



Annual Campus Safety Report

Calendar Year 2016

Elgin Community College is in Community College District 509 which encompasses 360 square miles and includes Kane, DuPage, Cook, DeKalb and McHenry counties. The main campus is located at 1700 Spartan Drive, Elgin, IL and encompasses 217 acres. The Center for Emergency Services is located at 815 E. Plank Road, Burlington, IL and encompasses 120 acres. The college also offers classes at off-campus locations in public schools, churches and local government facilities within the Community College District.

Reporting of Criminal Activities

In compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990), this report contains detailed information covering a broad range of topics including campus safety and security services, crime prevention policies and campus crime statistics.

The Elgin Community College Police Department compiles all required information and statistics for this report. Statistics are collected using campus safety and security general case reports, information from applicable police agencies, and all “campus security authorities.” Those college officials, known as campus security authorities, include any college official who has significant responsibility for students and campus activities. Other required information in the annual Campus Security Act Report includes Elgin Community College security-related policies and procedures, which are also compiled from various sources.

For emergencies on the main campus, the Police Department can be contacted by dialing 847-214-7777 from an outside or cell phone, or by dialing Ext. 7777 from any campus phone inside the buildings. For non-emergencies on campus, the Police Department can be contacted by dialing 847-214-7778 from an outside or cell phone, or by dialing Ext. 7778 from any campus phone inside the buildings. Police response can also be obtained by dialing 9-1-1 from any phone on campus. At other locations, dialing 9-1-1 will contact local police to respond for service.

For emergencies at the Center for Emergency Services, the Police Department can be contacted by dialing 847-214-7777 or by dialing Ext. 7777 from any campus phone inside the buildings. For non-emergencies on campus, the Police Department can be contacted by dialing 847-214-7778 from an outside or cell phone, or by dialing Ext. 7778 from any campus phone inside the buildings. Police response can also be obtained by dialing 9-1-1 from any phone on campus. At other locations, dialing 9-1-1 will contact local police to respond for service.

By October 1 of each year, all current employees and students are notified of the availability of the report and the location to request a copy. This report is accessible on the Elgin Community



College website (www.elgin.edu/campussafety) and published annually in the Elgin Community College catalog and other college publications. All reasonable attempts are made to identify all reported criminal actions and to present the crime statistics in this report in accordance with the Campus Security Act and its amendments.

The Role of the College Police Department

Elgin Community College police have the primary responsibility for developing and deploying services, programs and strategies for maintaining a reasonably safe campus. Specifically, ECC police are responsible for crime prevention, law enforcement, parking control, emergency response, policing of special events, and various other community services on the campus. ECC police patrol the campus both on foot and by vehicle. ECC police provide a full range of campus services between the hours of 7 a.m. to 11 p.m. Sunday through Saturday during the academic year when the college is open.

ECC was recognized by the Illinois Emergency Management Agency in 2015 for achieving accreditation as a Ready to Respond Campus. The accreditation demonstrates the level of preparedness, training and safety of the college campus based on the following standards:

- 1-Hazard Identification, Risk Assessment and Consequence Analysis
- 2-Operation Planning
- 3-Incident Management
- 4-Training
- 5-Exercise, Evaluation and Corrective Actions
- 6-Violence Prevention Planning
- 7-Crisis Communication, Public Education and Information

ECC was the fifth college/university statewide to receive this accreditation and the first college/university outside of the pilot program which was created by the Illinois Emergency Management Agency in 2013.

Authority of Campus Police Officers

Elgin Community College Police Officers receive their authority through the Illinois Public Community College Act, 110 ILCS 808/3-42.1, which is sanctioned by the Community College District 509 Board of Trustees. Elgin Community College police officers are sworn campus police officers who are armed and have all the powers possessed by county and municipal police officers, including the power to make arrests and issue citations. Elgin Community College police officers maintain working relationships with federal, state, county and local police agencies. Elgin Community College police work with these agencies on criminal matters, special operations, and security details during special events. Elgin Community College police maintain mutual aid agreements locally with law enforcement agencies throughout Kane County through the Kane County Chiefs of Police Association, and statewide as a member agency of the Illinois Law Enforcement Alarm System (ILEAS).



