

**MMT 102**  
**Organizational Behavior**

**Instructor:** Rob Russ

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**Catalog Description:** This three-credit course investigates behavioral patterns in organizations. Emphasis is on globalization, diversity, and ethics using current, real-world examples. Three levels of analysis are included: the individual, the group, and the organization system. Human relations skill building and practical application of management concepts are emphasized.

**Prerequisite:** None

**Textbooks/Supplies:** Contact the ECC Bookstore: [eccbookstore@elgin.edu](mailto:eccbookstore@elgin.edu); 847-214-7395

**Methods for Evaluating Students Performance:**

Discussion board, quizzes, self-assessments, and abstracts.

**General Policies:** All assignments are due no later than midnight on the date listed.

**Office Hours (Virtual and Real-time)** I'm available online, by e-mail, by telephone, and in my ECC office by prior appointment to discuss assignments and/or your progress in class. Typically, I'll respond to any requests within 48 hours. Please feel free to contact me any time during the course if you have questions.

**Weekly Assignments.** Check the assignments for each week under Content, Weekly Assignments. Feedback on assignments is sent through the gradebook.

**Quizzes.** Each chapter quiz consists of 10 multiple-choice questions. All quizzes are open book and timed for 15 minutes.

**Scavenger Hunt.** One of your first assignments is to complete the Scavenger Hunt; which requires you to become familiar with course links. Compose full sentences to send correct responses to the Scavenger Hunt to the Dropbox.

**Writing with Integrity.** Another of your early assignments is to complete the *Writing with Integrity* tutorial and complete the accompanying quiz, passing with 70 percent or better.

**Discussion Board:** Each week, there are discussion board requirements based on a textbook topic. By Wednesday at 11:59PM of that week, you must submit an initial posting based on that week's discussion question.

**Participation:** Just as you are expected to attend class and actively participate, you are expected to participate in an online course. Participation means you are doing the following:

- logging into D2L at least three or more times each week
- accessing course materials for each chapter
- responding to email
- contributing to discussion
- submitting assignments on time

**Plagiarism and Cheating:** College policy states that the consequence for cheating in a course is suspension or dismissal from the College.