

## SPN 102 Online: Elementary Spanish II Course Syllabus

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### Instructional materials

Contact the ECC Bookstore for textbook information: [eccbookstore@elgin.edu](mailto:eccbookstore@elgin.edu); 847-214-7395

Computer and internet connection with microphone/earphone capabilities, or earphone/microphone headset.

### Goals

- Communicate in Spanish
- Make cultural and linguistic comparisons
- Achieve a high level of cultural appreciation
- Connect information in Cuadros with disciplines and interests beyond the text
- Experience both local and virtual Spanish-speaking communities

### Activities

1. Self-tests
2. eBook
3. Videos
4. Student Activities Manual (SAM)
5. Testing
6. Coursework

### Summary of important information

1. You are required to log on D2L and also at Heinle Learning Center at <http://books.quia.com> following the steps described in the Registration instructions on the Course Home.

2. You are also required to open an ECC Student E-mail account by clicking on the previous link and following the instructions. Please remember that you need to use this email account on all your communications to ECC and your Spanish class.

3. The gist of the program is the e-Book at <http://books.quia.com>. The online homework list found at the Assignment Calendar at ILrn Heinle Learning Center at <http://books.quia.com> is a summary of all the specific activities from the EBook, the Student Activities Manual, the Lab Manual, and the Video Activities Manual. In order to receive credit, you should correct and redo your work as necessary.

4. Exams must be taken at <http://books.quia.com> as indicated unless other arrangements are made. These include the Pre-Test, the Post-Test, and the official exam for every chapter. You must NOT take any exam, including the final, unless you have first submitted the corresponding assignments.
5. Please be aware that if you have not done most of the coursework assigned by the Midterm published date, you may be dropped from the class with a W grade to avoid a failing grade. There are no exceptions to this policy.
6. The week of finals is only for taking the final exam.
7. If you need to drop the class, you have to withdraw before the date stated in your online student ID card (usually by Midterm). If you miss that deadline, you need to finish your class. If you don't, the only grade you can earn is an F.
8. No Incomplete grades can be awarded for this class.