Crime Reporting

The Elgin Community College Police Department encourages all students, employees, and visitors of Elgin Community College to promptly and accurately report all crimes to Elgin Community College police. At the request of the reporting victim or witness, police will make every effort to maintain his/her confidentiality with respect to the law and college policies. All employees and students of the college, including pastoral and professional counselors, are strongly encouraged to report crimes and encourage victims or witnesses of crime to voluntarily report these offenses to the ECC Police Department. Campus wall phones are available and generally located in public access areas and hallways.

In compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, any institution that maintains a campus security department must maintain a written, easily understood daily crime log. The ECC Police Department maintains a written daily crime log on campus in Building D, Room D140 that is available for inspection. The daily crime log includes the nature, date, time and general location of each crime reported to the department as well as the disposition of the complaint, if this information is available at the time the log is created. The ECC Police Department and local law enforcement agencies work to ensure timely reporting of criminal information, and all efforts are made to maintain confidentiality except where required by law or college policies.

Timely Warning Notices (Campus Crime Alerts)

In an effort to provide timely notice to the college community in the event of a serious incident which may pose a threat to members of the college community, the police chief may issue a crime alert on all campuses. Crime alerts are usually posted for the following classifications:

1. Murder and non-negligent manslaughter
2. Negligent manslaughter
3. Forcible sex offenses
4. Non-forcible sex offenses
5. Robbery
6. Aggravated assault
7. Burglary
8. Motor vehicle theft
9. Arson
10. Domestic violence, dating violence and stalking incidents
11. All hate crimes based upon race, religion, ethnicity, national origin, gender, gender identity, sexual orientation, or disability
12. Liquor law violations resulting in an arrest or disciplinary referral
13. Drug law violations resulting in an arrest or disciplinary referral
14. Illegal weapons violations resulting in an arrest or disciplinary referral
15. Unfounded Clery reports



Alerts will contain all the appropriate information and may be distributed in the following ways:

1. ECC website at www.elgin.edu
2. ECC campus e-mail
3. ECC campus public address system
4. Text messaging through emergency alerts via registration at www.emergency.elgin.edu
5. Flat screen television monitors campus-wide
6. Campus telephone system
7. Local news media
8. ECC Gateway signage at the following locations: the corner of McLean Boulevard and Spartan Drive; the corner of Fleetwood Drive and Gail Shadwell Drive; Spartan Drive near Duffy Drive, and Renner Drive near Berkley Street.

Our safety as a community depends on each of us staying informed.

Crime Statistics

The college prepares, publishes and disseminates statistical reports on crimes and arrests defined under the Crime Awareness and Campus Safety Act of 1990, CFR 668.41 and makes every effort to disclose accurate and complete statistics through appropriate publications and the college website. Also provided is information on sexual assault as defined in the Campus Sex Crimes Prevention Act.

Incident	2014	2015	2016
Murder	0	0	0
Criminal Sexual Assault	1	0	0
Robbery	0	0	0
Aggravated Assault	0	1	0
Burglary	0	0	0
Motor Vehicle Theft	1	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking Incidents	0	1	0
Hate Crimes	0	0	0
Weapons Possession	0	0	0
Drug Abuse Violations	1	0	1
Liquor Law Violations	0	0	1
Unfounded Clery Reports	0	0	0



Services Provided by ECC Campus Police

Incident reporting
Prevention programs
Domestic Violence Awareness
Sexual Assault Awareness
Traffic control
Informational presentations
Parking regulation
Personnel escorts
Emergency medical services
Emergency notifications
Battery jumps
Miscellaneous assists

Security Measures

Elgin Community College has surveillance camera systems installed throughout our facilities. The camera systems are monitored and continuously record to electronic media. The use of these camera systems, coupled with monitoring and recording, enhances the investigation, apprehension and prosecution of anyone who attempts to breach the safety or security of the college community.

Emergency Response and Evacuation Procedures

Elgin Community College will handle emergency events that threaten the welfare, safety, or health of students, employees or visitors on campus in such a way as to minimize the likelihood of injury or loss of life. Elgin Community College has developed procedures to help its personnel respond to a variety of emergencies. In case of an emergency situation, Elgin Community College will, without delay, make notification to the campus community and will determine the content of such notification. Elgin Community College will disseminate information to the larger community should the situation dictate unless the notification will, in the professional judgment of responsible authorities, compromise the efforts to assist the victims or to contain, respond to, or otherwise mitigate the emergency.

Responsibilities

- Elgin Community College police officers will confirm all reports of a significant emergency on campus. Once confirmed, the ECC Police Department will notify the ECC Emergency Management/ECC Communications Departments who will initiate the ECC emergency alert notification systems.



