



APPEAL FOR STANDARDS OF ACADEMIC PROGRESS STATUS

An *Appeal for Standards of Academic Progress Status* form is used to restore prior academic status.

Name: _____ ECC ID#: _____

Address: _____ City, State, ZIP: _____

Cell Phone: _____ Home Phone: _____

ECC Email: _____

I am appealing my **SUSPENSION** academic status for the following academic period:

Summer of _____ Fall of _____ Spring of _____

Steps to complete in order to be considered for an APPEAL:

1. Complete the top portion of the Appeal form.
2. Compose a one page, typed statement explaining what caused your failure to comply with ECC's Standards of Academic Progress, what steps you will take to improve your academic performance, and why you wish to continue as a student at ECC. Please ensure that you fully describe your individual situation and intended course of action.
3. Submit both the completed Appeal form and one page typed statement to:

Peggy Gundrum
Associate Dean of Advising,
Transfer & Career Development Services
Elgin Community College
1700 Spartan Drive, B120
Elgin, IL 60123
pgundrum@elgin.edu

4. Your appeal will be reviewed to determine whether your circumstances warrant reinstatement or require additional discussion. You may be required to schedule an appointment with the Associate Dean.
5. You will be notified in writing within 10 days after submission regarding the outcome of your **Appeal**.

By signing below, I acknowledge that if my appeal is approved, it will be for **the requested academic period ONLY**. My ability to continue taking courses at ECC beyond the requested academic period will be contingent on my term SOAP GPA at the end of the subsequent term.

Student Signature

Date

Peggy Gundrum, Associate Dean of Advising, Transfer & Career Development Services

Date

Request	Date	Max Cr. Hrs.	Notification	XPTE Entered	Status Change Requested
<input type="checkbox"/> Approve <input type="checkbox"/> Deny			<input type="checkbox"/> In Person ____ <input type="checkbox"/> Phone ____ <input type="checkbox"/> Email ____	<input type="checkbox"/> Yes ____ <input type="checkbox"/> No ____ <input type="checkbox"/> NA ____	<input type="checkbox"/> Yes ____ <input type="checkbox"/> No ____