

**COMMITTEE OF THE WHOLE MINUTES
OCTOBER 7, 2013**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Tuesday, October 7, 2013, in Building E, Room 100.01, located at Spartan Drive Campus, Elgin Community College, 1700 Spartan Drive, Elgin, Illinois.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:38 p.m. and asked Ms. Stover to call roll.

Trustees present: Dr. Redmer, Mr. Duffy, Mr. Getz, Ms. Causey, Ms. MacKinney, Dr. Ollayos Mr. Saucedada, ,and student trustee Mr. Molina Hoyos

Trustees absent: None

ECC Staff and others present: Dr. Sam, President; Ms. Stover, recorder; Ms. DiGerlando, Ms. Konny, Ms. Lucca, Ms. Sawyer, Ms. Bucek, Mr. Julian, Dr. Roeger, Ms. Amenta, Ms. Collins, Mr. Robinson, Ms. Wagner, Dr. Garber, Ms. Heinrich, Dr. Schaid, Ms. Zapata, Ms. Parker, Ms. Brown, M.s Thompson, Ms. Watkins, Dr. Coleman, Mr. Vaszily, Ms. Wells, Ms. Martin, Ms. Ballard, Officer Ramljak and Ms. Kerruish

2. Approval of Meeting Minutes of the Committee of the Whole, September 9, 2013

Chair Redmer requested approval of the minutes of September 9, 2013.

Motion: Trustee Duffy moved to approve the minutes as presented.

Second: Trustee Saucedada seconded the motion.

Voice Vote: Motion passed by unanimous voice vote.

3. College Reports

A. Construction / Remodel Update (Written report, under separate cover)

Trustee Saucedada requested details be provided regarding the construction budget to actual reports, specifically the items over budget. Ms. Konny did not have the details regarding over-budget amounts but will provide them as soon as possible after the meeting.

B. College Initiatives – Cultural Competency (Written report, under separate cover)

No additional information was requested or presented.

4. Presentations

A. Achieving the Dream

Dr. Linda Watkins and Dr. Luzelma Canales, Achieving the Dream coaches, provided an overview of the changes that have occurred at ECC since the first meeting, highlighting the improvements over the past four years. They also summarized the national culture. Trustee MacKinney thanked the presenters for their commitment to ECC. Trustee Saucedada asked where the data is housed and learned it is gathered on both internal and external bases. Student success is at the core of ECC's decision-making processes.

B. Developmental Education and College Transition

Dr. Roeger outlined the college transitions and developmental education area, introduced staff members, and provided trustees with a copy of her presentation. College readiness includes dual credit and articulated credit, Upward Bound and the Transition Academy. Student transition and developmental education includes TRIO, College 101, early alert, developmental education policy and math, reading and Write-Place labs. Trustees complimented the group for working together in the best interests of the students and the growth of the program. Trustees inquired about the process and qualifications necessary to become mentors. There are no restrictions except passing a background check. The group meets for approximately one hour the second Saturday of each month through April.

The board recessed at 4:19 p.m. and reconvened at 4:29 p.m.

5. Old Business

Review Draft Revision of GP 7.4

Trustee Duffy reviewed the proposed changes that have been inserted into the existing policy. Trustee Getz raised concerns with the restrictions implied by the following wording: *A trustee must not use any information provided by the college or acquired as a consequence of the trustee's service to the college in any manner except to further his or her board duties.* Trustees discussed the intent behind the additional wording and offered several scenarios where this may or may not apply. In addition, it was strongly recommended that trustees refer questions from the community to Dr. Sam for possible action by staff members. Summarizing the discussion: trustees could use acquired knowledge for the furtherance of their board duties but not for personal gain. Trustee Saucedo felt that, based on the discussion, items GP 7.4 and GP 7.6 adequately address Trustee Getz's concerns.

Trustee Getz requested clarification on item GP 7.2b, wondering about trustees who may be asked to act as a reference for someone applying for a job. Several trustees strongly recommend against such an action as trustees do not supervise staff; however, it cannot be mandated.