Elgin Community College Emergency Notification Systems:

- Instant text messaging system to cell phones
- Public address system
- Computer desktop “pop up” emergency message
- Flat screen TV system in common areas and hallways
- Internal phone system to be used as a public address system
- ECC website
- Weather warning system
- Fire alarms

If the emergency situation dictates notification to the larger community, the Elgin Community College Communications Department shall disseminate information via press release, press conference, Elgin Community College website, in partnership with local, county, and state law enforcement and governing agencies.

Elgin Community College has posted evacuation routes in each classroom. Each classroom has the building and classroom number located on the inside of the classroom. Phones are installed in each classroom. In addition, emergency procedures such as lockdown, shelter-in-place, and evacuations are posted in all classrooms.

Testing Procedures:

Elgin Community College will conduct annual testing of its emergency alert and evacuation procedures. In addition, ECC will also conduct annual police tactical training exercises and a crisis management team table top exercise. These testing procedures are in accordance with the Higher Education Opportunity Act (Public Law 110-315), and the Campus Security Enhancement Act (Public Act 095-0881).

Announcements about ECC’s emergency alert testing procedures are made throughout the year in conjunction with the tests conducted. Employees and students are notified of the testing via mass e-mail notifications and the college’s website.

Telephones as well as the shelter-in-place, evacuation, and lockdown flowcharts are located in every classroom.

On April 20, 21, 26, and May 4, 2016 campus-wide tornado drills and testing of the tornado alarm system was conducted during daytime and evening hours, including practice evacuation drills. The tornado drills were successful and netted positive evacuation results. Notification of the tornado drills was made via campus-wide email notification.



On October 11, 12, and 13, 2016 a campus-wide test of the fire alarm system was conducted during daytime and evening hours with a practice evacuation drill in all campus buildings. The fire alarm was successful and netted positive evacuation results. No equipment issues or evacuation issues were identified during this campus-wide fire alarm drill.

On May 11, 2016 ECC conducted a college-wide test of its RAVE emergency alert system. The test utilized text messaging, email, and Alertus notification (computer screen pop-up messaging in all offices/classrooms and campus wide digital display boards). The test resulted in 78.70% of text messages delivered within 3 minutes and 09 seconds; 95.15% of email messages delivered in 6 minutes and 3 seconds, and 100% delivery of the Alertus notification messages.

ECC police conducted 7 tactical training exercises in 2016 during the months of January, August, September and November. The tactical training exercises focused on emergency response to armed/violent confrontations on campus and included scenario-based training exercises. One tactical training exercise consisted of a reported armed student with a gun, which involved into an active shooter, and a found explosive device (booby trap) as a distraction. The incident occurred in the “H” Building and was our annual training exercise. Another tactical training exercise occurred during the month of November consisted of officers conducting tactical rifle training.

ECC Emergency Management Department conducted several emergency preparedness and awareness seminars on campus throughout the school year from January through December 2016. The type and number of seminars presented are shown in the chart listed below.

Workshop	Number of Sessions	Attendance
Emergency Preparedness/Awareness: Shelter-In-Place, Evacuation and Lockdown Alternatives-Shots Fired on Campus	61	53
Evacuation Chair Training	9	14

Fire Safety

Fire extinguishers and fire alarm boxes are located throughout campus and are identified on the evacuation and floor plans for each building. In the event of a reported fire emergency or fire alarm activation on campus, Elgin Community College will adhere to the procedures outlined in ECC’s Emergency Response and Evacuation Procedures.

All fire alarm devices and sprinkler systems in interior campus buildings are tested annually to ensure they are operationally sound and function properly. Annual testing is also conducted on all exterior fire hydrants throughout campus as well as all kitchen hood fire suppression systems.



Missing Student Notification

The Elgin Community College Police Department will accept without delay, any report of a missing person given in person. ECC police may also accept a missing person report given by telephone or other electronic media as long as the report is consistent with law enforcement policies and practices. This action is in accordance with Illinois Public Act 095-0192, "Missing Persons Identification Act."

Safety Measures in Maintenance of Campus Facilities

Elgin Community College police will conduct regular vehicle and foot patrol of all buildings and grounds during business hours. Doors are locked during non-business hours. Keys are issued to authorized employees needing access to buildings during non-business hours, subject to the Campus Security Act (ILCS 110 12/1).

