



## 2017-18 Financial Aid Satisfactory Academic Progress (SAP) Appeal Form

The U.S. Department of Education and State of Illinois financial aid regulations state that students who receive financial aid must maintain satisfactory academic progress towards their degree and/or certificate program. The Financial Aid & Scholarships Office reviews student's academic progress after each semester to determine whether students have met the minimum standards of cumulative grade point average, cumulative completion rate, and maximum timeframe for their program of study.

If you have experienced extenuating circumstances which impacted your performance, you may submit this appeal form to the Financial Aid Office for a review of your individual situation. The Financial Aid SAP Appeals Committee will review your appeal and determine if you qualify for further financial aid. If the appeal is granted, it's for **one semester only**. You may need to submit an appeal for the following term if interested in applying for financial aid.

Name: \_\_\_\_\_ ECC ID#: \_\_\_\_\_

For which semester are you submitting this appeal: \_\_\_\_\_

What is your current program of study: \_\_\_\_\_

1. Please submit a written statement explaining the following: You may use the back of this form.
  - a. What caused your failure to comply with ECC's Satisfactory Academic Progress policy for financial aid, AND
  - b. What steps you will be taking to improve your academic performance and achieve Satisfactory Academic Progress requirements.
2. When do you plan to complete your current program of study? \_\_\_\_\_.

Failure to complete any part of the appeal process could delay the review of the appeal. Written notification of the Financial Aid SAP Appeals Committee's decision will be sent to you at the address you have on file with the College within 30 days. All appeal decisions are final.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date