Trustee Getz was concerned about item GP 7.4, noting he is adamantly opposed to speaking with one voice after a vote. He also stated that freedom of speech allows him to have an opposing opinion and to explain that opinion to those whom he represents. Speaking against a board decision does not change the outcome of the vote.

Trustee Ollayos offered alternative wording to GP 7.1. Trustees discussed her proposed wording and other possible changes. After several suggestions, trustees decided to keep the entire document as originally presented. Chair Redmer asked the board for consensus to move this forward to November for action. Trustee Getz was opposed.

Final Review of Revision of President's Evaluation Tool

To provide clearer evaluation of the two ideas within old item 3, it was separated and designated as new items 3 and 4. Trustees agreed to use the document as now presented.

6. New Business

A. *Items of Professional Growth*

1. Discussion of Meeting Reports
Chair Redmer requested that trustees submit their meeting reports from October's ACCT Leadership Conference for the November board meeting.
2. ICCTA Opportunity to License Therait
Information about this alumni web portal will be forwarded to our alumni relations coordinator as a possible tracking tool.

B. *2014 ICCTA Gandhi/King Peace Scholarship*

Trustee Ollayos provided background information on this new \$500 scholarship, which provides another opportunity for our students; Dr. Sam will forward the information to appropriate staff.

C. *Proposal for the Illinois Community College Film Competition*

Trustee MacKinney briefly described the opportunity offered by ICCTA to compete in a new statewide film competition. Further information will be provided to the appropriate student organizations.

D. *Exemption from Oversight Rule Regarding Municipal Advisors*

For clarification: the new oversight rule is not applicable to community college trustees.

E. *Proposed Dates for 2014 Board of Trustees Meetings*

Ms. Stover reviewed the proposed 2014 calendar of meetings for the Board of Trustees. Trustee Getz suggested that, if a situation occurs next year as occurred this week regarding the ACCT Leadership Conference, the board should entertain the idea of changing the meeting date. Board consensus was to move this proposed schedule forward for approval in November.

F. *Representation Conflicts*

Chair Redmer clarified the process to resolve conflicting dates for meetings and community engagements. Trustees should notify the president's office when they have conflicting engagements. Official meetings take precedence; community engagement events can be attended by a college representative. Chair Redmer also reminded trustees that, when meals are included in the prepaid event registration, reimbursement is not an option for meals consumed elsewhere at those particular mealtimes.

G. *President's Remarks*

Dr. Sam provided the following:

1. Dr. Sam offered an apology for the heavy schedule today; however, the presentations were timely based on what was learned at ACCT.
2. Trustee Getz suggested that a presentation be given by Custom Aluminum, which we nominated for ICCTA's Business and Industry Partnership Award—and which won the state award. Dr. Sam previously provided a written document highlighting their accomplishments.
3. Trustee Getz forwarded an email he received from a faculty member regarding a recent edition of *News You Can Use*, which included an anonymous mention of ECC in a local newspaper. Dr. Sam explained that whenever ECC is mentioned in the media, it is included in the internal *News* document. The faculty member expressed

COMMITTEE OF THE WHOLE MINUTES
OCTOBER 7, 2013

- opposition to the inclusion of anonymous comments, but Dr. Sam reminded all that the format currently used is based on that particular faculty member's recommendation after multiple discussions with the communications department.
4. At the November Committee of the Whole, an informative, outside presentation will be given on the extension of Route 20 at McLean Boulevard.

H. Chair's Remarks

Chair Redmer distributed to trustees a written summary of her chair activities since the last board meeting. She commented very positively on the college planning document prepared by the marketing department for college night and also on the flyer, "experience a class."

I. Announcements

There were no further announcements.

J. Issues for Next Month's Agenda

There were no issues mentioned for next month's agenda.

Adjournment

- Motion:** Trustee Saucedo moved to adjourn the meeting.
Second: Trustee Duffy seconded the motion.
Voice Vote: Motion passed by unanimous voice vote at 5:45 p.m.

John Duffy, MS Ed, Board Secretary

Kathleen Stover, Board Recorder