During business hours all exterior locations are well-lighted. Prompt maintenance of the outdoor lighting system is required. Pedestrian and vehicle safety is considered in landscape planning.

Help Fight Crime on Campus

Elgin Community College Police Department personnel welcome the opportunity to serve the college community. An important part of our job is to make all members of the college community security conscious and actively involved in our college safety and security program. The ECC Police Department crime prevention program is designed to inform and help members of the college community minimize their potential of being a victim of crime. All members of the campus community are encouraged to act responsibly for their own protection and for the protection of others. The campus community and the ECC police have a mutual need for close contact, cooperation, understanding and exchange of information. Together as a team we can deter crimes, apprehend offenders, and promote a safe college environment. Students, faculty, staff and visitors to our campus can help us by protecting themselves from becoming victimized through practice of the precautions suggested in this report.

Sexual Offenders

The federal Campus Sex Crimes Act, effective October 28, 2002, requires institutions of higher education to issue a statement advising the campus community where information regarding registered sex offenders may be obtained. The Campus Sex Crimes Act also mandates that sex offenders who are already required to register in a state provide notice to the law enforcement agency having jurisdiction of their registration or employment at an institution of higher education. In addition, Illinois Compiled Statutes (730 ILCS 150/3) provides that a sex offender shall also register with the public safety or security director of the institution of higher education which he or she is employed at or attends. Information regarding registered sex offenders who are employed at or attend ECC can be obtained from the ECC Police Department which maintains a list of registered sex offenders on campus, in Building D, Room D140.

The Illinois State Police administers the statewide Illinois Sex Offender Data Base. Any questions regarding the program may be directed to the Illinois State Police at (217) 785-0653. Information regarding this program can be found at the following website: www.isp.state.il.us/sor



Domestic Violence, Dating Violence, Stalking and Sexual Assault

Domestic violence, dating violence, stalking and sexual assault are perhaps the most under-reported crimes. Statistics estimate that between one-in-five women will be the victim of domestic violence, dating violence, stalking, sexual assault or attempted sexual assault. Domestic violence, dating violence, stalking and sexual assault are life threatening acts which often involve violence that can leave a person feeling powerless, abused and humiliated. Date rape and the use of date rape drugs are especially common among teens and young adults who make up the bulk of college students. Though females comprise the bulk of sexual assault victims, males account for approximately 10 percent of victims. It is important that you be aware of and avoid risks that could lead to sexual assaults.

Domestic violence is defined as a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or suffer substantial emotional distress.

Sexual assault is defined as an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program and includes penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Consent is defined as voluntary, positive agreement between participants to engage in specific sexual activity.

Bystander intervention is defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of domestic violence, dating violence, stalking or sexual assault. Bystander intervention includes recognizing situations of potential harm and understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene.

Risk reduction is defined as options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.



If an act of domestic violence, dating violence, stalking or sexual assault occurs, ECC police should be notified by calling Ext. 7777 from any campus phone inside the buildings or by dialing 847-214-7777 from an outside or cell phone, or 911 for the Elgin police or Kane County Sheriff's police. It is important that all victims of domestic violence, dating violence and sexual assault receive medical attention. This can be done at any area hospital or private doctor's office. If evidence collection is needed, the medical staff will perform this function. They can also check for sexually transmitted diseases, pregnancy, or injuries. It is important for the victim not to bathe, douche or change clothes. Evidence must be collected from the victim's body, clothing and surroundings, including photographic evidence.

ECC prohibits crimes of domestic violence, dating violence, stalking and sexual assault as enumerated in ECC Administrative Procedure 4.402, Student Code of Conduct. A student charged with domestic violence, dating violence, stalking or sexual assault can be prosecuted under Illinois criminal statutes. In addition, students can be disciplined under the college code of student conduct, and if found guilty, can face the possibility of suspension or dismissal from the college. Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding alleging an offense of domestic violence, dating violence, stalking or sexual assault. If requested by the victim, and if reasonably available, the college may also take steps to change a victim's academic and/or work situation on campus.

