate cover)

No report was submitted.

4. Presentations

A. ECC New Faculty Orientation – A Model Promoting Success in the Classroom
(Sabbatical Presentation, Ms. Eaton)

Ms. Eaton presented an overview of her sabbatical project completed in Spring 2013. The proposed model includes establishing a formal “New Faculty Orientation

COMMITTEE OF THE WHOLE MINUTES
DECEMBER 9, 2013

Committee”, four model components and the suggested topics covered in each component, as well as a summary of the goals of the model. Trustees appreciated the presentation and the information that was shared. They concurred that there were many benefits to the proposed process.

B. Social Media Efforts

Mr. Julian provided a review of the current social media tools utilized at ECC. Mr. Kris Owens was introduced as the voice behind ECC’s social media efforts. Elgin Community College is active on 7 sites:

- Facebook
- Twitter
- LinkedIn
- YouTube
- Pinterest
- Instagram
- Sound Cloud page

Payment reminders have been sent to students via social media outlets benefitting students and staff. May 2013 graduation featured seven students and their stories throughout all media options. Messages are consistent with all forms of communication. Emergency preparedness is included, as well, since Facebook and Twitter are linked into the RAVE system. Administrative procedures and guidelines pertaining to social media are in the process of being written and will be brought to Cabinet for review.

The board recessed at 3:42 p.m. and reconvened at 3:54 p.m.

5. Old Business

Mr. Getz’s reports from Seattle will be reviewed at the January 21, 2014, Committee of the Whole meeting.

6. New Business

A. Items of Professional Growth

1. Discussion of Meeting Reports

No reports were brought forward for discussion.

2. Review of Board Policies BPR and EP (as requested at June Retreat)

Trustees indicated that the current board policies for BPR and EP do not need to be changed or updated at this time.

3. Review Goals

a. Goal I Professional Development

Trustees reviewed the report and updated the information presented.

b. Goal II Legislative Affairs

Chair Redmer reported that contacts have been made with the K-12 districts and invitations are pending. Trustees suggested that negotiations be completed, first, as there is a lot going on right now. When attending the national legislative summit, the student trustee will take the lead during presentations to the legislators and Dr. Sam will conclude the discussions.

COMMITTEE OF THE WHOLE MINUTES
DECEMBER 9, 2013

c. Goal III Community Engagement

Trustees discussed possible additional community engagement events to pursue. At this time ECC has participated in the following additional community events:

- Citizen of the Year, Northern Kane County Chamber of Commerce
- District 300 Cultural event
- Fox Valley Arts Hall of Fame
- District 301 Trivia Contest

d. Goal IV Governance

No additional changes are necessary at this time.

Board members agreed: mid-year goal review is helpful and keeps them on track.

4. Review Agenda Format, Meeting Duration, Trustee Attendance (Goal IV 1.3)

Trustees commented that the format for the agendas and length of the meetings have gone according to design and there is no need to alter the format at this time.

B. President's Remarks

Dr. Sam commented on the article reprinted from The Chronicle of Higher Education, *Group Hopes to Map a Faster Path to College Completion*, provided in the miscellaneous folder. There was a discussion about the Complete College America program and how full-time students are defined. Part-time students are not recognized. Dr. Sam indicated that there are four positions that will be brought to the January board meeting for approval, however, these newly hired faculty will start prior to the board meeting. He also commented that these positions brought some of the deepest pools of qualified candidates forward for consideration. Consensus was to proceed with the faculty hires.

H. Chair's Remarks

Chair Redmer will provide her activity summary to trustees at the regular board meeting. Ms. Kerruish reviewed the events and travel requirements through February and requested that confirmations regarding attendance and flight arrangements be provided at the December 10 board meeting as deadlines are approaching.

I. Announcements

Trustee Saucedo remarked that two trustees, Dr. Ollayos and Ms. MacKinney, were mentioned in recent newspaper articles.

J. Issues for Next Month's Agenda

There were no issues mentioned for next month's agenda.

Adjournment

- Motion:** Trustee Duffy moved to adjourn the meeting.
Second: Trustee Causey seconded the motion.
Voice Vote: Motion passed by unanimous voice vote at 5:00 p.m.

John Duffy, MS Ed, Board Secretary

Kathleen Stover, Board Recorder