Sexual Assault Response Team

Elgin Community College has established a sexual assault response team (SART) to provide emergency and follow-up services to victims of sexual assault within the college community. The members of this team also provide prevention programs year-round to educate students, faculty and staff about topics such as: domestic violence, dating violence, stalking, sexual assault, date rape drugs, personal safety, self-defense and acquaintance rape. Members of the college community who want to talk to a member of the SART team may do so by calling: ECC Police (Officers Lorie Hermesdorf, Robert White or Jim Jenkner); the Dean of Students and Development (Gregory Robinson); the EEO/AA/Title IX Officer (Marilyn Prentice), the ECC Wellness Professionals Mary Grimm and Vincent Cascio, or the Community Crisis Center (Kimberly Schellin-Rog). The college places the highest priority on protecting the health and safety of everyone in the college community and encourages anyone who has experienced sexual assault to seek assistance.

Important Numbers

On Campus: ECC Police emergency 847-214-7777 or 7777

On Campus: ECC Police non-emergency 847-214-7778 or 7778

Elgin Police 911

Dean of Students and Development-Gregory Robinson 847-214-7274

EEO/AA/Title IX Officer Marilyn Prentice-847-214-7992

Wellness Professionals Angela Ogburn-847-214-7418 or Vincent Cascio-847-214-6963

Community Crisis Center-Kimberly Schellin-Rog 847-697-2380

Student Assistance Program-847-742-4033



Safety Tips to Keep in Mind

Be aware of your surroundings; pay attention to who may be walking near you or following you. If something or someone makes you feel uncomfortable, go with your instincts. Drive or move to a well-lighted public location, a police station or call someone for help.

Avoid being alone in unfamiliar places, especially at night.

Enroll in a personal safety course such as RAD (rape aggression defense).

In acquaintance or dating situations **remain in public or group settings** until the person has earned your trust.

Set clear boundaries regarding what is and what is not acceptable behavior; do not allow yourself to be pressured into going beyond those boundaries. If you feel pressured or intimidated, clearly and loudly state that it is unacceptable and leave the area.

Never leave a drink or food unattended in a bar or at a party. If you do leave it unattended or out of your sight, discard it and get fresh food or drink. Date rape drugs can quickly be put into a drink without detection.

Alcohol and Drugs

ECC will conform fully with the federal Drug-Free Workplace Act of 1988, 41 USC Section 701 et seq., the Illinois Drug-Free Workplace Act, 30 ILCS 580/1 et seq. and the federal Drug-Free Schools and Communities Amendments Act of 1989, 20 USC section 3171 et seq. The college continually seeks to improve the work environment as well as the campus atmosphere by eliminating drugs and alcohol in the workplace and on the college campus, except where liquor permits have been procured or alcohol is utilized for instructional purposes. The college president establishes and administers appropriate rules to implement this procedure.

Health Risks of Alcohol and Other Drugs

Every drug is a potential poison which can cause disability and death if taken incorrectly, consumed in the wrong amounts, or mixed indiscriminately with other drugs. Alcohol is the most abused drug in society as well as on college campuses. Alcohol is directly involved in many injuries and assaults and the majority of deaths in people under age 25. Other commonly abused illegal drugs include marijuana, cocaine, stimulants, hallucinogens, depressants, narcotics, steroids, and inhalants. Legal drugs such as caffeine, nicotine, and over-the-counter and prescription drugs also have wide use and associated health risks. Health risks of using alcohol or other drugs include both physical and psychological effects. The health consequences of drugs depend on the frequency, duration, and intensity of use. For all drugs there is a risk of overdose. Overdose can result in coma, convulsions, psychosis or death. Combinations of certain drugs, such as alcohol and barbiturates, can be lethal. The purity and strength of doses of illegal drugs are uncertain. Continued use of such substances can lead to tolerance (requiring more and more of a drug to get the same effect), dependence (physical or psychological need) or withdrawal (a painful, difficult and dangerous side effect when stopping use of drugs). Long-term chronic use of drugs can lead to malnutrition, organic damage to the body and psychological problems.



Elgin Community College

Bright Choice. Bright Future.

The risk of AIDS and other diseases increase if drugs are taken intravenously. The consumption of alcohol or drugs by pregnant women may cause abnormalities such as fetal alcohol syndrome (the third leading cause of birth defects) in babies.

Remember:

The college community can contribute greatly to the safety of each member and his/her property by taking preventive measures, such as being aware of his/her surroundings, and reporting directly to ECC police any violations of the rights of others. Each year, the ECC Police Department completes an annual campus safety and security report. This report is published in the Elgin Community College catalog, the student planner and calendar, and is available at the ECC Police Department and on the college's website.